



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Minutes

Library Commission

June 16, 2025

6:30 PM

**Downtown Library
Community Learning Center**

CALL TO ORDER

Chairperson Goward called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AB 2449 TELECONFERENCE NOTIFICATIONS AND CONSIDERATION

No notifications or considerations to report/discuss.

ROLL CALL

Present: Commissioners Shonda Goward, Dominique Dozier, Sofy Navarro, Crystal Porter, Shareen Purcell, Suresh Sangiah, and Councilmember Roche

Absent: Commissioner Valerie Fredericks

Staff: Jayanti Addleman, Director of Library Services
Jina Kim, Administrative Secretary

Guests: Jessie Wu, Literacy Coordinator
Lindsey Vien, Deputy Director of Library Services
Didacus Ramos, Hayward Literacy Plus Council Board President
Lani Llamido, Hayward Literacy Plus Council Board Member

APPROVAL OF MINUTES

MIN 25-039 Library Commission Meeting Minutes of May 19, 2025

Motioned by Commissioner Purcell to approve the May 19 Library Commission Minutes: seconded by Commissioner Dozier. Passed 7-0-0.

PUBLIC COMMENTS

There being no general public comments, Chairperson Goward opened and closed the public comment period at 6:31 pm.

NEW BUSINESS

- a. Literacy Council Report
 - Presentation led by Didacus Ramos
 - Explored GoFundMe and Facebook Fundraising in the past
 - Quarterly Newsletters (digital and hardcopy) have had more of a response.
 - The library provides the tutors for the literacy programs
 - Literacy Plus council was able to adopt a budget that will help bridge some of the gaps for us to maintain literacy programs for FY26
- b. Adult Literacy & ESL Services Report
 - Presentation led by Jessie Wu
 - The Basic English class is for true beginners and is held in person. Actively working on offering additional sessions due to the high demand.

- Currently meeting once a week for one hour.
- Volunteer instructors do not need to be fluent in other languages. Program assistants make it aware if someone doesn't speak any English
- In general ESL services have limitations such as limited volunteers, staff time, and facility availability
- The staff creating the content are TESOL trained
- Intensive training for ESL Volunteers
- AI has been incorporated in tutoring, for example, a ChatGPT workshop has been carried out in the past, but ultimately people want to be able to connect and communicate with other people.
 - The library is also moving very carefully with any AI backed partners due to the current political environment particularly around immigrants.
- c. Friends of the Hayward Library Report
 - Oral Presentation by Peter Bufete
 - The mission of the Friends is solely to support the library in any way. For example, the e-books funding programs etc.
 - Saturday Booksale (1st and 3rd Saturdays)
 - Volunteers like to hold the sales indoors but future opportunities to hold book sales in Heritage Plaza.
 - Weekes Branch merit-based bookstore
- d. Protecting Internet Access Letter
 - Letter Writing Committee Presented Draft of Letter
 - For a letter to come from the Library Commission, the letter needs to be physically mailed.
 - Motioned by Commissioner Purcell to approve the Protecting Internet Access Letter: seconded by Commissioner Navarro. Passed 7-0-0.

OLD BUSINESS

- a. Letter Writing Committee
 - No report
- b. Report from Welcome Committee
 - No report
- c. Report from CSUEB-Chabot Partnership Committee
 - Chairperson Goward to facilitate introduction with President of Chabot College and Jayanti
- d. Report from Budget Support Committee
 - No report
- e. Report from Community Outreach Committee
 - No report

RECOMMENDATIONS

- Recommendation based on presentation by the Hayward Literacy Plus Council and that they bring on a college student from Chabot College to help with digital space.

REPORTS

- a. Library Director
 - HPL hosted an Intellectual Freedom Workshop
 - Community Hub Ribbon Cutting 6/6
 - Visit from Northwest University South Africa
 - Working with HPD on Safety Evaluation of the Building
 - Pride Decorations
 - Ceremonial Raising of the Pride Flag

- 6/18 Raising of the Pan African Flag for Juneteenth
- Working with an elected official in Washington D.C to have HPL be a swearing in site to become citizens.
- 6/14 No King's Protest
- Banned Books Week
- July Library Commission Meeting Special Meeting Dinner
- 6/28 and 6/29 SF Opera La Boheme Out of the Box in Heritage Plaza
- b. City Council Liaison
 - City Council will be adopting the Budget at tomorrow's Council Meeting
 - \$8 Million Deficit
 - Appointing an Interim City Manager tomorrow while recruitment commences for the next City Manager
 - Recruitment does not exclude applicants from Hayward
 - Council goes on recess after 6/24
 - Juneteenth this Saturday in Heritage Plaza
 - Volunteers needed
- c. Friends of Hayward Library
 - Updates to come from Peter Bufete
- d. Library Commissioners
 - Chairperson Goward resigned Library Commission 6/16/2025
 - Commissioner Joshua De Miguel has also resigned as of 6/16/2025

AGENDA BUILDING

- Banned Books Week

ADJOURNMENT

The meeting was adjourned at 7:53 PM

NEXT MEETING July 21, 2025

Attendance Commissioner	Present at 06/16/2024 Meeting	Meetings Present to Date This Fiscal Year	Meetings Absent to Date this Fiscal Year
Joshua De Miguel***	-	6	2
Dominique Dozier	✓	7	2
Valerie Fredericks***	-	5	3
Shonda Goward	✓	7	2
Marhya Kelsch**	-	4	4
Sofy Navarro	✓	7	2
Crystal Porter	✓	7	2
Shareen Purcell	✓	9	0
Suresh Sangiah	✓	6	3
Council Member			
Julie Roche	✓	7	2

**Commissioner Kelsch moving from alternate status to Commissioner as of 2/26/24 meeting

***Commissioners De Miguel and Fredericks sworn in as of 09/17/2024.

****Commissioner Kelsch resigned as of 5/12/2025

*****Commissioner De Miguel resigned ahead of the 6/16/2025 meeting and the Chairperson Goward announced their resignation at the 6/16/2025 meeting.