The Special City Council meeting was called to order by Mayor Halliday at 7:00 p.m. The special meeting was conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order No 29-20 dated March 17, 2020, and the Alameda County Health Officer Order No. 20-10 dated April 29, 2020 regarding the COVID-19 pandemic. Members of the City Council, City Staff, and members of the public participated via Zoom platform.

Pledge of Allegiance: Council Member Lamnin

ROLL CALL

Present:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas, Wahab, Zermeño

MAYOR Halliday

Absent:

None

CLOSED SESSION ANNOUNCEMENT

The City Council convened in closed session at 6:30 p.m. regarding conference with labor negotiators pursuant to Government Code 54957.6 concerning all labor groups. City Attorney Lawson noted there was no reportable action related to the item.

PRESENTATION

Economic Development Manager Nguyen highlighted the California Association for Local Economic Development (CALED) recognized the City of Hayward with the 2019 Award of Excellence for collaborating with developers to meet economic development goals and establishing best practice for attracting advanced industries and supporting STEM job creation.

PUBLIC COMMENTS

Mr. Zachariah Oquenda, Hayward resident, referred to correspondence in which he asked the Council consider evaluation of the Crime Free Multi-Housing Program as a referral item at a future meeting and consider including access to housing for people with a criminal record in goals under the City's Housing Element.

CONSENT

Consent Item 5 was removed from the Consent Calendar for separate discussion.

1. Approve City Council Minutes of the City Council Meeting on November 17, 2020 MINS 20-127

It was moved by Council Member Wahab, seconded by Council Member Lamnin, and carried unanimously, to approve the minutes of the City Council meeting on November 17, 2020.

2. Approve City Council Minutes of the City Council Meeting on December 1, 2020 MINS 20-128

It was moved by Council Member Wahab, seconded by Council Member Lamnin, and carried unanimously, to approve the minutes of the City Council meeting on December 1, 2020.

3. Adopt a Resolution Authorizing the City Manager to Execute an Agreement with RB Environmental for Demolition and Hazardous Materials Removal Services, and Authorize the Appropriation of Funds Not to Exceed \$690,000 **CONS 20-545**

Staff report submitted by Fire Chief Contreras dated December 8, 2020, was filed.

<u>It was moved by Council Member Wahab, seconded by Council Member Lamnin, and carried by the following roll call vote, to approve the resolution:</u>

AYES:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas,

Wahab, Zermeño MAYOR Halliday

NOES:

None

ABSENT:

None

ABSTAIN:

None

Resolution 20-212, "Resolution Authorizing the City Manager to Negotiate and Execute an Agreement with RB Environmental for Demolition and Hazardous Material Removal Services; and Authorize the Appropriation of Funds Not to Exceed \$690,000

from the General Fund"

4. Adopt a Resolution Confirming the Report of Lien/Special Assessment for Administrative Cost Recovery of Summary Abatement Demolition for the Property Located at 29827 Mission Boulevard, Assessor's Parcel Number 078G-2651-012-08 CONS 20-598

Staff report submitted by Director of Development Services Simpson dated December 8, 2020, was filed.

<u>It was moved by Council Member Wahab, seconded by Council Member Lamnin, and carried by the following roll call vote, to approve the resolution:</u>



AYES: (

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas,

Wahab, Zermeño MAYOR Halliday

NOES:

None

ABSENT:

None

ABSTAIN:

None

Resolution 20-213, "Resolution Confirming the Report of Lien/Special Assessment for Administrative Cost Recovery of Summary Abatement Demolition for the Property Located at 29827 Mission Boulevard, Assessor's Parcel Number 078G-2651-012-08"

 Adopt a Resolution Authorizing the Extension of the Council Homelessness-Housing Task Force for an Additional Two-Year Period Through March 2023 CONS 20-575

Staff report submitted by Director of Public Works Ameri, dated December 8, 2020, was filed.

Council Member Wahab spoke about the Council Homelessness-Housing Task Force (HHTF) and its accomplishments over the two-year period and asked the Council to consider making the HHTF a permanent standing committee because housing and homelessness are ongoing issues.

Council Member Wahab offered a motion to make the HHTF a permanent standing committee. The motion died for lack of a second.

