



**DATE:** July 3, 2018

**TO:** Mayor and City Council

**FROM:** City Clerk

**SUBJECT** Designation of Voting Delegates and Alternates for the League of California Cities 2018 Annual Business Meeting

### **RECOMMENDATION**

That the City Council designates a voting delegate as Hayward's representative to the 2018 League Annual Business Meeting at the League of California Cities Annual Conference and adopts a resolution with the designee identified; and authorizes the City Clerk to submit the 2018 Annual Conference Voting Delegate/Alternate Form along with the adopted Resolution.

### **SUMMARY**

The League of California Cities 2018 Annual Conference is scheduled for September 12-14, 2018 in Long Beach, California. The Annual Business Meeting (General Assembly), scheduled for Friday, September 14, 2018, is typically where various municipalities' voting delegates vote on resolutions considered by the League. To vote at the Annual Business Meeting, the City Council must designate a voting delegate and up to two alternates and submit the names to the League no later than July 31, 2018.

### **BACKGROUND AND DISCUSSION**

Consistent with the League of California Cities bylaws, the City Council must designate the City's voting delegate and up to two alternates by formal Resolution no later than July 31, 2018. The voting delegate and/or alternates must be registered to attend the Annual Conference. At least one voter must be present at the Annual Business Meeting (General Assembly) and in possession of the voting delegate card to cast a vote. The voting delegate card may be transferred freely between the voting delegate and/or alternates.

Currently, Council Member Márquez is the City's delegate to the League of California Cities East Bay Division and Council Member Salinas is the City's alternate; however none of the Council Members can attend the 2018 annual League Conference. The only City representative available and registered to attend the 2018 annual conference is Assistant City Manager Hurtado, who is available to represent the Council's position on legislative matters at the Annual Business Meeting on their behalf.

Once the League disseminates the specific details of the resolutions to be considered at the League's annual business meeting, staff will bring the information to Council for review, discussion and action. The City's voting delegate will represent the Council's vote at the League's Annual Business meeting.

The League's correspondence includes the Annual Conference Voting Procedures and the Voting Delegate/Alternate Form and is attached for Council's reference (Attachment III).

**FISCAL AND ECONOMIC IMPACT**

There is no fiscal or economic impact associated with this report.

**STRATEGIC INITIATIVES**

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

**PUBLIC CONTACT**

The report does not require a public notice.

**NEXT STEPS**

Once the City Council adopts the resolution and designates a voting delegate, the resolution will be submitted to the League of California Cities. In preparation for the September 14, 2018 League Annual Business Meeting, the following actions items will occur:

League disseminates details of Resolutions to Municipalities	7/27/18
Hayward City Council Discusses & Votes on Resolutions	9/11/18
Hayward Voting Delegate represents Council Vote at Annual Business Meeting	9/14/18

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:



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Kelly McAdoo, City Manager