

HAYWARD CITY COUNCIL

RESOLUTION NO. 25-____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH ECO OFFICE FOR THE CONSTRUCTION OF CITY HALL'S SECOND FLOOR FOR PUBLIC WORKS & UTILITIES DEPARTMENT IN AN AMOUNT NOT-TO-EXCEED \$300,000.

WHEREAS, the City's Public Works & Utilities Department's workspace on the second floor is at its maximum capacity.

WHEREAS, the City's second floor workspace will increase from 56 to 71.

WHEREAS, on February 26, 2025, staff issued a Request for Proposal (RFP) through the City's procurement portal, to secure a vendor to construct City Hall's second floor.

WHEREAS, the City selected Eco Office to provide the construction services following an extensive review of all bidders; and

WHEREAS, City staff is requesting a 10% contingency.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward, that the Interim City Manager is hereby authorized to execute a Professional Services Agreement with Eco Office for construction of City Hall's second floor for a total not-to-exceed amount of \$300,000.

