



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Minutes

### Library Commission

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**Monday, January 24, 2022**

**6:30 PM**

**Remote Participation**

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#### CALL TO ORDER

Commission Chair Patterson called the meeting to order at 6:30p.m.

#### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

#### ROLL CALL

Present: Carl Gorringer, Shonda Goward, Sofy Navarro, Anika Patterson, Suresh Sangiah, Kelly Sullivan, and Andrea Wong  
Absent: Priscilla Banks and Kelly Peterson  
Staff: Jayanti Addleman, Library Director  
Melissa Burkley, Administrative Assistant III  
Brad Olson, Management Analyst II  
Visitors: Daniel Mao, Management Analyst I, City Manager's Office, City of Hayward  
Patricia Miye Wakida, Wasabi Press

#### APPROVAL OF MINUTES

**MIN 22-012** Library Commission Meeting Minutes of November 15, 2021

Motioned by Commissioner Wong to approve the November 15, 2021 Library Commission Minute: seconded by Commissioner Gorringer. Passed 7-0-0.

#### PUBLIC COMMENTS

There were no public comments.

#### NEW BUSINESS

- a. Presentation on Heritage Plaza/Japanese Heritage Art installation
  - PowerPoint presentations lead by Daniel Mao and Patricia Miye Wakida
  - Japanese American and Indigenous installations will be completed end of Summer 2022 and Russell City installation is TBD
  - City staff will maintain pieces after installation

Motioned by Commissioner Navarro to approve the Art Installation Proposal: seconded by

- Commissioner Goward. Passed 7-0-0.
- b. Midyear Budget Review
    - PowerPoint presentation led by Brad Olson
  - c. Commissioner Volunteer Opportunities
    - Overview of current opportunities shared by Jayanti Addleman

## OLD BUSINESS

- a. Welcome Committee update
  - Commissioner Patterson will reach out to get the remaining commissioner biographies
- b. Update on Library security
  - No current security issues

## RECOMMENDATIONS

- a. Suggestion by Commissioner Goward regarding a collaboration with Weekes and Chabot for a joint City/College library
  - Presentation could be added to September agenda
- b. Lit Crawl Saturday, 4/30 where participants can read their written works at different venues in Downtown Hayward

## REPORTS

- a. Library Director
  - Bookmobile schedule was adjusted for February due to COVID surge and is only visiting senior living facilities once a week
  - Black History Month
    - Quilt display done by African American Quilt Guild of Oakland showing at Downtown Branch from end of January through March
    - 2/19 Quilted postcard program led by local quilter
  - City is sponsoring a Youth Poet Laureate program led by Hayward Arts Council with assistance from HPL
    - Submissions are accepted February 8 to February 17
  - Lactation pod for Downtown Branch should be arriving within the next few months
  - Partnered with Alameda County Health Care for the Homeless and will now have the medical van visit the Downtown Branch every 2<sup>nd</sup> Tuesday of the month
  - Tiny Tech Talks every Thursday at 2:15 for 15 minutes at the Downtown Branch presenting a Library electronic, tech service, or e-resource
  - Weekes Branch internet speed was upgraded from 50mb/second to 1gb/second as of December
- b. City Council Liaison
  - City Council's Strategic Roadmap retreat January 29<sup>th</sup>
- c. Friends of Hayward Library
  - Training more members to upload items to the Amazon store
  - Shopify now open with an updated return policy
  - Joined the CLA as members
- d. Library Commissioners
  - N/A

## AGENDA BUILDING

- a. Remove Branchlets from February and add to unscheduled

- b. Postpone Meeting Room Policy to April
- c. Add Freedom to Read report to February

**ADJOURNMENT**

The meeting was adjourned at 8:06 p.m.

**NEXT MEETING – February 28, 2022**

<b>Attendance Commissioner</b>	<b>Present at 01/24/2022 Meeting</b>	<b>Meetings Present to Date This Fiscal Year</b>	<b>Meetings Absent to Date this Fiscal Year</b>
Priscilla Banks	-	3	1
Carl Gorrige	✓	4	0
Shonda Goward*	✓	4	0
Sofy Navarro	✓	4	0
Anika Patterson	✓	4	0
Kelly Peterson	-	3	1
Shareen Purcell* (alternate)	✓	3	0
Suresh Sangiah	✓	4	0
Kelly Sullivan*	✓	3	0
Andrea Wong	✓	3	1
<b>Council Member</b>			
Elisa Marquez	-	2	2

\*Newly appointed Commissioners officially sworn in 9/21/21 & not required at meetings until October