



DATE: October 25, 2016
TO: Mayor and City Council
FROM: City Manager

SUBJECT

Approval of a Resolution Authorizing the City Manager to Negotiate and Execute an Agreement with the Hayward Area Recreation and Park District and the Hayward Unified School District for Various Programs in an amount not to exceed \$221,594

RECOMMENDATION

The Council approves a resolution (Attachment II) authorizing the City Manager to negotiate and execute an agreement with the Hayward Area Recreation and Park District (HARD) and the Hayward Unified School District (HUSD) for various programs in an amount not to exceed \$221,594.

BACKGROUND AND DISCUSSION

For the past seven years, the City, HARD, and HUSD have come together to provide funding for the operations for the Matt Jimenez Community Center (MJCC), operations for the Sunset Swim Center, and the personnel of the Volunteer Hayward Program. Below provides a summary of the services this contract will fund annually.

Matt Jimenez Community Center (MJCC)

Total City Funding: \$178,620

The City will fund the operational costs the MJCC requires. This includes funding for program staff, communications, utilities, building repair and maintenance, and all other indirect (administrative) costs.

Under this contract, HARD will manage and facilitate the daily operations of the facility and will manage various programs including, but not limited to, after-school and summer programming.

Sunset Swim Center

Total City Funding: \$9,000

The City will fund the operational costs the Sunset Swim Center requires. This includes funding for summer swim programs (i.e. instructors) as well as funding for maintenance, lifeguarding, and management personnel costs. This funding will also cover any costs for pool supplies, equipment, maintenance, permit fees, and security costs.

Under this contract, HARD will manage and facilitate the daily operations of the facility for a minimum of eight (8) weeks from June to August. HARD will also oversee all aquatic programs and services like swim lessons, and other aquatic programs.

Volunteer Hayward Program

Total City Funding: \$33,974

The City will fund 50% of the Volunteer Coordinator position with HUSD providing the remaining 50%. Specifically, for the City, this person will help assist in the coordination and implementation of the City's community engagement and emergency preparedness initiatives as well as other initiatives as assigned. Additionally, this person will develop and implement City and community-wide volunteer recognition activities and strategies as well as coordinate and assist in community outreach for other City sponsored programs, events and activities in coordination with other duties with HARD and HUSD.

Additionally, the Volunteer Coordinator will also help assist in HARD and HUSD volunteer programs, and assist in various programs like HUSD's "Made in Hayward" campaign and HARD's various annual special events like 10K on the Bay.

Attachment III is a copy of the agreement which includes all specifics for the Volunteer Coordinator position as well as funding obligations for the MJCC and Sunset Swim Center.

FISCAL IMPACT

The total annual cost of this contract is \$221,594. The contract contains provisions for automatic renewals up until June 30, 2019. The City will continue to budget for this contract up until that time. Funding will come from the City Manager's Office, Neighborhood Services Division.

NEXT STEPS

Following Council approval, the City Manager will execute the agreement, with all contractual services and responsibilities commencing immediately thereafter.

Prepared and Recommended by: John Stefanski, Management Analyst

Approved by:



Kelly McAdoo, City Manager