Council Member Mendall offered a motion to approve staff's recommendation without modification; appreciated the breakdown of agenda topics by category; and encouraged HHTF members and staff to focus on housing topics that have not been discussed and to avoid duplication of efforts.

Council Member Salinas seconded the motion, noted the housing agenda will continue to move forward and acknowledged there were other housing needs to address.

Council Member Márquez thanked the HHTF members for their work and supported extending the HHTF for a two-year period and revisiting its need at the end of 2023.

Council Member Wahab noted home ownership and a five-year plan for efforts around homelessness had been discussed but there was emphasis on rent stabilization to update pieces of the policy; and supported extending the HHTF and meeting more frequently during COVID to address housing and shelter needs.

Council Member Zermeño agreed about the need to consider other objectives including local partnerships for home ownership; noted that housing was a regional challenge and not all cities in the Bay Area were committing to their fair share of housing production.

Mayor Halliday thanked HHTF members and recognized them for their work.

<u>It was moved by Council Member Mendall, seconded by Council Member Salinas, and carried by the following roll call vote, to approve the resolution:</u>

AYES:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas,

Wahab, Zermeño MAYOR Halliday

NOES:

None

ABSENT:

None

ABSTAIN: None

Resolution 20-219, "Resolution Authorizing the Extension of the Council Homelessness-Housing Task Force for an Additional Two-Year Period through March 2023 and Appointment of Council Members"

6. Adopt a Resolution Authorizing the City Manager to Accept and Execute a Funding Agreement with the Bay Area Air Quality Management District for the 2020 Vehicle Trip Reduction Grant Program and Appropriate Funds **CONS 20-596**

Staff report submitted by Director of Public Works Ameri, dated December 8, 2020, was filed.

It was moved by Council Member Wahab, seconded by Council Member Lamnin, and carried by the following roll call vote, to approve the resolution:

AYES:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas,

Wahab, Zermeño MAYOR Halliday

NOES: None

ABSENT:

None

ABSTAIN:

None

Resolution 20-214, "Resolution Authorizing the City Manager to Accept \$200,790 from the Bay Area Air Quality Management District's 2020 Vehicle Trip Reduction Grant Program for Use in the City's Mission Blvd Protected Bikeway Project, Project No. 05316; and to Appropriate up to \$223,100 in Funding from the City's Vehicle Registration Fee Fund (Fund 218) for Use in the City's Mission Blvd Protected Bikeway Project, Project No. 05316"



7. Adopt a Resolution Approving an Amendment to Professional Services Agreement with Kimley-Horn and Associates, Inc., for the Hayward Boulevard Safety Improvements Feasibility Study in the Amount of \$44,990, Increasing the Total Contract to an Amount Not to Exceed \$178,825 **CONS 20-616**

Staff report submitted by Director of Public Works Ameri, dated December 8, 2020, was filed.

It was moved by Council Member Wahab, seconded by Council Member Lamnin, and carried by the following roll call vote, to approve the resolution:

AYES:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas,

Wahab, Zermeño MAYOR Halliday

NOES:

None None

ABSENT: ABSTAIN:

None

Resolution 20-215, "Resolution Approving Amendment to Professional Services Agreement with Kimley-Horn and Associates, Inc., to Increase the Contract Amount by \$44,990, for a Total Contract Amount Not-to-Exceed \$178,825 for the Hayward Boulevard Safety Improvements Feasibility Study"

8. Adopt Resolutions Initiating Proceedings Pursuant to Streets and Highways Code Sec. 1160 et seq., Providing Intention to Levy Assessments for FY 2022, Preliminarily Approving the Engineer's Report and Providing for Notice of Prop. 218 Hearing for Old Highlands Pavement Improvements, and Adoption of a Resolution Adopting Prop. 218 Assessment Ballot Procedures CONS 20-617

Staff report submitted by Director of Public Works Ameri, dated December 8, 2020, was filed.

