



MEMORANDUM

Date: February 21, 2025

To: Regina Youngblood, Assistant City Manager & Acting Director of Finance
Nicholas Mullins, Management Analyst II

From: Miriam Lens, City Clerk
Lilia Corral, Deputy City Clerk

Subject: **FY 2026 Master Fee Schedule Changes – City Clerk’s Office**

The following are recommended fee increases reflected in the proposed 2026 Master Fee Schedule:

Fee Type	Change From	Change To	Justification
Express Mail from City of Hayward to US Department of State set by USPS, payable to City of Hayward	\$ 34.45	\$ 31.40	Set by United States Postal Service and payable to City.
Express Mail from US Department of State to Customer set by and payable to US Department of State	\$ 19.53	\$ 21.36	Set by United States Department of State.

