

**City of Hayward Library Commission  
FY2025-2026 DRAFT Agenda Plan**

Updated by JK 01-20-2026

<b>MEETING DATE 6:30 – 8:00 PM</b>	<b>PROPOSED AGENDA TOPICS (Topics include discussion and information items)</b>
September 15, 2025	<ul style="list-style-type: none"> <li>• No Quorum</li> </ul>
October 20, 2025	<ul style="list-style-type: none"> <li>• Election of Officers</li> <li>• Introduction of New and Reappointed Commissioners</li> <li>• Review Welcome Packet</li> <li>• Library Commission Agenda Plan 2025-2026</li> <li>• Discussion of Commission Goals</li> <li>• Presentation on HPL Strategic Plan</li> </ul>
November 17, 2025	<ul style="list-style-type: none"> <li>• Updated Code of Conduct</li> <li>• Report on eBooks and Databases</li> <li>• Weekes Branch Update</li> <li>• Fall Budget Revise</li> </ul>
December 15, 2025	<ul style="list-style-type: none"> <li>• Commission Recess</li> </ul>
January 26, 2026, 19 <sup>th</sup> is MLK Jr. Day	<ul style="list-style-type: none"> <li>• Change of Day/Time and Frequency of Library Commission Meetings</li> <li>• Mid-Year Budget Review</li> <li>• Annual Report and Statistics for 2025</li> <li>• Collection Development Policy</li> <li>• Volunteer Opportunities</li> </ul>
February 23, 2026, 16 <sup>th</sup> is Presidents' Day	<ul style="list-style-type: none"> <li>• Technology Programs/Makerspace Update</li> <li>• Report on Mobile Outreach, and Outreach &amp; Marketing Services</li> <li>• Stack Center Update</li> </ul>
March 16, 2026	<ul style="list-style-type: none"> <li>• Programming for Adults and Seniors</li> <li>• National Library Workers Week – Ideas for Commissioner Support</li> </ul>
April 20, 2026	<ul style="list-style-type: none"> <li>• Literacy Plus Council Report</li> <li>• Adult Literacy &amp; ESL Services Report</li> </ul>
May 18, 2026	<ul style="list-style-type: none"> <li>• Educational Services Report</li> <li>• Pre-K/Children's/Teen Programs (Including Summer Slide/Summer Reading)</li> </ul>
June 15, 2026	<ul style="list-style-type: none"> <li>• Friends of Hayward Library Report</li> <li>• AI Policy Update</li> </ul>
July 20, 2026	<ul style="list-style-type: none"> <li>• Special Meeting + Year-End Commission Dinner</li> </ul>

August 17, 2026

• Recess

### **UNSCHEDULED ITEMS**

- Collection Development Policy