

## **MINUTES**

### **City of Hayward Community Services Commission**

May 16, 2018 @ 7:00 PM

Hayward City Hall

777 B Street, Hayward, CA 94541

Conference Room 2A

CALL TO ORDER: Meeting called to order at 7:06 p.m. by Commissioner Chairperson Isais.

#### **ROLL CALL**

##### **Members:**

- Lisa Glover-Gardin, Commissioner
- Antonio Isais, Commissioner/Chairperson
- Arvindra Reddy, Commissioner
- Julie Roche, Commissioner/Vice Chairperson
- Ernesto Sarmiento Jr., Commissioner
- Rachel Zargar, Commissioner
- Michael Francisco, Commissioner
- David Tsao, Commissioner
- Arzo Mehdavi, Commissioner

##### **Members absent:**

- Janet Kassouf, Commissioner
- Saira Guzman, Commissioner

##### **Staff:**

- Dana Bailey, Community Services Division Manager
- Jessica Lobedan, Management Analyst II (Recorder)

##### **Guests:**

- Diane Fagalde, resident
- Karen Norell, SHNC

#### Approval of Minutes of the Community Services Commission Meeting on January 17, 2018.

It was moved by Commissioner Roche to approve the Minutes and a second motion by Commissioner Zargar. All Commissioners in attendance moved to approve the Minutes.

#### Public Comments:

No public comments were made.

#### Review: Council Recommendations FY 2020

Dana Bailey, Community Services Division Manager, provided an overview of the City Council's recommended changes to the FY 19-20 Community Agency Funding Process. She informed the--Community Services Commission that City Council will adopt the FY 18-19 Recommendations and was pleased with the thought process that went into the deliberations. Council had questions regarding the recommendations and the Community Services Commission had clear rationale answering these questions.

Commissioners Roche, Glover-Gardin, and Isais were present at the City Council meeting approving the Community Services Commission funding recommendations.

Commissioner Isais noted that it was helpful to take notes on the funding decisions to reference during the meeting.

Commissioner Glover-Gardin commented that City Council was very engaged in the recommendations and had inquired why the Community Services Commission had not funded certain projects, including agencies that had received long-time funding. Commissioner Glover-Gardin also noted that Council was respectful of the funding decisions made by the Community Services Commission.

Commissioner Roche added that it was an emotionally intense session. She noted that members of agencies that had received reduced funding were present at the Council meeting and made impassioned pleas for restored funding. Commissioner Roche shared that the Council discussed whether additional funding should be awarded to some of these agencies. She noted that it was concerning because Council did not discuss whether funding should be awarded to all agencies who had received reduced funding, and how these organizations may perceive this.

City Council did not award any additional funds to any organizations.

Commissioner Glover-Gardin noted that perhaps certain agencies should be removed from the competitive funding process if City Council is interested in maintaining their funding allocation.

Ms. Bailey noted that at the April 17<sup>th</sup> City Council meeting, 211 was removed from the competitive funding process. City Council is recommending that City-operated programs be included in the competitive process. Community Services staff made the recommendation to City Council to leave the City-operated programs out of the competitive process.

Commissioner Glover-Gardin asked whether these programs have high funding levels. Ms. Bailey answered that these programs do have high funding levels. Commissioner Roche noted that this may need to be revisited next year. Commissioner Glover-Gardin asked that the consequences would be of removing funding from City-run programs. Ms. Bailey responded there could potentially be staff reductions or the programs may have to scale back service. Ms. Bailey will consider bringing this back to Council if the Commission needs further clarification.

Commissioner Isais noted that Council had questions about attrition related to the Community Services Community. Ms. Bailey confirmed the discussion was about the size of and turnover within the Community Services Commission. Ms. Bailey noted that the discussion wasn't



specifically about the Community Services Commission but attrition across all Commissions. Ms. Bailey noted that there are currently six vacancies on the Community Services Commission.

Commissioner Roche shared that following the April 17<sup>th</sup> City Council, a misleading article was published in CSU East Bay's student newspaper, the Pioneer. The article stated that the City of Hayward had reduced funding for domestic violence services and included a quote from Commissioner Roche. Commissioner Roche asked what, if any, response was made. Ms. Bailey responded that this was brought to the attention of the City of Hayward's Public Information Officer, and that she inquired whether a response to the article should be made. The Public Information Officer responded that no response was necessary, because the publication had not contacted the City, and because this is a student newspaper. Commissioner Isais shared that staff from one of the City's funded domestic violence organizations wants the Community Services Commission to know that she was misquoted in the article. Commissioner Roche inquired that in this scenario if the correct Commissioner protocol is to not respond. Ms. Bailey confirmed that this is the correct protocol.

