

MINUTES

City of Hayward Community Services Commission

September 19, 2018 @ 7:00 PM

Hayward City Hall

777 B Street, Hayward, CA 94541

Conference Room 2A

CALL TO ORDER: Meeting called to order at 7:01 p.m. by Vice Chairperson Roche.

ROLL CALL

Members:

- Elisha Crader, Commissioner
- Jose Lara Cruz, Commissioner
- Michael Francisco, Commissioner
- Saira Guzman, Commissioner
- Janet Kassouf, Commissioner
- Alicia Lawrence, Commissioner
- Arzo Mehdavi, Commissioner/Parliamentarian
- Linda Moore, Commissioner
- Zachariah Oquenda, Commissioner
- Afshan Qureshi, Commissioner
- Arvindra Reddy, Commissioner
- Julie Roche, Commissioner/Vice Chairperson
- Ernesto Sarmiento, Jr., Commissioner
- David Tsao, Commissioner
- Corina Vasaure, Commissioner

Members absent:

- Arti Garg, Commissioner
- Rachael Zargar, Commissioner

Staff:

- Dana Bailey, Community Services Division Manager
- Evelyn Olivera, Senior Secretary (Recorder)

Guests:

- Diane Fagalde
- Karen Norell

Public Comments:

Citizen Diane Fagalde announced Free Family Event, "Science in the Park" at Alden E. Oliver Sports Park, on October 6th.

Approval of Minutes of the Community Services Commission Meeting on July 18, 2018.

It was moved by Commissioner Kassouf to approve the Minutes with a second by Commissioner Guzman. The minutes were approved unanimously.

Staff Announcements

Vice Chairperson Roche introduced the new commissioners. Council Member Elisa Marquez, CSC Liaison, introduced herself and welcomed new commissioners. New Commissioners: Qureshi, Vasaure, Moore, Oquenda, Lawrence, Lara Cruz and Crader introduced themselves to the body.

Discussions:

Vice Chairperson Roche requested the Commission consider the electing of new officers of the CSC. Ms. Bailey recommended forming a nominating committee of three members to nominate new officer candidates for Chairperson, Vice Chairperson and Parliamentarian positions. Interested members were encouraged to submit a one-paragraph statement noting the position sought, their background and experience, by Friday, September 28. Commissioners: Mehdavi, Guzman and Oquenda volunteered to form the Nominating Committee for the October Officer elections.

Ms. Bailey discussed By-laws Subcommittee Update: Regarding the inquiry of whether the Commission has purview to change terms of length of service for each commissioner and as to size of the Commission, it was determined by the City Attorney's Office the Commission does not have purview to change these terms, it is Council's purview. The Commission does have the ability to request Council make changes via resolution or a change to the ordinance. It was suggested to the Commission, they can revisit the following amendments next year; Amendments to Article 4 Section 401, to read 1) that elected officers may serve no more than two consecutive years in one position, 2) requirement of CSC members to serve on at least one ARC, 3) each ARC have at least five participants; and 4) commissioners opt to serve on any one ARC, to maintain focus on item will be discussed at October CSC meeting.

Ms. Bailey reviewed the Community Agenda Funding Strategic Alignment Proposal, and the possibility of returning to council for review at a future date. The intent is to allow sufficient time to focus on more targeted funding for more of a community impact. Findings of the CSD's Community Needs Assessment Survey (expected in January or February) could also factor into future review, Council Member Marques supported this approach.

Ms. Bailey announced HUD's draft copy of the Consolidated Annual Performance Evaluation Report (CAPER) is available for review at County offices.

Ms. Bailey announced the City's 30-day Notice of Funding Availability for FY 2019-2020 will be published on September 28, 2018. The Mandatory Bidder's Conference will be held for interested applicants on Tuesday, October 30. All applications are required to be submitted online by 5pm, on December 13, 2018.



Commissioner/Staff Announcements

Councilmember Marquez announced an opportunity to volunteer at the September 23rd, Keep Hayward Clean and Green event in the South Hayward area. Members were encouraged to attend. Councilmember Marquez reported the successful off-site council meeting in South Hayward on September 11, 2018 and that the Library's Grand Opening is planned for October 27, 2019.

Ms. Bailey mentioned a possible VIP tour of the new library to be announced closer to opening.

Commissioner Lawrence announced two events: 1) "Raise Your Voice" regarding the rights of Tenants, Immigrants and Voters at Glad Tidings Church on Saturday, October 6th from 10am to 2pm, and 2) "Spaghetti Feed and Silent Auction fundraising event to support: Feed the Hungry, Comfort the Homeless and Fight for Social Justice at The Outreach Center on Saturday, October 20th at 5:00pm.

Ms. Bailey informed Commission there are now opportunities to post events or volunteer opportunities on the City's website. The City's Public Information Officer is the primary contact.

Commissioner Vasaure announced the Eden United Church of Christ will be holding a community forum for the HUSD Candidates from 6pm to 8pm on October 17; free dinner, family event and Spanish translation provided.

Ms. Bailey announced two other funding opportunities: 1) Bank of American is reaching out to community non-profit organizations to apply for available funds, and 2) San Francisco Foundation is processing small funds for volunteer programs. Contact Community Services for more information.

Future Agenda Items

- October CSC meeting: election of new commission officers;
- Discussion on proposed By-law amendments;
- Discussion of November CSC meeting.
- Community Agenda Funding Strategic Alignment.

Adjournment at 8:02pm

Attendance	Present at 09/19/18 Meeting	Meetings Present to Date FY19	Excused to Date FY19	Absent to Date FY19
Elisha Crader	✓	1	0	0
Jose Lara Cruz	✓	1	0	0
Michael Francisco	✓	2	0	0
Arti Garg	0	0	0	1
Saira Guzman	✓	2	0	0
Janet Kassouf	✓	2	0	0
Alicia Lawrence	✓	1	0	0
Arzo Mehdavi ***	✓	1	1	1



Linda Moore	✓	1	0	0
Zachariah Oquenda	✓	1	0	0
Afshan Qureshi	✓	1	0	0
Arindra Reddy	✓	2	0	0
Julie Roche **	✓	2	0	0
Ernesto Sarmiento Jr.	✓	2	0	0
David Tsao	✓	1	0	1
Corina Vasaure	✓	1	0	0
Rachel Zargar	X	1	0	1

✓= Present 0= absent X= excused

* Chairperson

** Vice Chairperson

*** Parliamentarian

