



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Minutes

Library Commission

February 24, 2025

6:30 PM

**Downtown Library
Community Learning Center**

CALL TO ORDER

Chairperson Goward called the meeting to order at 6:30pm

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AB 2449 TELECONFERENCE NOTIFICATIONS AND CONSIDERATION

No notifications or considerations to report/discuss.

ROLL CALL

Present: Commissioners Joshua De Miguel, Dominique Dozier, Valerie Fredericks, Chairperson Shonda Goward, Maryha Kelsch, Sofy Navarro, Crystal Porter, Shareen Purcell, Councilmember Roche, and Suresh Sangiah

Staff: Jina Kim, Administrative Secretary
Kay Ogden, Librarian II
Lindsey Vien, Acting Library Director

Guests: City Manager, Dr. Ana M Alvarez

APPROVAL OF MINUTES

MIN 25-022 Library Commission Meeting Minutes of January 27, 2025

Motioned by Commissioner Purcell to approve the January 27 Library Commission Minutes with correction: seconded by Commissioner De Miguel. Passed 10-0-0.

PUBLIC COMMENTS

City Manager, Dr. Ana M. Alvarez, was introduced to the Library Commission and expressed her strong advocacy for libraries, but particular pride in the Hayward Public Library's presence in the community.

NEW BUSINESS

- a. Technology Programs/Makerspace Update
 - Presentation led by Kay Ogden
 - CSUEB Partnership
 - Sustainable programming involves getting CSUEB to help to scale and scope.
 - A Commissioner commented that the library's presence on social media reels brings amazing exposure to the library.
 - A comment was made that the future AV & Technology Programs would be great for the Youth entrepreneurship in Hayward
 - Kids Fair getting involved in the Makerspace

- b. Budget Enhancement Requests for FY25
 - No budget enhancement requests for midyear or for FY26
 - Currently the budget needs to be stabilized across Citywide departments.
 - Reason being:
 - There was a budget increase
 - September 2024 COLA increased but revenue stayed the same which has placed the city in a deficit.
- c. Report on Weekes Improvement Project
 - Presented by Lindsey Vien
 - Q&A:
 - CDBG stands for Community Development Block Grant (Federal grant through HUD)
 - The meeting room will be enhanced, but there will be no separate study rooms for the time being
 - Will be considered in the future when the Weekes library is rebuilt.
 - There will be about a 7 ½ foot distance from the fencing to the sidewalk and about 35 feet of landscaping between the fencing and the Weekes building.
 - The patio area outside of the meeting room will have planters for future gardening programs.
 - Suggestion: A play tot area
 - The after-school homework program will continue as soon as the building is reopened around April 2025.
 - Currently in Phase 1 to reactivate the space and make a visible change
 - The library is always procuring new grants and external funding.
 - We are working with the landscaping division, and they are looking at CA and Hayward native species.
 - Low maintenance foliage to be added.
 - Expected grand opening to be around mid-April 2025
 - Curbie is still visiting South Hayward but more targeted neighborhoods.
 - S. Hayward Parrish Weekes community Center is still very much a presence at Weekes
 - Mia's Playground has a great turnout for Curbie visits.
 - Suggestion from Chair Goward that with the CSEUB partnership, to create a joint library with the city and the University.

OLD BUSINESS

- a. Letter Writing Committee
 - No reports
- b. Report from Welcome Committee
 - Pending finalization of documents
 - Recommendations are all made just waiting for it to be agendized
- c. Report from CSUEB-Chabot Partnership Committee
 - Pending update from Director Addleman
- d. Report from Budget Support Committee
 - General Fund Budget Meeting in February summarizes by Sub-Committee Chair Joshua De Miguel.
 - Because of the COLA increases, all departments are being asked to pause any special requests
 - Cutting costs where possible, not personnel.

- e. Report from Community Outreach Committee
 - Met with Priscilla Banks from HARD to discuss ways to beautify the Weekes Library and surrounding area. But the library is already taking steps to reactivate the Weekes branch.
 - HARD may consider donating benches etc. to make the patio/outdoor area more play friendly.
 - Increase library access to six early head start center by showcasing services/programs via mobile services.
 - Kidango and how to partner with the CSEUEB university, local community college, and high school programs to help bring books to these programs.
 - Increasing digitized resources
 - Providing multiple languages
 - Surveys in other languages so that others can provide their feedback as well.
 - Shonda requesting that all committee communication CC Chairperson Goward and Vice Chair Dominique Dozier

RECOMMENDATIONS

- Recommendation: Dissemination of Survey

REPORTS

- a. Acting Library Director
 - Active assessment of program evaluation - looking into our funding and providing information to leadership.
 - City Manager Dr. Ana Alvarez selected Curbie as her first ride along in her new role.
 - Weekes Branch will be ready for furniture in the next two weeks.
 - Community Hub in Partnership with HPN at the Downtown Hayward Library
 - Grant funding for Community Hub to be staffed by external organizations.
 - Hours will be the same as the library's operating hours.
 - Referral services so that patrons can find external resources at a one stop shop
 - Goal is to launch around the same time as the ribbon cutting
 - The community hub will serve as a central place for resources
 - The library has the capability of showing films.
- b. City Council Liaison
 - The city is building a plan to create reserves but currently on a budget hold
 - Increase in Sewer Rates
 - 12% increase every year
 - Programming Budget
 - Red Cards – take and share with communities
 - Red cards are distributed on every floor of the library – take and share.
 - The Stack center: The Center/daycare is renovated, but the demolition of the school has not started yet.
 - The library will eventually have a satellite location at the Stack center.
 - Stack center website lists specific partnerships needed to find the gap in funding.
 - Building By Safeway (Old City Center)
 - No update, no bidders on the property at the moment
- c. Friends of Hayward Library
 - Strategic Plan Presented to the City Council
 - Chairperson Goward attended on behalf of the Library Commission to support at the Council meeting.
 - Library's Proclamation for Black History Month

- Located on the 1st Floor Community Wall
 - Have yet to receive the latest Treasurer report from the Friends Meeting
 - Determine ability to Staff Scholarship
 - For Staff professional development
 - Working on launching a fundraising campaign to replenish funds
 - Booksale's in Friends bookstore and on Amazon are going very well.
 - Need more volunteers to open Bookstore downtown and the eventual two Saturdays a month at Weekes as well.
- d. Library Commissioners
- Commissioner Navarro expressed that the 49ers Annual Grant opened up for K-12 Educators
 - More details of how to nominate fellow educators to come
 - Nominations/applications close in March 2025
 - Junior League of Oakland East Bay

AGENDA BUILDING

- Programming for Adults and Seniors
- Community Bulletin Board Policy
- National Library Workers Week – Ideas for Commissioner Support
- Recommendation: Dissemination of Survey

ADJOURNMENT

The meeting was adjourned at 8:07 p.m.

NEXT MEETING March 17, 2025

Attendance Commissioner	Present at 02/24/2024 Meeting	Meetings Present to Date This Fiscal Year	Meetings Absent to Date this Fiscal Year
Joshua De Miguel***	✓	3	1
Dominique Dozier	✓	3	2
Valerie Fredericks***	✓	4	0
Shonda Goward	✓	4	1
Marhya Kelsch**	✓	4	1
Sofy Navarro	✓	4	1
Crystal Porter	✓	4	1
Shareen Purcell	✓	5	0
Suresh Sangiah	✓	4	1
Council Member			
Julie Roche	✓	4	1

**Commissioner Kelsch moving from alternate status to Commissioner as of 2/26/24 meeting

***Commissioners De Miguel and Fredericks sworn in as of 09/17/2024.