

MINUTES
City of Hayward Library Commission
October 16, 2017 @ 6:30 PM
Main Library Meeting Room
835 C Street, Hayward, Calif.

Commission Chairperson McAllister called the meeting to order at 6:33 pm.

Roll call. Library Commissioners in attendance: Bergeron, Bufete, McAllister, Prada, Rogers, Sharafali. Library Commissioners absent: Lowe, Murillo, Reynoso. Council Liaison in attendance: Council Member Mark Salinas. Staff in attendance: Sean Reinhart, Director of Library and Community Services; Lindsey Polanco, Education Services Manager; and Lara Williams, Administrative Assistant III. Visitors in attendance: Bruce Roberts.

Minutes from the September 18, 2017 Regular Meeting were approved as submitted.

Public Comments. Mr. Bruce Roberts, Hayward poet laureate announced that he is working with library staff to develop a poetry contest to coincide with the 21st Century Library opening day ceremonies.

Opening Day Ceremonies. The commissioners discussed several ideas for celebrating and commemorating the opening day and inaugural period, including a festival. Director Reinhart reported that the main library will be closed for four weeks as it transitions operations from the current building to the new one.

Meeting Room Policies. The commission reviewed policies from neighboring cities and provided some ideas on the policies they would like to see implemented for the 21st Century Library. The commission will review a more detailed version of the plan next month.

Library Ambassador Program. Item deferred to a future meeting due to a shortage of time.

21st Century Library Construction update. Director Reinhart reported that another series of construction tours will be scheduled in October and November. Library Commissioners will be invited and are encouraged to attend.

Friends of Hayward Library. Director Reinhart reported that the Friends are rolling out a new membership drive, and distributed a brochure outlining the membership opportunities.

City Council Liaison report. Council Member Salinas reported that City Council is reviewing the city's finances and tax structures. He notes that housing is currently a major focus for City Council.

Agenda Building. Future agenda items include: Library Strategic Plan; Public restrooms in downtown; Library meeting room policies; Library Ambassador program; Poetry Contest.

Adjournment: Commissioner McAllister adjourned the meeting at 7:56pm.