



COUNCIL BUDGET & FINANCE COMMITTEE MEETING

Official Meeting Minutes of January 10, 2018

Call to Order: 4:02 pm

Members Present: Mayor Halliday, Councilmember Lamnin, and Councilmember Salinas

Members Absent: None

Staff: Kelly McAdoo, Maria Hurtado, Dustin Claussen, Stacy Bristow, and Nina Morris Collins

Guests: Tim Cal, Maze & Associates
Grace Zheing, Maze & Associates

Public Comments: No public comments.

1. Approval of Meeting Minutes December 6, 2017.

Action: Unanimous approval as submitted.

2. Transmittal of the Comprehensive Annual Financial Report for the Year Ended June 30, 2017; and of the Memorandum on Internal Control and Required Communications.

- Presentation by Maze & Associates.

Action: The Committee received and discussed the presentation. No formal action was taken.

3. Home Assistance Purchase Program for Employees.

- Director Claussen provided an overview of the proposed program.

Action: The Committee reviewed and discussed the presentation. No formal action was taken.

4. Meeting Schedule and Work Plan. Council reviewed the work plan for the year.

Action: The Committee recommended moving several agenda items and added "Credit Card Fees" to the calendar.

5. Future Agenda Items: *The Committee requested that "Tax Increment Financing" be added to the list of Non-scheduled future agenda topics.*

Committee Members/Staff Announcements and Referrals: None.

Adjournment: The meeting was adjourned at 4:47 pm
