



**LIBRARY COMMISSION  
MEETING MINUTES  
REGULAR MEETING OF FEBRUARY 25, 2019  
CITY HALL – CONFERENCE ROOM 2B**

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**I. Call to order**

Commission Vicechair Bufete called the meeting to order at 6:43 pm.

**II. Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance

**III. Roll call**

Present: Bergeron, Bufete, Lowe, Sharafli, and Zhang  
Absent: McAllister, Prada and Reynoso  
Staff: Jayanti Addleman, Director of Library Services  
Lara Williams, Senior Secretary  
Mary Thomas, Management Analyst, Fire Department

**IV. Approval of Minutes from the January 28, 2019 regular meeting**

*Motioned by Commissioner Lowe to approve the January 28, 2019 Library Commission Minutes: seconded by Commissioner Bergeron. Passed by 5-0-0. One change is to revise the title of Sally Thomas from Interim Education Services Manager to Acting Education Services Manager.*

**V. Public Comments**

Library staff, Sally Thomas, introduced herself.

**VI. New Business**

**Heritage Plaza Report**

Will be complete early summer, maybe mid-summer, by the same contracting firm that is working on the library. Public restrooms are still in discussion, maintenance cost is a concern. Indigenous groups concerned about Father Duran statue. It has been removed from the plaza. Currently the plan is that all historical features in new plaza will be ones that were already existing. Indigenous groups would like to put something commemorating indigenous groups. Unfortunately, there is no funding currently for this. Floated idea of all call for art. Mary is open to ideas and suggestions.

Heritage trees will have memorial plaques. Historical museum is included in the meetings.

Rain water collection system will be installed, once demolition is complete.

Mary will work to compile time lapse video.

Scavenger hunt idea would be a great opening day activity, as suggested by Commissioner Sharafali.

Commissioner Lowe asked about opening day ceremony for plaza. Director Addleman said she would be the liaison to report back to the commission on the plaza and library updates. Indigenous groups have asked to be a part of opening day ceremonies.

Commissioner Bergeron inquired about the public restrooms in the plaza. Mary stated that maintenance services is currently looking at this issue. Jayanti to follow up on bathrooms at parking structure.

Director Addleman stated that homelessness issue is a big focus of City Council. The Navigation Center for homeless adults will be open soon.

Sally Thomas answered a question about the poetry contest, winners will have their poems wrapped around the utility boxes on the plaza. Designs have been completed, will be wrapped once construction is complete.

Mary will look into the opportunity to plant a tree at the plaza, per a question posed by Commissioner Sharafali.

## **Review Annual Report to State Library FY 17/18**

Director Addleman discussed the last library report to the California State Library and provided a handout for the Library Commission to review, to show how the Hayward library compares to other local libraries. Director Addleman discussed all the data, in detail with the commission and answered clarifying questions from commissioners. Numbers are expected to increase, once the new library opens. Number of staff will not increase proportionately, to library growth. The question about a security guard at the new library is an ongoing concern.

## **VII. Old Business**

### **21<sup>st</sup> Century Library Construction Update**

Director Addleman provided an update on the elevator inspection, which should be completed soon. The fire inspection is also set to be done in the next few weeks.

## **VIII. Reports**

### **Library Commissioner reports**

Commissioners commented on the Oscars 2019 winner Mahershala Ali, who was raised in Hayward.

### **Friends of Hayward Library report**

Met in January. City of Hayward promised more frequent, updated reports to be kept in the loop of the library construction.

Mia's Dream park will be in South Hayward, a park that is fully accessible for all individuals, with swings for wheelchairs, etc. The Friends are going to be involved in the project.

### **City Council Liaison report**

City Council liaison Mendall was not present to provide a report.

## **Library Director report**

Director Addleman stated that the library staff has been working on outreach. There are now 2 Story times at the Veteran's Memorial Hall. Several other programs at City Hall, Frankenstuffies, Read Across America, Teen Advisory Group started up again, book club discussion groups, many in City Hall and around Hayward.

## **IX. Agenda Building**

- a. Goals for Library Commission
- b. New Commissioner Orientation

## **X. Adjournment**

Commission Vicechair Bufete adjourned the meeting at 7:56pm