It was moved by Council Member Wahab, seconded by Council Member Lamnin, and carried by the following roll call vote, to approve the resolutions:

AYES:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas,

Wahab, Zermeño

MAYOR Halliday

NOES: ABSENT: None

ABSTAIN:

None None

Resolution 20-216, "A Resolution of the City Council of the City of Hayward Initiating Proceedings Pursuant to Streets and Highways Code § 1160 Et Seq., Providing Intention to Levy Assessments for Fiscal Year 2022, Preliminarily Approving the Engineer's Report, and Providing for Notice of Hearing, and the Mailing of Assessment Ballots for the Old Highlands Area Road Improvement Assessment District"

Resolution 20-217, "A Resolution of the City Council of the City of Hayward Adopting Procedures for Proposition 218 Assessment Ballot Proceedings for the Old Highlands Area Road Improvement Assessment District"

9. Adopt a Resolution Authorizing the City Manager to Negotiate and Execute an Amendment to the Agreement with the Metropolitan Planning Group for Planning and Services Increasing the Not to Exceed Amount to \$200,000, and Extending the Term to December 31, 2021 CONS 20-618

> Staff report submitted by Development Services Director Simpson, dated December 8, 2020, was filed.

It was moved by Council Member Wahab, seconded by Council Member Lamnin, and carried by the following roll call vote, to approve the resolution:

AYES:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas,

Wahab, Zermeño **MAYOR Halliday**

NOES:

None

ABSENT:

None

ABSTAIN:

None

Resolution 20-218, "Resolution Authorizing the City Manager to Negotiate and Execute an Amendment to the Agreement with Metropolitan Planning Group, for Professional Planner Services Increasing the Not to Exceed Amount to \$200,000"

WORK SESSION

10. Commercial Cannabis Program Work Session: Review and Provide Feedback on Recommended Process and Policy Updates to the City's Commercial Cannabis Program WS 20-049

> Staff report submitted by Development Services Director Simpson, dated December 8, 2020, was filed.



Development Services Director Simpson introduced Principal Planner Lochirco who provided a synopsis of the staff report and Ms. Eliza Johnston, Public Policy Director with ICF(should we expand the acronym?) provided an overview of the work plan.

Mayor Halliday opened the public comment period at 8:15 p.m.

Mr. Igor Milgram, Stoned Age Edibles Company owner, requested the City implement a license fee system based on size, revenue, or license type similar to Oakland's license; and requested the ability to apply for a Type S license for their rental kitchen.

Ms. Theresa Rezentes supported a continued rigorous process for cannabis retail in Hayward and did not agree with an expedited review.

Mr. Doug Chloupek, with Juva Company, suggested all applications be reviewed regardless of how they scored; defer to State licensing requirements; ensure applicants hold real estate before applying; allow microbusinesses to sell all products; conform with State law in allowing delivery vehicles to carry \$5,000 and allow the sale of cannabis paraphernalia through any of the retailers.

Mr. Sean Kali-Rai noted recent ordinances passed by Redwood City and Union City and encouraged the Council to consider increasing the number of retail dispensaries from three to between six to eleven; suggested taking money earned from cannabis and spreading it to a wide population; and supported the community benefit proposal.

Mayor Halliday closed the public comment period at 8:28 p.m.

Discussion ensued among members of the City Council and City staff regarding: the number of businesses that were awarded licenses (23); the social equity component; status of delivery service businesses; process for revoking or not renewing licenses of operators that are not in compliance; and timeline regarding next steps.

Council Member Zermeño agreed with staff's recommendations and emphasized on maintaining a rigorous process, did not want more than three retail dispensaries and wanted to ensure all 23 licensed businesses operate.

Council Member Mendall feedback: give applicants more opportunities to apply; allow delivery vehicles to carry \$5,000; include a social equity component providing priority processing but without a quota; remove the Community Benefits criteria from the application process or keep it as optional; keep the retail cap at three but do not limit any other cannabis uses; explore industrial areas; not in favor of a microbusiness license enabling to open a retail dispensary; do not maintain a prohibition of Level 2 cannabis manufacturing activities; simplify the process for testing labs; support an expedited review process for operators who are running well and are seeking to expand their business to include other cannabis use; support full cost recovery of the cannabis program and open to different fees for different businesses based on the amount of staff oversight required; support the

assessment of fines for illegal operations; and want to continue to allow cannabis operators the ability to transfer a minority share of ownership with a cumulative threshold.

