



DATE: July 16, 2019

TO: Mayor and City Council

FROM: Fire Chief

SUBJECT Adopt a Resolution Authorizing the City Manager to Accept and Appropriate up to \$100,000 Annually for the Next Five Years from the Fairview Fire Protection District for Special Projects

RECOMMENDATION

That Council approves a resolution (Attachment II) authorizing the City Manager to accept and appropriate up to \$100,000 annually for the next five years from the Fairview Fire Protection District for Special Projects.

SUMMARY

From time to time, the Fairview Fire Protection District (FFPD) Board approves service-related costs that are outside of the scope of their contract with the City's Fire Department. For administrative efficiency, it is easiest for the City to make these purchases on behalf of FFPD and accept funds from the District to cover the costs. The attached resolution would authorize the City Manager to accept and appropriate up to \$100,000 annually from FFPD for the next five years for special projects in the FFPD.

BACKGROUND AND DISCUSSION

The City of Hayward Fire Department provides emergency response services to the Fairview Fire Protection District through a service contract. This contract includes a detailed description of the activities that shall be provided as part of the cost of the contract.

From time to time, the FFPD Board approves service-related costs that are outside of the scope of the contract. For example, in FY 2019, the FFPD Board allocated additional funds for the annual chipping program, as well as funds to replace certain hose supplies. For administrative efficiency, it is easiest for the City to make these purchases on behalf of FFPD and accept funds from the District to cover the costs.

The attached resolution would authorize the City Manager to accept and appropriate up to \$100,000 from FFPD annually for the next five years for special projects in the FFPD. In addition, the resolution would authorize the City Manager to appropriate these funds to the

City's Local Grants Fund to pay for expenses related to these services. The City will only pay for services up to the amount received from FFPD.

Council passed an equivalent resolution last July for FY 2019. Staff is now seeking to expand the resolution for five years to avoid the need to return to Council annually.

FISCAL IMPACT

There will be no net fiscal impact to the City resulting from this resolution. Staff will only begin effort and expenses related to these special projects after funds are received and expenses will be entirely offset by revenue from the Fairview Fire Protection District. At times, there may be some additional staff time devoted to administering these projects, these costs will be absorbed within the existing Fire Department operating budget.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not directly relate to one of the Council's Strategic Initiatives.

Prepared by: Mary Thomas, Management Analyst

Recommended by: Garrett Contreras, Fire Chief

Approved by:



Kelly McAdoo, City Manager