



FEMA

October 26, 2021

Mark S. Ghilarducci, Director
Governor's Authorized Representative
California Governor's Office of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

Reference: Application Approval, HMGP DR-4344-217-028R
City of Hayward, California
Creation of Defensible Space, Phase 2
FIPS Code: 001-33000, Supplement 239

Dear Mr. Ghilarducci:

We approve and issue Hazard Mitigation Grant Program (HMGP) funds for the City of Hayward, HMGP DR-4344-217-028R, Creation of Defensible Space, Phase 2.

The total project cost for Phase 2 is \$323,820. As shown in the enclosed Obligation Report - Supplement 239, we are obligating \$242,865 for the 75 percent Federal share; the 25 percent non-Federal share is \$80,955. These funds are available in SmartLink for immediate and eligible disbursements. The following is a summary of the approved funding:

Project Phase:	Federal Share:	Non-Federal Share:	Total Project Cost:
Phase 1, Supplement 175	\$ 21,132	\$ 7,044	\$ 28,176
Phase 2, Supplement 239	\$242,865	\$ 80,955	\$323,820
TOTALS	\$263,997	\$ 87,999	\$351,996

This HMGP project approval and obligation of funds are subject to the following conditions:

- 1. Scope of Work (SOW)** – The City of Hayward Fire Department will create defensible space through a demonstration project, a residential chipping program, and a Resident Assistant Program. The creation of defensible space will benefit 1,184 residential properties over an area of 1,200 acres. The defensible space demonstration will be a large-scale demonstration project of trimming lower limbs of trees and clearing brush with community members invited to attend. The location of the proposed demonstration is an approximately 5-acre area in Ward Creek Canyon between Leona and Marie Drives on the eastern side of the City of Hayward, Alameda

County, California (37.666050, -122.074915). Once the demonstration is complete, staff will revisit community meetings to present visuals of the completed project and ask residents to take the same mitigation measures on their own property. The chipping program will allow residents to continue the maintenance of pruning the lower limbs of trees and removing dead materials and aged shrubs. Chipped materials will be hauled and disposed offsite as green waste. A Resident Assistant Program will be implemented to assist residents who have limited physical abilities or need economic assistance to participate in the chipping program.

2. **Project Completion Date** – The work schedule included with the project application indicates that Phase 2 will take 17 months to complete; therefore, the project completion date is March 26, 2023. Please inform the sub-recipient that work completed after this date is not eligible for federal funding, and that federal funds may be de-obligated for work completed outside the completion date when there is no approved time extension.
3. **Project Closeout** – Within 120 days of project completion, all project funds must be liquidated and final closeout documentation for the project must be submitted to FEMA. Please note the project must comply with Code of Federal Regulations Title 2, Part 200 reporting requirements at the time of closeout.
4. **Record of Environmental Considerations (REC)** – This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 23-01-001-01: Categorical Exclusion N11 (Federal Assistance for Wildfire Hazard Mitigation Actions) has been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding. Please reference the enclosed REC for further information.
5. **Standard Conditions** – This project approval is subject to the enclosed *Standard Mitigation Grant Program (HMGP) Conditions*, amended August 2018. Please note that federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions or need further assistance please contact Thomas Berry, Sr. Grants Management Specialist, by email thomas.berry@fema.dhs.gov, or phone (510) 627-7180.

Sincerely,

Kathryn Lipiecki
Director, Mitigation Division
FEMA Region 9

Mr. Ghilarducci
October 22, 2021
Page 3 of 3

Enclosures (3):

Obligation Report - Supplement 239
Record of Environmental Considerations (REC)
Standard Mitigation Grant (HMGP) Conditions

cc:

Jennifer Hogan, State Hazard Mitigation Officer, California Governor's Office of Emergency Services
Dr. Jacy Hyde, Branch Chief, California Governor's Office of Emergency Services
Robert McCord, Chief, Hazard Mitigation Assistance Branch, FEMA Region 9