

**City of Hayward Library Commission
FY2021-2022 Draft Agenda Plan**

Updated 4/19/2022 MDB

MEETING DATE 6:30 – 8:00 PM	PROPOSED AGENDA TOPICS
September 20, 2021 (Via Zoom)	• Introduction of new and reappointed Commissioners • Library Commission 2021 Agenda Plan • Budget update and effectiveness of letter sent to Council • Stimulus funds assessment update • Strategic Plan update • Review Bylaws/Best Practices
October 18, 2021 (From this month on - In-person/Zoom/Hybrid: Format TBA)	• Election of Officers • Discussion & Voting of Welcome Committee roles • Bookmobile Update
November 15, 2021 (Via Zoom)	• Review Library Privacy/Confidentiality Policy • Discussion of Commission goals • CIPA (Children’s Internet Protection Act) • Library/Parking Garage Security Possibilities
December 20, 2021	• Commission Recess
January 24, 2022 17 th is MLK Jr. Day	• Mid-Year Budget Review • Presentation on Heritage Plaza/Japanese heritage art installation • Commissioner Volunteer Opportunities
February 28, 2022 21 st is Presidents’ Day	• Freedom to Read update • Literacy Plus Council report • Adult programming & Outreach report • Weekes Branch Update (an overview)
March 21, 2022	• Meeting Room Fees/Policy update • Maker’s Space/Classroom use • Budget Priorities for FY23 • Review of Letter of Recommendation (regarding the Right to Read/View Library Material documents)
April 18, 2022	• Post occupancy customer satisfaction survey • Review Customer Code Policy • Meeting Room Policy update and revisit of Fees • Hours & Staffing update
May 16, 2022	• Homework Support Center Report on year-end • Review Annual report to State Library • Presentation on Youth and Teen Programs (including Summer Reading)
June 20, 2022	• Adult Literacy Services report • Friends of Hayward Library Report • Weekes Branch Assessment update (regarding funding) • Fee Schedule

July 18, 2022	• Year-end Commission Dinner
August 15, 2022	• Recess

UNSCHEDULED ITEMS	
•	Branchlets update
•	Presentation from Commissioner Goward on city/college library collaboration between Chabot & HPL - September 2022 (tentative)
•	Strategic Plan
•	HPL and Alameda County Library System partnership
•	Presentation from Hayward's Youth Poet Lauriat
•	Revisit Hours update – September 2022