



**DATE:** January 28, 2020

**TO:** Mayor and City Council

**FROM:** City Clerk

**SUBJECT:** Adopt a Resolution Appointing Ms. Isabel Pimentel to the Community Services Commission to Fulfill the Unexpired Term of Mr. Ernesto Sarmiento Jr.

### **RECOMMENDATION**

That the Council adopts a resolution (Attachment II) appointing Ms. Isabel Pimentel to the Community Services Commission to fulfill the unexpired term of Mr. Ernesto Sarmiento Jr., which will expire on September 30, 2021.

### **SUMMARY AND DISCUSSION**

The annual recruitment for Commissions and the Keep Hayward Clean and Green Task Force was conducted from April 5, 2019 to July 5, 2019. Following a pre-screening process, 33 applicants were invited to interview with the City Council. On July 23, 2019, the City Council interviewed nine applicants to fill two vacancies on the Community Services Commission. The City Council was impressed with the group of qualified applicants who reflected Hayward's diversity and, in particular, the City Council was interested in appointing Ms. Isabel Pimentel to the Community Services Commission, but there were not enough vacancies to appoint Ms. Pimentel. Due to the limited number of vacancies, the City Council asked City staff to consider the possibility of appointing an alternate to the Community Services Commission. Staff's analysis concluded in a recommendation for a waitlist of applicants who had been interviewed by the City Council but were not selected for service. The waitlist would be valid for one year and would expire at the beginning of the new recruitment.

On January 21, 2019, the City Council accepted the resignation of Mr. Ernesto Sarmiento Jr. from the Community Services Commission, effective January 1, 2020. Mr. Sarmiento was appointed to the Community Services Commission on September 19, 2017 and his term was due to expire on September 30, 2021. During its meeting, the City Council directed the City Clerk to contact Ms. Isabel Pimentel to confirm her eligibility status and interest in serving on the Community Services Commission. Ms. Pimentel was contacted on January 22, 2020. Ms. Pimentel continues to meet the eligibility criteria and is honored to be considered for appointment to the Community Services Commission.

If appointed, Ms. Isabel Pimentel's term would be effective immediately and would end on September 30, 2021. Following Council's action, the City Clerk would administer the oath of office prior to Ms. Pimentel's first Community Services Commission meeting. Ms. Pimentel

would also be required to fulfill training requirements and complete an Assuming Office Statement, Form 700 within the required deadline. Ms. Pimentel's application is on file in the office of the City Clerk.

**FISCAL IMPACT**

There is no fiscal impact associated with this action.

**STRATEGIC INITIATIVES**

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', written in a cursive style.

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Kelly McAdoo, City Manager