



Keep Hayward Clean and Green (KHCG)  
Task Force (TF) Meeting Notes  
Remote Participation  
November 17, 2022

**I. Call to Order**

Meeting was called to order by Vice Chair Jeff Haman at 7:02p.m.

**II. Pledge of Allegiance**

Pledge of Allegiance led by TF Member Chuck Horner.

**III. Roll Call**

*City Council & Staff:* Todd Rullman Maintenance Director, Rod Affonso Streets Supervisor, Colleen Kamai Administrative Supervisor, Elizabeth Scott Senior Secretary

*Task Force Members Present:* Lucas Banks, Margaret Barton, Mohaned Elwali, Tom Ferreira, Jeffrey Haman, Rodney Hankins, Chuck Horner, Douglas Mansel, Melissa Milleman, Shingo Nagae, Shalin Patel, Debra Patton, Regneel Prasad, Jessica Stanley, Jason Yeates, Jean-Yee Yu

*Task Force Members Absent:* Byytha Bowers, Terence Candell, Tammy Cooper, Pekon Gupta, Gordean Lum-Villiados, Leah Martinez, Chandrakala Siramdas, Matlin Turner, Suyog Zambre

*Youth Commission Liaison:* Athena Herrera and Samiksha Lingman

**IV. Public Comments:**

TF Member Chuck Horner asked if participation at special events counts towards attendance.

Heyward Youth Commissioners, Athena Herrera and Samiksha Lingan introduced themselves.

Jeff Haman mentioned he was interviewed by the Tri City Voice and encouraged everyone to read an article in the November 5<sup>th</sup> edition. He asked staff to forward a link to the article to task force members.

Tom Ferreira mentioned Tressa Marques from the Hayward Chamber of Commerce was unable to attend tonight's meeting, however, plans to attend the January meeting to talk about the Chamber's efforts to coordinate with businesses to Keep Hayward Clean and Green.

**V. Approval of Meeting Minutes from October 20, 2022**

It was motioned/seconded by Task Force Members Chuck Horner and Tom Ferreira, and passed by majority vote, to approve the October 20, 2022, meeting minutes. 14-0-2 (10 absent)

## **VI. Action Items:**

### **Officer Nominations and Elections:**

Jeff Haman reviewed the nominations and elections process and reported that the ad hoc committee met on October 27th. There were no nomination requests received from task force members. The ad hoc committee nominated Jeff Haman for Chair, Chuck Horner for Vice Chair and Jean-Ye Yu for Vice Chair.

There were no public comments or questions on this item.

It was motioned/seconded by Task Force Members Douglas Mansel and Melissa Milleman, and passed by majority vote, to accept the Ad Hoc Report and accept the Ad Hoc Committee Recommendations. 16-0-0 (10 absent)

Chair Haman called for open nominations from the floor. Seeing no nominations from the floor, Chair Haman asked for a motion and second to appoint Jeff Haman as Chair, Chuck Horner as Vice Chair and Jean-Ye Yu as Vice Chair.

It was motioned/seconded by Task Force Members Chuck Horner and Douglas Mansel, and passed by majority vote, to appoint Jeff Haman as Chair, Chuck Horner as Vice Chair and Jean-Ye Yu as Vice Chair. 16-0-0 (10 absent)

Newly elected Vice Chair Jean-Ye Yu thanked task force members for their nomination and vote. She commented that her experience and involvement the last couple years has prepared her for the role. She looks forward to working with the Adopt-a-Block program.

Newly elected Chair Jeff Haman thanked everyone and commented that he looks forward to working with everyone.

### **Volunteer Nomination – Hayward Volunteer Recognition and Awards Event:**

Vice Chair Haman introduced the item and handed it over to Maintenance Services Director Todd Rullman. Director Rullman provided a brief background regarding the annual event.

There were no public comments on this item.

After a brief discussion period, it was motioned/seconded by Task Force Members Jessica Stanley and Jeff Haman to submit a nomination for Bubba Manzo for the Hayward Volunteer Recognition and Award. 14:0:2 (10 absent)

## **VII. Informational Items:**

**Financial Report:** The Financial Report dated November 2022 was reviewed. There were no public comments or questions on this item.

**Attendance Report:** Staff reviewed the attendance log and reminded task force members to advise staff via email within 72 hours of any discrepancies.

**Subcommittee Reports/ Updates:**

Beautification Subcommittee – Jean-Yee Yu reported that letters were sent to the top three winners of the Beautiful Yard Contest, the committee is working on logistics and marketing pieces for the Senior Yard Assistance Program and working on a draft letter to City Council in support of public art.

At this time, Vice Chair Haman remarked that the leadership team will meet to evaluate the subcommittees and assignments and update the task force at the January meeting.

**VIII. Community Cleanups and Upcoming Events**

10/22/22 Cleanup & Beautiful Event - Debrief: Vice Chair Haman reported that there were approximately 100 volunteers, about half were from CSUEB.

1/28/23 Cleanup & Beautification Event (Russel City Area, Rancho Arroyo Park 2121 Depot Rd.): Vice Chair Haman talked about the January 28<sup>th</sup> event and encouraged task force members to email him directly if they are interested in helping with event planning. Additional logistics and details, including assignments, will be provided at the January meeting.

3/23/23 Cleanup & Beautification Event (Longwood/Winton Grove Area, Staging @ St. Joachim church 21250 Hesperian Blvd.) Vice Chair Haman is looking forward to the March event. Director Rullman advised that staff is prepared to do a planting project at this event.

**IX. Announcements/Updates:**

Council Member Updates: Director Rullman advised that CM Andrews sent apologies for missing tonight’s meeting; she is the City’s representative for the Bay Area Water Supply & Conservation Agency (BAWSCA) which is also meeting tonight.

Staff Updates: Director Rullman announced that we anticipate transitioning back to in person meetings in March, more details will be shared as it becomes available. Director Rullman announced that Maintenance Services Department has initiated “The Chuck Horner Golden Grabber” Award and presented Chuck Horner with the 2022 award. Maintenance Services will give one award each year, as a legacy to Chuck. Award recipients will be displayed on a wall plaque in the Maintenance Services office.

**I. Adjournment 7:58p.m.**