



**DATE:** April 3, 2018  
**TO:** Mayor and City Council  
**FROM:** City Clerk  
**SUBJECT** Resignation of Ms. V. Toni Adams from the Personnel Commission

**RECOMMENDATION**

That the City Council adopts a resolution accepting the resignation of Ms. V. Toni Adams from the Personnel Commission, effective immediately.

**SUMMARY**

Ms. V. Toni Adams was appointed to the Personnel Commission on September 15, 2015. Ms. Adams' resignation becomes effective immediately per her resignation letter (Attachment III). Ms. Adams' vacated position will be filled as part of the annual appointment process for the City's appointed officials to Boards, Commissions, Committees, and Task Forces.

**FISCAL IMPACT**

There is no fiscal impact associated with this action.

**STRATEGIC INITIATIVES**

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:

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Kelly McAdoo, City Manager