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## SOUTH HAYWARD BART STATION ACCESS AUTHORITY

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### SPECIAL MEETING

777 B Street, Hayward, CA 94541

Room 2A

June 22, 2016

2:00 PM

### MINUTES

1. **Call to Order:** the meeting was called to order at 2:05 P.M. by Chair Francisco Zermeño.
2. **Pledge of Allegiance:** Pledge of Allegiance was led by Chair Francisco Zermeño.
3. **Roll Call:** called out by Kelly McAdoo.

JPA Board Members Present: Francisco Zermeño (Chair), John McPartland (Vice Chair), Al Mendall, Thomas Blalock

JPA Board Members Absent: None

JPA Alternate/Substitute Board Members Present: Sara Lamnin

JPA Alternate/Substitute Board Members Absent: Rebecca Saltzman

City of Hayward staff present: Kelly McAdoo, Stacey Bristow, John Stefanski, Cecilia Melero

BART Staff Present; Sean Brooks, Bruno Peguese

JPA Legal Counsel Present: Heather Gould (Goldfarb & Lipman)

Visitors: None

4. **Approval of Agenda:** There were no changes to the Agenda
5. **Public Comment:** None
6. **Approval of Meeting Minutes:** The minutes of May 04, 2016 were **APPROVED** after making a voting adjustment to item seven: Approval of Resolution for the Completion of the Parking log LED lighting Retrofit Project.
7. **Report from Co-Directors:** Kelly McAdoo had nothing to report. Sean Brooks reported for Bob Franklin regarding parking utilization rates indicating that utilization rates were below the threshold to raise parking rates.
8. **Old Business: Adoption of a Resolution Amending the Fiscal Year 2016 Operating Budget to Include Project Management Costs for the Mural Art Program and Appropriation of Funds:**  
Stacey Bristow reported that the contract for the sound wall and three utility boxes is underway, but the contract for the Tennyson Road underpass project has not come back from BART, the artist is getting anxious to start the project and she is concerned that the artist may pull out of the project. Director McPartland give directive to have a contract executed by Friday, June 24, 2016. Stacey reiterated that timing is important, and that the project is pending. Sean Brooks stated that he would follow up with Jennifer Easton, BART Art Program Manager to insure the project is moving forward in a timely manner. After a brief discussion Resolution 16-04 was **APPROVED** unanimously M/S/C Blalock/ McPartland

9. **New Business: Adoption of FY2017 Proposed Budget and Prioritization Access Improvement projects for the Fiscal Year Beginning July 1, 2016: Oral Presentation** Kelly McAdoo referred to and explained Attachment II, Annual Operating Budget and Attachment III FY 2017 Project List, Options 1-3 was discussed. Al Mendall asked for clarification regarding citation revenue and whether or not BART surface lot citation revenue was coming back to the JPA. Sean Brooks stated that the ticket revenue is not segmented by BART station, he was unsure that the ticket vendor would be able to separate out such revenue from South Hayward BART from the total pool of station citation revenue.

Preliminary vote on items for the Proposed budget occurred, final votes will be reflected on final budget.

After a brief discussion Resolution 16-05 was **APPROVED** unanimously M/S/C McPartland/ Blalock

10. **Future agenda items**

11. **Adjournment – at 3:16 P.M. Next Meeting – to be Announced**