

HAYWARD CITY COUNCIL

RESOLUTION NO. 23-____

Introduced by Council Member _____

RESOLUTION APPROVING THE AMENDED FISCAL YEAR 2023 SALARY PLAN
DESIGNATING POSITIONS OF EMPLOYMENT IN THE CITY OF HAYWARD AND
SALARY RANGE; AND SUPERSEDING RESOLUTION NO. 23-057 AND ALL
AMENDMENTS THERETO

WHEREAS, the Salary Plan has been revised to adjust the salary of one classification;
and

WHEREAS, the Salary Plan has been revised to reflect the addition of three new
classifications; and

WHEREAS, the Salary Plan must be amended to ensure it is reflective of these
changes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward, as follows:

Section 1. That a revised Positions and Salaries Schedule relating to the positions
of employment in the City of Hayward, and the hourly rates of pay for those positions, is
hereby set forth in Attachment "III," attached hereto and made a part hereof. The positions
enumerated under the columns headed "Classification Title" are hereby designated as the
positions of employment in the City of Hayward, and the hourly, bi-weekly, monthly, and
annual rates of pay shown in the adjacent rows under the headings "Step A" through "Step
E" are the salary rates or the minimum and maximum rates of pay for such positions.

Section 2. Salaries paid to occupants of said positions shall be administered in
accordance with the Personnel Rules and Memoranda of Understanding and Side Letter
Agreements approved by the City Council and currently in effect.

Section 3. All class titles used herein refer to the specifications of the position
classification plan as reviewed by the Personnel Commission of the City of Hayward, or as
set forth in the City Charter.

Section 4. The City Manager may approve in advance of an established effective
date, payment to certain classifications in the Management Unit of all or a portion of a general
salary increase previously approved by the City Council. Such advance payments shall be
made only for those management classifications where the salary range is less than ten
percent above an immediately subordinate classification. The amount of advance payment
approved by the City Manager shall not exceed the amount required to establish a ten
percent salary differential between the affected classifications. The City Manager shall advise

the City Council and each bargaining unit in advance of any payments made pursuant to the provisions of this section.

Section 5. The salary ranges set forth in Attachment "III" shall be revised to reflect salary changes provided in any Memorandum of Understanding, Side Letters of Agreement, or resolution setting forth the wages, hours, and other terms and conditions of employment for a bargaining unit or group of unrepresented employees of the City. Any revisions made pursuant to the provisions of this section shall be incorporated into a document prepared by the Human Resources Director and distributed to affected employees or their representatives that reflects the date of the revision and cites both the authority provided by this section and the provision of the memorandum or resolution being effectuated by the revision.

Section 6. This resolution supersedes Resolution No. 23-057 and all amendments thereto.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2023

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward