



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Minutes

Library Commission

March 17, 2025

6:30 PM

**Downtown Library
Community Learning Center**

CALL TO ORDER

Chairperson Goward called the meeting to order at 6:36pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AB 2449 TELECONFERENCE NOTIFICATIONS AND CONSIDERATION

No notifications or considerations to report/discuss.

ROLL CALL

- Present: Commissioners Joshua De Miguel, Dominique Dozier, Valerie Fredericks, Chairperson Shonda Goward, Sofy Navarro, and Shareen Purcell.
- Absent: Commissioner Maryha Kelsch, Crystal Porter, Suresh Sangiah, and Councilmember Roche
- Staff: Jayanti Addleman, Director of Library Services
Jina Kim, Administrative Secretary
- Guests: Lori Patel, Librarian I

APPROVAL OF MINUTES

MIN 25-039 Library Commission Meeting Minutes of February 24, 2025

Motioned by Commissioner De Miguel to approve the February 24 Library Commission Minutes: seconded by Commissioner Purcell. Passed 6-0-0.

PUBLIC COMMENTS

There being no general public comments, Chairperson Goward opened and closed the public comment period at 6:37 pm.

NEW BUSINESS

- a. Programming for Adults and Seniors
 - Presentation led by Lori Patel, Librarian I
 - Q&A:
 - Current priorities where needs are not being met are gaining more tutors to be paired with students and Literacy Learners.
 - Programs are scheduled for certain times based on demographics and response
 - For example, French Conversation Circle at 3:00 pm
 - Creating a waiting list to find new students
 - If it seems like an event that would appeal to a large group of people, the program would ideally be scheduled on a Saturday.
 - For senior programs, common feedback is to hold programs earlier in the day.
 - More programs in additional languages i.e., Mandarin

- b. Community Bulletin Board Policy
 - Presented by Jayanti Addleman
 - Q&A
 - Example of City Policy that would be posted: Redistricting meetings, City Commission, and City Council Announcements
 - By and large, outside city updates would not be posted unless it impacts City of Hayward
 - For example, updates around AC Transit could be pertinent for various cities
 - Although it has been discussed, an official stamp or way to signify that a post is approved by the library has not yet been implemented.
- c. National Library Workers Week – Ideas for Commissioner Support
 - Library Commission does not have a budget
 - Ideas for Commissioner support for National Library Workers Week:
 - Chairperson Goward to look into Proclamation for the Library
 - Commissioner Navarro to develop a Thank you to the library coloring sheet for patrons
 - Commissioner Dozier to create a digital card
 - Motioned by Commissioner De Miguel to declare the three ideas: Seconded by Commissioner Dozier. Passed 6-0-0

OLD BUSINESS

- a. Letter Writing Committee
 - No reports
- b. Report from Welcome Committee
 - No reports
- c. Report from CSUEB-Chabot Partnership Committee
 - No reports
- d. Report from Budget Support Committee
 - No reports
- e. Report from Community Outreach Committee
 - No reports

RECOMMENDATIONS

No recommendations

REPORTS

- a. Library Director
 - SF Opera – Prison Arts Project
 - Display on the 2nd Floor of the Library
 - Panel discussion on 3/29
 - Zocalo Ribbon Cutting
 - 4/5 at 11:00 am at the Pocket Cafe
 - Cesar Chavez Day 3/31
 - Business Closure for COH
 - Staff Day for HPL
 - Disaster Preparedness Audit
 - Valuable and irreplaceable assets
 - Focus is on our art
 - State of the City Presentation
 - Largely stakeholders were present and very few community members in attendance.
 - Red Cards passed out

- Weekes Branch
 - Vandalism
 - Received Permit for permanent fencing
 - Will be closed until Mid-May
- Stack Center
 - Ribbon Cutting 3/14
- Bookmobile
 - Arriving in a few weeks
- Budget Update
 - Strategic Roadmap meeting about a week ago
 - Discussion about Hiring Deferrals and Cutting 2% of our budget (throughout the City of Hayward)
 - Possibly lose the 100K collection budget funding for the next FY and maintain a vacancy
 - IMLS Update
 - President Trump closing IMLS.
 - This would impact on a large portion of our funding which is grant funded.
 - Library Commission Support and Advocacy
 - If the Library Commission could write a letter(s) to senators etc.
 - Encourage community members to advocate for libraries and what IMLS means and does.
 - ALA website has a wealth of resources and information readily available on how to advocate
- b. City Council Liaison
 - No reports
- c. Friends of Hayward Library
 - The current focus is on Finance and the infrastructure of the Friends of the Hayward Library
 - Working on officers and where we are with new set of officers
 - President is working on status of current Finances
 - Fundraiser: Paint And Sip
 - There is a need for additional revenue to support the library
 - Larger donations and Fundraising efforts
 - Large scale fundraising efforts have not been made in the past several years.
 - Need to focus on the infrastructure before tackling fundraising
 - Friends have their own social media account
- d. Library Commissioners
 - 49ers Foundation Sponsoring Dr. Edwards Follow Your Bliss Award
 - 40 educators awarded grants of \$2K
 - Community educators who work with or are affiliated with any youth programming like the Library, YMCA, Boys & Girls Club
 - Prioritize public, title I, and Charter schools but have awarded private schools in the past
 - Nominations close on Thursday
 - In May there will be a ceremony at the 49er stadium
 - Additional grant from the 49ers
 - Applications close April 7th
 - For AED's in facilities and staff training
 - More information: 49er's.com/community

AGENDA BUILDING

- Unattended Children in the Library Policy
- Report on Bookmobile Services
- Letter to Elected Officials regarding IMLS
- Budget Update
- IMLS & State Library Update

ADJOURNMENT

The meeting was adjourned at 7:33 p.m.

NEXT MEETING April 21, 2025

Attendance Commissioner	Present at 03/17/2024 Meeting	Meetings Present to Date This Fiscal Year	Meetings Absent to Date this Fiscal Year
Joshua De Miguel***	√	3	1
Dominique Dozier	√	3	2
Valerie Fredericks***	√	4	0
Shonda Goward	√	4	1
Marhya Kelsch**	-	4	2
Sofy Navarro	√	4	1
Crystal Porter	-	4	2
Shareen Purcell	√	5	0
Suresh Sangiah	-	4	2
Council Member			
Julie Roche	-	4	2

**Commissioner Kelsch moving from alternate status to Commissioner as of 2/26/24 meeting

***Commissioners De Miguel and Fredericks sworn in as of 09/17/2024.