



**CITY OF HAYWARD
PERSONNEL COMMISSION
MINUTES
Special Meeting
Monday, June 12, 2023
Hybrid**

A special meeting of the City of Hayward Personnel Commission was called to order at 5:35 p.m. on Monday, June 12, 2023, in Conference Room 2A via a Zoom conference call.

CITY STAFF:

Regina Youngblood, Assistant City Manager
Brittney Frye, Director of Human Resources
Ian Tecson, Deputy Director of Human Resources
Mary Morales, Human Resources Manager
Sangeetha Waltz, Deputy City Attorney II
Will Deplitch, Police Captain
Ryan Sill, Police Lieutenant
Candi Jackson, Human Resources Administrative Assistant

Attendance	<u>REGULAR MEETINGS</u>			<u>SPECIAL MEETINGS</u>	
	Present 6.12.23 Special Meeting	Present to Date This Fiscal Yr.	Absent to Date This Fiscal Yr.	Present to Date This Fiscal Yr.	Absent to Date This Fiscal Yr.
Erika Cortez	X	1	1	3	3
Robert Gaumer	O	2	-	5	1
Denise Thompson	X	2	-	4	2
*Randy Wright	X	2	-	6	0
Rachel Zargar	X	2	-	5	1
Jade Edwards	X	2	-	3	2
Lucy Woo	X	1	1	5	0

X = present O = absent

* Chair Person

AB 2449 TELECONFERENCE NOTIFICATIONS AND CONSIDERATION

No notifications received for consideration.

PUBLIC COMMENTS

No live public comments received.

MINUTES

1. Review and Approve the May 18, 2023 Special Personnel Commission Meeting Minutes (ACTION)

(M/S/P) Wright/Thompson – Approved – 3 AYES, 2 ABSTENTIONS.

REPORTS

2. Review the Proposed 2024 Fiscal Year Agenda Planning Calendar

The Personnel Commission received the report.

ACTION ITEMS

3. Review the New Job Description for Property, Evidence and Records Administrator and Adopt Addition to both the Salary and Classification Plan

Human Resources Manager Marisa Guerrero gave an overview of this item and answered questions with the help of Police Captain Will Deplitch.

(M/S/P) Cortez/Woo – Approved - 6 AYES.

4. Abolish the Police Officer Trainee Employment Roster (Eligible List)

Human Resources Manager Mary Morales gave an overview of this item and answered questions with the help of Police Lieutenant Ryan Sill.

(M/S/P) Zargar/Thompson – Approved - 6 AYES.

5. Abolish the Communications Operator Employment Roster (Eligible List)

Human Resources Manager Mary Morales gave an overview of this item and answered questions with the help of Police Lieutenant Ryan Sill.

(M/S/P) Woo/Edwards – Approved - 6 AYES.

6. Adopt the Revised Classification Plan and Review and Recommend to Council Adoption of the Revised Salary Plan for Fiscal Year 2024

Human Resources Director Brittney Frye presented this item and answered questions. She introduced the revised salary plan for FY24, which reflects salary adjustments to the classifications in the City's classified service as a result of the Council approved

Memorandum of Understandings (MOUs) between the City of Hayward and the Hayward Police Officers Association (HPOA), International Association of Firefighters (Local 1909), Hayward Fire Officers Association, Hayward Association of Management Employees (HAME), International Federation of Professional and Technical Engineers, Local 21 (Local 21), and Service Employees International Unit, Local 1021 (SEIU). The Salary Plan has also been updated to reflect equity adjustments to HAME and Unrepresented (Non-Executive) classifications as well as the addition of one new classification and salary adjustments to nine (9) additional classifications.

(M/S/P) (Edwards/Woo) Adopt the Revised Classification Plan – Failed,
2 AYES, 2 NOES, 2 ABSTENTIONS.

(M/S/P) (Edwards/Woo) Recommended to Council for Approval – Failed,
2 AYES, 1 NO, 3 ABSTENTIONS.

COMMITTEE MEMBER/STAFF ANNOUNCEMENTS AND REFERRALS

City Council Liaison (Informational)

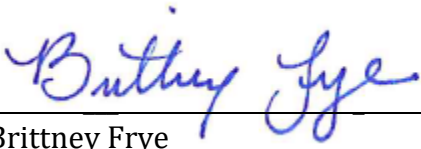
Council Member Syrop provided a brief report to the Personnel Commission.

Director of Human Resources (Informational)

Human Resources Director Brittney Frye also provided a brief report to the Personnel Commission.

ADJOURNMENT

Meeting was adjourned at 7:10 p.m.



Brittney Frye
Director of Human Resources