Ms. Bailey shared an update from the May 15<sup>th</sup> City Council meeting wherein staff presented to Council a status update of FY2018 approved CDBG Biennial Fund Projects and review of FY2019 proposed projects. Ms. Bailey explained that additional funds leftover from past years will be reprogrammed to three new proposed projects: St. Rose (equipment); Affordable Housing NOFA; and Housing Rehabilitation (Habitat). City Council approved the projects and asked that the Community Services Commission consider including a supplemental question about contingency projects in future request for funding applications. City Council would like to have a list of contingency projects available and ready for funding in the case that additional funding become available. Multiple Commissioners expressed concern over this and had several follow-up questions. Ms. Bailey suggested that she will send the Commissions the question that is being proposed to be added to the request for funding application, and that Commissions compile a list of questions in response. Ms. Bailey will share these questions with Council Liaison Councilmember Marquez.

#### Discussion: Commissioner By-Laws and Appointment of Sub-Committee

Commissioner Isais requested a review of the Community Services Commission by-laws, as it relates to:

1. Term Limits for Commissions
2. Number of Commissioners serving on the CSC
3. Funding Allocations by category, particularly the Arts & Music category, and
4. Development of a Commission Mission Statement

Commissioner Glover-Gardin commented that is will helpful to know which articles within the By-Laws are mandated and what is within the purview of the Commission.

Commissioner Isais requested a sub-committee of three to five individuals. Commissioners Zargar, Roche, Glover-Gardin, Francisco, Reddy, and Isais joined the sub-committee. Staff will coordinate with the sub-committee to set a time for the meeting(s).

Commissioner Roche commented that it will also be helpful to know what the role of the Parliamentarian is. Staff will research this and inform the members of the sub-committee.

#### Commissioner Announcements

777 "B" STREET, 2<sup>ND</sup> FLOOR  
HAYWARD, CALIFORNIA, 94541  
CSD RECEPTION: 510-583-4250  
WWW.HAYWARD-CA.GOV



Ms. Bailey announced that Rachael McNamara will be leaving the City of Hayward. She then introduced Jessica Lobedan as the new Community Services Management Analyst. Ms. Lobedan introduced herself.

Commissioner Isais inquired which staff will field questions from funded agencies. Ms. Bailey responded that Alex Mora, Program Specialist, will be working with funded agencies.

Commissioner Roche inquired whether there were any updates from the May 12<sup>th</sup> citywide cleanup and community fair. Commissioner Arzo shared that it was a nice event and that members of the public asked about the Community Services Commission. Commissioner Arzo also shared that she spoke with representatives from Kaiser Permanente, who let her know that Kaiser has a community fund, and if Hayward's funded agencies are looking for additional funding they can look at Kaiser's Community Fund.

#### Future Agenda Items

- **June:** Review FY 19 CSC Agenda
- **July:** Update on housing, affordability, and homelessness
- **August:** Recess
- **September:** 21<sup>st</sup> Century Library tour
- **October:** Update on new projects in the Tennyson Corridor
- **November:** Update Hayward Promise Neighborhood
- **December:** Recess

Adjournment at 8:00pm

<b>Attendance</b>	Meetings			
	Present at 05/16/18 Meeting	Present to Date This Fiscal Year	Excused to Date This Fiscal Year	Absent to Date This Fiscal Year
Michael Francisco	✓	4	0	2
Lisa Glover-Gardin	✓	3	0	3
Saira Guzman	0	5	0	1
Antonio Isais *	✓	6	0	0
Janet Kassouf	0	4	0	2
Arzo Mehdavi ***	✓	4	1	1
Arvindra Reddy	✓	5	0	1
Julie Roche **	✓	6	0	0
Ernesto Sarmiento Jr.	✓	5	0	1
David Tsao	✓	3	0	3
Rachel Zargar	✓	6	0	0

✓ = Present 0 = absent X = excused



\* Chairperson  
\*\* Vice Chairperson  
\*\*\* Parliamentarian

777 "B" STREET, 2<sup>ND</sup> FLOOR  
HAYWARD, CALIFORNIA, 94541  
CSD RECEPTION: 510-583-4250  
[WWW.HAYWARD-CA.GOV](http://WWW.HAYWARD-CA.GOV)

