

**General Plan Administrative Implementation**

Program	Description	Implements Which Policy(ies)?	Responsible Departments	Supporting Departments/Partners	Implementation Timeframe	Status	2024 Update	Strategic Priority
GPA-1: General Plan Annual Report	<p><b>1. General Plan Annual Report.</b> The City shall prepare and submit an annual report to the City Council that summarizes the implementation of the General Plan, including the status of implementation programs. The report shall also be submitted to the Office of Planning and Research. <i>[Source: New Program; City Staff] (PSR)</i></p>		Development Services	Fire, Public Works & Utilities, City Manager, Police, Maintenance Services, Library and Community Services, City Attorney, Information Technology	Annual	Ongoing	Annual report to Council is provided in March, followed by submittal to the State Office of Planning and Research shortly thereafter.	
GPA-2: General Plan Update	<p><b>2. General Plan Update.</b> The City shall review and update (as necessary) the General Plan every five years. <i>[Source: New Program; City Staff] (MPSP)</i></p>		Development Services	Public Works & Utilities, City Manager, Fire, Police, Maintenance Services, Library and Community Services, City Attorney, Information Technology	2020-2040	Ongoing	The City updated and received State certification of the 6th Cycle of Housing Element in June 2023. The City also updated the Climate Action Plan and adopted a new Environmental Justice element and updated Hazards element in February 2024, consistent with State legislation.	All six core priorities of the Strategic Roadmap are aligned with General Plan Elements/Programs.
GPA-3: Master Plans, Strategies, and Program Updates	<p><b>3. Master Plans, Strategies, and Programs Updates.</b> As part of its process to develop the Biennial Operating Budget, the City shall review a list of its adopted master plans, strategies, and programs and identify those that will be reviewed and updated, as necessary. The City shall develop and maintain a publicly available list of its adopted master plans, strategies, and programs. <i>[Source: New Program; City Staff] (MPSP)</i></p>		Development Services	Public Works & Utilities, City Manager, Fire, Police, Maintenance Services, Library and Community Services, City Attorney, Information Technology	2014-2016 (Ongoing)	Ongoing	City staff has reviewed the list of master plans, strategies and programs and those identified to be reviewed and updated were factored into Department budgets and annual work plans and in the Strategic Roadmap.	Invest in Infrastructure and Champion Climate Resilience & Environmental Justice