Council Member Lamnin feedback: agree with updates to licensing and land use entitlement process; evaluate having the Planning Commission or administrative staff take on some review steps; support a social equity component without a quota and likes the idea of having a Type S license; remove the Community Benefits criteria from the application process or keep it as optional; do not have an issue with microbusiness that have a retail component at a small footprint and want to up the cap to six; do not limit other cannabis uses; do not maintain a prohibition of Level 2 cannabis manufacturing activities; fine with a process that streamlines ancillary activity with checks and balances; fine with supporting an expedited review process for existing well run operators who are seeking to expand their business; support full cost recovery whenever possible; supports assessment of fines as long as it does not become an obstacle for those trying to become a legitimate business; evaluate what items are handled by HPD versus Code Enforcement; and ensure the transfer of ownership is done according to what is approved.

Council Member Wahab feedback: consider increasing the buffer for sensitive areas to 1,000 feet; want a stricter policy for child-friendly marketing; applicant should find a property and enter into an agreement prior to applying; study why approved applicants have failed; charge the industries a fee outside of the tax to ensure community benefits are met and create a scholarship program with cannabis revenue; raise the retail cap to a level proposed by staff and do not limit any other cannabis uses; explore other zoning areas to allow cannabis; do not maintain a prohibition of Level 2 cannabis manufacturing activities and have oversight from Fire; expedite process for testing labs; support full cost recovery; support assessment of fines for illegal operations; and allow, with reservations, cannabis operators the ability to transfer a minority share of ownership; and requirements in compliance with State law.

Council Member Salinas feedback: concern about equity in neighborhoods and the legacy of divestment and neglect; agree to simplify and streamline the licensing and entitlement process; apply social equity on the impact cannabis is having on the neighborhoods and kids; favor a singular and rigorous process; do not remove the Community Benefits criteria from the application process and be more specific about the ask; keep retail business cap at 3; do not expand cannabis in commercial zone areas; do not maintain a prohibition of Level 2 cannabis manufacturing activities; does not mind if a microbusiness has a small dispensary as long as is in the industrial area; support an expedited review process for well-run operators seeking to expand their business; support full cost recovery for administration and enforcement of the cannabis program; support the assessment of fines for illegal operations; add language that clearly articulates that applicant cannot switch ownership; note that retail outlets have been negatively affecting neighborhoods; and against approving any dispensary, tobacco outlet, or liquor store along the Tennyson Corridor.



Council Member Márquez feedback: the industry is a new opportunity for economic development; agree with updates to the entitlement process; support social equity component but would prefer an overarching priority of employment rather than meeting a quota; support providing technical assistance and fast-tracking applications; favor demographics include residency, race, gender, and incarceration status in the application: prefer the community benefit as an option; want further discussion of disbursement of tax revenue and should be in line with the Council Strategic Roadmap and the Community Services Commission priorities; want businesses to take ownership for community engagement; open to increasing the retail cap by one or two and when including microbusiness/ancillary component perhaps to six; explore areas where the zoning could be amended to allow cannabis; open to industrial areas and not close to sensitive areas: maintain sensitivity buffers; want to maintain the current size limitation for ancillary retail operations; do not maintain a prohibition of Level 2 cannabis manufacturing activities as long as staff is able to address issues; open to operators who handle cannabis as an ancillary activity be subject to the same evaluation process and can be a more simplified and aligned with State regulations; do not want non-traditional cannabis applicants be subject to the same process; support expediting business expansion for responsible operators; ensure to track current businesses so Council can receive an update on any changes; support full cost recovery; willing to be flexible on tier system about annual license fees; support the assessment of fines for illegal operations; and allow transfers of ownership but ask more questions including branding and type of signage.

Mayor Halliday feedback: agree with updates to the licensing and land use entitlement process; express concern the equity component has potential to be manipulated and prefer to use generated tax revenues to help support communities of concern; comfortable eliminating community benefit as a mandatory requirement and leaving it as optional but encouraging applicants to consider their own contributions; favor maintaining the retail cap at three; support expanding options beyond the downtown to help with concentration concerns; support Level 2 cannabis manufacturing activities acknowledging trust on the Fire Department; fine with loosening requirements for operators who handle cannabis as an ancillary activity; agree with an expedited process for well-run operators who seek to expand their business; support full cost recovery and look into progressive fees for different business sizes; favor assessment of fines for illegal operations; and express concern about allowing operators the ability to transfer a minority share of ownership.

