



DATE: January 26, 2021
TO: Mayor and City Council
FROM: City Clerk

SUBJECT

Adopt a Resolution Appointing Mr. Zachariah Oquenda to the Planning Commission to Fulfill the Unexpired Term of Ms. Angela Andrews

RECOMMENDATION

That Council adopts a resolution (Attachment II) appointing Mr. Zachariah Oquenda to the Planning Commission to fulfill the unexpired term of Ms. Angela Andrews, which will expire on September 30, 2022.

SUMMARY AND DISCUSSION

Following the July 28, 2020 City Board and Commission interviews, the City Council established an alternate list comprising eligible applicants who were not selected to fill vacancies because there were not enough vacant seats to appoint them. The alternate list comprised four Hayward residents who were nominated as alternates for specific commissions and the list was set to expire at the beginning of the 2021 recruitment process, which usually begins in April. The City Council, during its September 15, 2020 Council meeting, confirmed the list of alternates for each commission. Mr. Zachariah Oquenda was nominated as an alternate for the Planning Commission.

A General Municipal Election was held on November 3, 2020 for the purpose of electing four members of the City Council. Following receipt of the Statement of Results of all votes cast and during the December 15, 2020 City Council meeting¹, Ms. Angela Andrews, now former member of the Planning Commission, was sworn-in as an elected Hayward City Council Member, which created an unexpected vacancy on the Planning Commission.

Mr. Zachariah Oquenda, who is a current member of the Community Services Commission, was contacted at the writing of this report to confirm his eligibility status and interest in

¹ December 15, 2020 City Council Meeting
<https://hayward.legistar.com/LegislationDetail.aspx?ID=4731344&GUID=A90920DF-57C8-4727-A81E-34A07A781EDA&Options=&Search=>

serving on the Planning Commission. If appointed to the Planning Commission, Mr. Zachariah Oquenda's term would be effective immediately and would end on September 30, 2022.

It is worth noting that Mr. Zachariah Oquenda is currently a member of the Community Services Commission, and, if selected to serve on the Planning Commission, there would be a vacancy on the Community Services Commission, which could be filled as part of the annual appointment process for the City's appointed officials to Commissions and the Keep Hayward Clean and Green Task Force.

FISCAL IMPACT

There is no fiscal impact associated with this action.

STRATEGIC ROADMAP

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council's Strategic Roadmap.

NEXT STEPS

Following Council's action, Mr. Zachariah Oquenda would be administered the oath of affirmation prior to his first Planning Commission meeting.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:



Kelly McAdoo, City Manager