

**City of Hayward Library Commission
FY2024-2025 DRAFT Agenda Plan**

Updated by JK 07-14-2025

MEETING DATE 6:30 – 8:00 PM	PROPOSED AGENDA TOPICS (Topics include discussion and information items)
September 16, 2024	<ul style="list-style-type: none"> • Introduction of new and reappointed Commissioners • Brown Act update • Library Commission 2024-25 Agenda Plan • Review Welcome Packet
October 21, 2024	<ul style="list-style-type: none"> • Discussion of Commission goals • Presentation on HPL Strategic Plan
November 18, 2024	<ul style="list-style-type: none"> • Review Welcome Packet • DEI basics • Report on eBooks and Databases
December 16, 2023	<ul style="list-style-type: none"> • Commission Recess
January 27, 2025 20 th is MLK Jr. Day	<ul style="list-style-type: none"> • Mid-Year Budget Review • Annual report and statistics for 2024 • Volunteer Opportunities • Update on Libraries & Immigration Issues
February 24, 2025 17 th is Presidents' Day	<ul style="list-style-type: none"> • Budget enhancement requests for FY25 • Report on Weekes improvement project • Technology Programs/Makerspace update
March 17, 2025	<ul style="list-style-type: none"> • Programming for Adults and Seniors • Community Bulletin Board Policy • National Library Workers Week – Ideas for Commissioner Support
April 21, 2025	<ul style="list-style-type: none"> • Patron Code of Conduct & Enforcement guidelines (If updated & necessary) • Unattended Children in the Library Policy • Report on Bookmobile and Outreach services • IMLS & State Library Update
May 19, 2025	<ul style="list-style-type: none"> • Homework Support Center Report • Pre-K/Children's/Teen Programs (including Summer slide/Summer reading)
June 16, 2025	<ul style="list-style-type: none"> • Friends of Hayward Library Report • Literacy Plus Council report • Adult Literacy & ESL Services report
July 21, 2025	<ul style="list-style-type: none"> • Banned Books Week • Special Meeting + Year-end Commission Dinner
August 18, 2025	<ul style="list-style-type: none"> • Recess

UNSCHEDULED ITEMS	
•	Branchlets update
•	Heritage Plaza Update including Russell City Art Installation
•	Project possibilities for commissioners
•	Collection Development Policy (To be completed by December 2025)
•	Computer use Policy (Feb 2026 or when changes are made)
•	Banned Books Week – Ideas for Commissioner Support (September 2025)
•	Homework Support Centers – May 2026 (every other year)