

**City of Hayward Library Commission  
FY2025-2026 DRAFT Agenda Plan**

Updated by JK 09-02-2025

<b>MEETING DATE 6:30 – 8:00 PM</b>	<b>PROPOSED AGENDA TOPICS (Topics include discussion and information items)</b>
September 15, 2025	<ul style="list-style-type: none"> <li>• Library Commission 2025-26 Agenda Plan</li> <li>• Review Welcome Packet</li> <li>• Banned Books Week – Ideas for Commissioner Support</li> </ul>
October 20, 2025	<ul style="list-style-type: none"> <li>• Introduction of new and reappointed Commissioners</li> <li>• Discussion of Commission goals</li> <li>• Presentation on HPL Strategic Plan</li> <li>• Brown Act Update</li> </ul>
November 17, 2025	<ul style="list-style-type: none"> <li>• Review Welcome Packet</li> <li>• DEI basics</li> <li>• Report on eBooks and Databases</li> </ul>
December 15, 2025	<ul style="list-style-type: none"> <li>• Commission Recess</li> </ul>
January 26, 2026, 19 <sup>th</sup> is MLK Jr. Day	<ul style="list-style-type: none"> <li>• Mid-Year Budget Review</li> <li>• Annual report and statistics for 2025</li> <li>• Volunteer Opportunities</li> <li>• Update on Libraries &amp; Immigration Issues</li> </ul>
February 23, 2026, 16 <sup>th</sup> is Presidents' Day	<ul style="list-style-type: none"> <li>• Budget enhancement requests for FY25</li> <li>• Report on Weekes improvement project</li> <li>• Technology Programs/Makerspace update</li> </ul>
March 16, 2026	<ul style="list-style-type: none"> <li>• Programming for Adults and Seniors</li> <li>• Community Bulletin Board Policy</li> <li>• National Library Workers Week – Ideas for Commissioner Support</li> </ul>
April 20, 2026	<ul style="list-style-type: none"> <li>• Patron Code of Conduct &amp; Enforcement guidelines (If updated &amp; necessary)</li> <li>• Unattended Children in the Library Policy</li> <li>• Report on Bookmobile and Outreach services</li> <li>• IMLS &amp; State Library Update</li> </ul>
May 18, 2026	<ul style="list-style-type: none"> <li>• Homework Support Center Report</li> <li>• Pre-K/Children's/Teen Programs (including Summer slide/Summer reading)</li> </ul>
June 15, 2026	<ul style="list-style-type: none"> <li>• Friends of Hayward Library Report</li> <li>• Literacy Plus Council report</li> <li>• Adult Literacy &amp; ESL Services report</li> </ul>
July 20, 2026	<ul style="list-style-type: none"> <li>• Special Meeting + Year-end Commission Dinner</li> </ul>
August 17, 2026	<ul style="list-style-type: none"> <li>• Recess</li> </ul>

**UNSCHEDULED ITEMS**

• Branchlets update
• Heritage Plaza Update including Russell City Art Installation
• Project possibilities for commissioners
• Collection Development Policy (To be completed by December 2025)
• Computer use Policy (Feb 2026 or when changes are made)
• Homework Support Centers – May 2026 (every other year)