PUBLIC HEARING

11.1032 Central Blvd Property Disposition: Adopt a Resolution Making Findings to Designate the 0.24-Acre City Owned Parcel Located at 1032 Central Boulevard as Surplus Property and Begin the Surplus Property Process Consistent with the Surplus Property Land Act PH 20-090

Staff report submitted by Deputy City Manager Ott, dated December 8, 2020, was filed.

Community Services Manager Davis provided a synopsis of the staff report.

There being no public comment, Mayor Halliday opened and closed the public hearing at 10:16 p.m.

<u>It was moved by Council Mendall, seconded by Council Member Zermeño, and carried by the following roll call vote, to approve the resolution:</u>

AYES:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas, Zermeño

MAYOR Halliday

NOES:

None

ABSENT:

COUNCIL MEMBER Wahab

ABSTAIN:

None

Resolution 20-220, "Resolution Designating the City-Owned Property Located at 1032 Central Boulevard in the City of Hayward, California as Surplus Land Pursuant to Government Code Section 54221, APN 445-0270-007-01"

Council Member Wahab rejoined the Zoom meeting at approximately 10:24 p.m.

12. Community Development Block Grant (CDBG) COVID-19 Emergency-Related Funding: Adopt a Resolution Authorizing the City Manager to Implement a Contingency Plan for Allocation and Expenditure of Up to \$1.69 Million in Available CDBG Funds for COVID-19 Emergency Expenditures, and Approving a Substantial Amendment to the CDBG Fiscal Year 2020 Annual Action Plan PH 20-088

Staff report submitted by Deputy City Manager Ott, dated December 8, 2020, was filed.

Management Analyst Cole-Bloom provided a synopsis of the staff report.

Discussion ensued among members of the City Council and City staff regarding funds available for rent relief and the homeowner loan program; funds for low-income homeowners, counseling, and legal services; the Economic Development Small Business



Assistance program; funds for operations of the Navigation Center; and Hayward's Rental Housing Relief Program.

There being no public comment, Mayor Halliday opened and closed the public hearing at 10:38 p.m.

City staff and the Community Services Commission were acknowledged and thanked for the staff report.

Council Member Salinas requested staff provide information on how Community Development Block Grant (CDBG) COVID-19 emergency-related funding is distributed geographically throughout the City.

Council Member Salinas made a motion to approve the staff recommendation.

Council Member Wahab seconded the motion and echoed the desire for more metrics on how and where the money is distributed throughout the City to increase transparency.

Deputy City Manager Ott acknowledged the request and noted staff would track disbursements to the best of their ability.

Council Member Márquez asked staff to ensure that information about the increase of funds available for rent relief be shared with the public.

Council Member Mendall agreed with auditing how the money is distributed and suggested a break down by zip code to see how funds are distributed.

Mayor Halliday noted that \$125,000 was part of a matching program enacted by Alameda County Supervisors to provide economic assistance to businesses in an effort to achieve geographic equity throughout the county.

It was moved by Council Member Salinas, seconded by Council Member Wahab, and carried by the following roll call vote, to approve the resolutions:

AYES:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas,

Wahab, Zermeño MAYOR Halliday

NOES:

None

ABSENT:

None

ABSTAIN:

None

Resolution 20-221, "Resolution Authorizing the City Manager to Amend and Implement the Fiscal Year 2020 Annual Action Plan to Allocate \$1.69 Million in Unexpended and New Cares Act Community Development Block Grant (CDBG) Funds"

Resolution 20-222, "Resolution Authorizing the Use of Community Development Block Grant Funds for Rental Assistance to Low-Income Tenants Experiencing Hardship Due to the COVID-19 Pandemic through the City's Rental Housing Relief Program and Authorizing the City Manager to Negotiate and Execute an Amendment to the Community Development Block Grant (CDBG) Agreement with Bay Area Community Services (BACS) to Administer the Program"

