



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
Hayward City Hall, Room 2A
777 B Street, Hayward
September 22, 2016

I. Call to Order:

Meeting called to order by Chair Hogan at 7:01 p.m.

II. Pledge of Allegiance:

Pledge of Allegiance led by Task Force Member Garg

III. Roll Call:

City Council & Staff: Rodney Affonso Jr., Street Maintenance Manager; Brianne Elizarrey, Administrative Clerk II

Task Force Members Present: Angela Andrews, Blytha Bowers, Lynne Clifton, Linda Dobb, Sharon Eva, Arti Garg, Jillian Hogan, Chuck Horner, Hasieb Lemar, Janet Livingston, Angelica Moore, Tim Romano-Pugh, Tawana Smith, Lauren Vance, Wandra Williams, Allen Zagar

Task Force Members Absent: Alegra Angelo, Darrelle Demps, Natasha Neves, Stephen Ochoa, Megha Salpekar, Dwight Turner, Anjani Varma

Youth Commission Liaison: Gerardo Barcenas Jr.

Guests (Visitor Sign-In): None

IV. Public Comments:

Task Force Member Romano-Pugh: He is working with Ameri-corps on a project for health and wellness in Hayward. They are looking for workers to help with the project. Individuals will get a monthly stipend and at the end of the project will be able to apply for an educational grant.

Task Force Member Bowers welcomed all of the new Task Force Members to the Task Force.

Clerical Support Elizarrey mentioned that going forward the agenda and meeting minutes would look different as they will now be more in line with the City Council Agendas. Any questions or concerns about the new format should be directed to the City Clerk's Office as they will be spear heading the changeover.

V. Approval of Summary Notes from August 25, 2016 Meeting:

*It was **motioned/seconded (Horner/Clifton)** and passed by majority vote to approve the August 25, 2016 meeting notes (13:0:4 abstain [Dobb, Garg, Gayle, Smith] 7 absent)*

VI. Introduction of new Task Force Members

- a. Angela Andrews – Moved to Hayward July
- b. Darrelle Dobbs – Could not attend meeting
- c. Linda Dobb - works at CSUEB
- d. Sharon Eva – Hayward resident for 14 years
- e. Hasieb Lamar – Lifetime resident
- f. Janet Livingston – Lived in Hayward for 5 years
- g. Allen Zargar – Moved to Hayward in February

VII. Presentations: recycling to donate money to local non-profits (Horner)

Task Force Member Horner played a news clip about a student in Fremont who was collecting cans and bottles and using the money to pay for cleft pallet surgeries around the world. He suggested that the Task Force do the same – except use the money to support local non-profits. The Task Force was interested in supporting this idea and asked Task Force Member Horner to bring more information about his plan during the next meeting.

VIII. Action Items:

a. Task Force Proposals for Cleanup Schedule

It was motioned/seconded (Vance/Garg/Romano-Pugh) and passed by majority vote to approve the proposed 2017 Cleanup schedule with the amendment to not hold a cleanup during the month of May 2017 (17:0:0 abstain 7 absent)

b. Task Force Proposals for Cleanup Locations

It was motioned/seconded (Vance/Garg/Romano-Pugh) and passed by majority vote to approve the proposed 2017 Cleanup locations with the understanding that staff will bring more information regarding the locations for HARD and HUSD (17:0:0 abstain 7 absent)

- *HARD will help the Task Force cross promote cleanup events in their recreation guides and possibly on their website.*
- *The pending agreement would be for HUSD to help cross promote as well on their billboards and via the peach tree jar phone calls. TF Member Williams mentioned that whether or not HUSD decides to partner with us we should still consider using Peachtree jar to announce cleanups – even if there is a cost to use the system. Staff will follow up for the next meeting.*

c. Mural Project on Tennyson Electric Boxes

- i. **Tennyson and Tyrell**
 - ii. **Tennyson and Tampa**
- *The Task Force has been given two electrical boxes to paint murals on for the purpose of promoting a clean and green Hayward. Task Force member Gayle will*

have to submit the artwork as she would normally if she were bidding for any other mural in the City. The Murals must be completed by December 2017 to keep in line with the deadline for the other murals on Tennyson.

d. Alternate Attendance forms

- i. How many activities equal a meeting or cleanup?**
- ii. What kind of activities to count?**
- iii. Who has to verify attendance/ participation at alternative activities**

- *It was motioned/seconded (**Garg/Vance**) to allow City of Hayward sponsored or co-sponsored activities to substitute for missing cleanups only. Meetings are still must attend unless arrangements are made with the Chair and Vice Chair prior to the meeting. (17:0:1 abstain [Dobb] 7 absent)*

IX. Financial Report:

a. Discretionary Expenses (under \$500)

- i. 2 Table Cloths**
 - *Ordered by staff should be delivered by end of October*
- ii. Signage**
 - *Moved to October meeting*
- iii. Banners**
 - *Moved to October meeting*
- iv. Standing Signs**
 - *Moved to October meeting*
- v. Misc. items to make booth/table more engaging**
 - *Moved to October meeting*

The Task Force has asked that staff research the following give-away/swag items for purchase:

- 1. Pens (for give away and use during clean ups)*
- 2. New Totes*
- 3. 2 way radios*
- 4. Window Clings*
- 5. Community Cleanup Bookmarks (similar to what they had created in house years prior)*
- 6. T shirts and/or polos for Task Force members*

X. Community/Clean-Ups and Upcoming Events:

a. August 27 Cleanup: Bowman Elementary School (Horner/Bowers/Turner)

- *Only 5 people attended.*

b. September Beautification Event

- *Staff will be closing a lane on Hesperian Blvd. and on Middle Lane to provide a safe area for volunteer to work.*

c. **Science in the Park October 1 (Gayle/Bowers)**

- *Task Force Member Gayle asked that the Task Force please respond to the survey about who can attend to man the booth and which times/shifts they could attend.*

d. **Make a Difference Day October 22 (Bowers/Vance/Ochoa)**

- i. **Activities - Landscaping**
- *The area for landscaping will be at the corner of Whitman and Harder – across from Harder Elementary School*
- *Maintenance is in the process of killing the ivy and will have a bobcat come in and scoop it out before the event*
- *Landscaping plan is to spread mulch and do light planting in the area.*

XI. Announcements/Updates:

- a. **Chair Report**
- *None at this time*
- b. **Staff Report/Updates**
 - i. **Outreach**
Staff is working on getting
 - ii. **Adopt-a-Block Update**

XII. Roundtable:

Task Force Member Dobb would like to add an item to the next agenda: Sustainable City Year Program – Staff will get the information from the departments working on the project and report back during the next meeting.

XIII. Review Future Agenda/Action Items

Staff is still waiting to hear back from the City Attorney's Office regarding the proposed Task Force Bylaws. As soon as they are released staff will create informational binders for the entire Task Force.

XIV. Adjournment (9:17 pm)