



COUNCIL BUDGET & FINANCE COMMITTEE MEETING
Meeting Minutes of September 18, 2024

Call to Order: 5:31 p.m.

Members Present: Mayor Salinas, Councilmember Syrop, and Councilmember Bonilla Jr.

Members Absent: None

Staff: Dustin Claussen, Regina Youngblood, Adam Kostrzak, Nicole Gonzales, Christina Crosby, Franchesca Hatfield, Crissy Mello, Nicholas Mullins

Guests: None

Public Comments: None

1. Approval of Meeting Minutes from August 21, 2024
Action: Minutes reviewed and unanimously approved.

2. City Procurement Policy Update
 - Finance Director Gonzales presented
 - Councilmember Syrop Questions:
 - A. Why are we increasing the threshold to \$150,000? What other cities have thresholds of \$100,000?
 - B. Is the City Attorney threshold comparable to the City Manager threshold?
 - C. Does this affect the annual AB 481 report?
 - D. Do the increased thresholds affect and include supplies, services, and equipment?
 - E. Why are the thresholds amounts so high? Is it to account for inflation?
 - F. Can you explain the difference between slides three and four?
 - Councilmember Bonilla Jr. Questions:
 - A. Does this change the overall internal purchasing process?
 - Mayor Salinas Questions
 - A. How will this change affect reporting to Council?
 - B. Will increasing the threshold amount allow for department heads to sign for items under the threshold amount?

Action: The Committee received the presentation and provided feedback.

3. Measure C Annual Report
 - Finance Director Gonzales presented
 - Councilmember Syrop Questions:

- A. Are there specific positions funded through Measure C?
- B. Where can we find information for Measure C related projects?
- C. Will residents receive a K-1 Measure information in support of passing the measure?
- Councilmember Bonilla Jr. Questions:
 - A. Where did the City receive additional funds from for the Fire Station 6 project?
 - B. What caused the jump in expenditures from fiscal year 2024 to fiscal year 2025?
- Mayor Salinas Questions:
 - A. Can you provide City Council a one-page explanation of the Measure C chart provided in the presentation tonight and information on how Measure C funds are utilized?
 - B. What is the status of paying for the last phase of the Route 238 Corridor?
 - C. Do you know how much the City still owes for the Route 238 Corridor

Action: The Committee received the report.

4. Review and Approve the FY 2024/2025 Agenda Planning Calendar
 - Councilmember Syrop Questions:
 - A. Can you provide a vacancy report during the budget strategy Council Budget & Finance Committee meeting?
 - Councilmember Bonilla Jr. Questions:
 - A. When is the General Fund discussion being scheduled for full Council?
 - B. Can we discuss surplus properties?

Action: The Committee reviewed the calendar.

Committee Members/Staff Announcements: None.

Adjournment: The meeting was adjourned at 6:33 p.m.