LEGISLATIVE BUSINESS

13. Temporary Hayward Navigation Center Hotel Annex Project: Adopt a Resolution Authorizing the City Manager to Take Emergency Actions Consistent with the City of Hayward's Shelter Crisis Declaration to Implement the Temporary Hayward Navigation Center Hotel Annex Project to House Vulnerable Homeless Individuals by Allocating \$1.21 Million in Existing Funds, Appropriating and Allocating Up to \$90,000 in Anticipated State Grant Funds, and Entering into Relevant Agreements LB 20-060

Staff report submitted by Deputy City Manager Ott, dated December 8, 2020, was filed.

Deputy City Manager Ott introduced Management Analyst Lobedan who provided a synopsis of the staff report.

Council Member Wahab asked staff to work with Bay Area Community services (BACS) to collect geographic data on where people are being housed; asked staff to be flexible and help non-profit agencies be self-sustained and assist the unhoused population maintain employment; and encouraged partnerships with County Supervisors.

City staff noted the City and BACS join efforts applying for grants; noted conversations have been had with local hotels; and the State was beginning to fund programs.

Mayor Halliday mentioned receipt of a correspondence which recommended that one of the hotels be centrally located and near public transit.

There being no public comment, Mayor Halliday opened and closed the public hearing at 11:08 p.m.



Council Member Wahab made a motion to accept staff's recommendation and acknowledged staff on a job well done and thanked BACS for being an excellent partner.

Council Member Salinas seconded the motion.

It was moved by Council Member Wahab, seconded by Council Member Salinas, and carried by the following roll call vote, to approve the resolution:

AYES:

COUNCIL MEMBERS Lamnin, Márquez, Mendall, Salinas,

Wahab, Zermeño MAYOR Hallidav

NOES:

None

ABSENT:

None

ABSTAIN:

None

Resolution 20-223, "Resolution to Authorize the City Manager to Take Emergency Actions Consistent with the City's Shelter Crisis Declaration to Implement a Temporary Hayward Navigation Center Hotel Annex Project to House Vulnerable Homeless Individuals by Allocating \$1.21 Million in Existing Funds, Appropriating and Allocating up to \$90,000 in Anticipated State Grant Funds, and Entering into Relevant Agreements"

CITY MANAGER'S COMMENTS

City Manager McAdoo made two announcements: 1) Mayor Halliday filmed a virtual tree lighting ceremony to kick off the 2020 Light Up the Season event and the video is posted on YouTube and on the Light Up the Season webpage; there are displays at City Hall and Downtown Library; on the Light Up the Season webpage, community members can post pictures of their own holiday light displays and there is an interactive map for those who want to go see displays; and 2) the City's holiday/business closure of non-essential services will be in effect on December 21, 2020 and services will resume operations on January 4, 2021.

COUNCIL REPORTS AND ANNOUNCEMENTS

Council Member Salinas asked City Manager McAdoo to share his gratitude with staff members who worked on housing items.

Council Member Wahab mentioned the toy drive sponsored by the Fire Department and Police Department as well as Council Member Márquez's toy drive; highlighted the Lawyer in the Library Program; congratulated community advocates and Public Works on efforts to get a drop off mailbox at the C Street Post Office; and wished a Happy Hannukah to the Jewish community.

Council Member Zermeño noted the Hayward Area Democratic Club was having a toy drive and gifts could be dropped off at Los Compadres Restaurant; and wished all a happy holiday season.

Mayor Halliday noted the next City Council meeting would be limited to Council Member Mendall's farewell and the swearing in of the four elected Council Members.

COUNCIL REFERRALS

There were none.

ADJOURNMENT

Mayor Halliday adjourned the special City Council meeting at 11:22 p.m., in memory of City employee, Robert Corona, who was a Sweeper Equipment Operator in the Maintenance Services Department.

Mr. Robert Corona was a Hayward resident, served the Hayward community for more than 28 years, was hired in 1992, promoted to Maintenance Worker in 1995 and then to Sweeper Equipment Operator in 2003.

APPROVED

Barbara Halliday

Mayor, City of Hayward

Miriam Lens

ATTEST:

City Clerk, City of Hayward