



DATE: November 19, 2024

TO: Mayor and City Council

FROM: City Clerk

SUBJECT Adopt a Resolution Releasing Jessica Stanley from the Keep Hayward Clean and Green Task Force, Effective Immediately

RECOMMENDATION

That the City Council adopts a resolution (Attachment II) releasing Task Force Member Jessica Stanley from the Keep Hayward Clean and Green Task Force, effective immediately.

SUMMARY AND DISCUSSION

Task Force Member Stanley was appointed to the Keep Hayward Clean and Green Task Force on September 10, 2019, reappointed on September 12, 2023, with her term set to expire in September 2027. Task Force Member Stanley has not attended Task Force meetings since June 2024 and has not participated in cleanup events since July 2023. Additionally, Member Stanley has not completed the required Ethics training. Telephone calls were made, and emails sent to communicate with Member Stanley; however, there has been no response nor action taken to complete the training. Given Task Force Member Stanley's status, releasing her from her duties is the necessary course of action to uphold the City's standards.

Ms. Stanley's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Commissions and Keep Hayward Clean and Green Task Force.

FISCAL IMPACT

There is no fiscal impact associated with this action.

STRATEGIC INITIATIVES

The agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

Prepared and Recommended by:

Miriam Lens, City Clerk

Approved by:



Dustin Claussen, Interim City Manager