



**COMMUNITY SERVICES COMMISSION**

Hayward City Hall  
777 B Street, Hayward, CA 94541  
Conference Room 2A

**REGULAR MEETING NOTES**

Wednesday, September 21, 2016 – 7:00 p.m.

- I. Call to Order
  - The meeting was called to order at 7:01pm
- II. Pledge of Allegiance
  - All in attendance recited the Pledge of Allegiance
- III. Attendance
  - City staff called attendance of the Community Services Commission and noted the attendance on the Attendance Sheet.

Community Services Commissioners in Attendance:

- Balram, Neha
- Bonilla, Ray
- Fagalde, Diane
- Guzman, Saira
- Isais, Antonio
- Kassouf, Janet
- Leppert, Robert
- Macmadu, Kingsley
- Roche, Julie
- Samayoa, Elizabeth
- Zargar, Rachel

Community Services Commissioners in Absent:

- Araujo, Crystal
- Davis, Todd
- Moore, Linda
- Mehdavi, Arzo

\* Council Liaison Elisa Márquez was absent from September meeting

Staff in Attendance:

- Sean Reinhart, Director of Library and Community Services
- Dana Bailey, Acting Community Services Manager
- Monica Davis, Management Analyst I
- Lara Franco, Administrative Assistant III
- Raymond Rollan, Deputy City Attorney

777 "B" STREET, 2<sup>ND</sup> FLOOR  
HAYWARD, CALIFORNIA, 94541  
CSD RECEPTION: 510-583-4250  
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- IV. **[SR1]Public Comments**
- Vera Ciametti of Ruby's Place introduced herself
  - Gay McDaniel of FESCO introduced herself
  - Dawn Jaeger of CHBI wished the Commission good luck
- V. **Approval: Summary Notes of the June 15, 2016 Special Meeting and May 18, 2016 Regular Meeting**
- **ACTION:** Approval of June 15, 2016 and May 18, 2016 Summary notes. (MSA 10:0:2)
- VI. **Introduction of New Commissioners**
- New Commissioners introduced themselves
- VII. **Action Item: Election of FY 16-17 Officers**
- Election Results:
- Raymond Bonilla voted as Chairperson
  - Linda Moore voted as Vice Chairperson
  - Neha Balram voted as Parliamentarian
- VIII. **Staffing Changes**
- **Announcement:** Dana Bailey appointed Acting Community Services Manager
- IX. **Presentation: Brown Act, Conflicts of Interest, Form 700, Harassment and Ethics Requirements**
- Presentation by Deputy City Attorney Rollan
  - (NOTE: Commissioner Leppert left the meeting at approximately 7:45 p.m.)
- X. **Discussion: NOFA/RFP Committee Recommendations**
- Presentation by Director Reinhart
  - **ACTION:** Recommend Option D to City Council for implementation, with twomodifications:
    - Recommend 40% for target area
    - No limit on consecutive years
  - MSA (11:0:0)
- XI. **Future Agenda Items (Tentative)**
- TBD— Leadership Opportunities
- XII. **Commissioner Announcements**

- October 20<sup>th</sup> Chabot College Disability Awareness Day
- September is National Disaster Preparedness Month
  - Visit [ready.org](http://ready.org) for more details on how to prepare
- September 29<sup>th</sup> Ethics and Harrassment Prevention training
  - New commissioners must attend
  - All commissioners must attend every two years

XIII. Adjournment

- The meeting was adjourned at 8:58PM

**NOTICE**

*Please do not wear scented products, as persons with environmental sensitivities may be in attendance. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Please request the accommodation at least 72 hours in advance of the meeting by calling (510) 583-4250, or by calling the TDD line for those with speech and hearing disabilities at (510) 247-3340.*



*Materials related to an item on this Agenda, submitted to members of the Commission after distribution of the Agenda packet, are available for public inspection in the Community Services Division Office of the Library and Community Services Department, 777 B Street, Hayward CA 94541, during normal business hours. Such documents are also available on the City of Hayward's website at [hayward-ca.gov](http://hayward-ca.gov) subject to staff's ability to post the documents before the meeting.*