



## LIBRARY COMMISSION

MEETING MINUTES  
REGULAR MEETING OF MAY 16, 2016  
MAIN LIBRARY MEETING ROOM  
835 C STREET, HAYWARD, CA 94541

### **I. CALL TO ORDER.**

Commissioner McAllister called the meeting to order at 6:31pm.

### **II. PLEDGE OF ALLEGIANCE.**

All in attendance recited the Pledge of Allegiance.

### **III. ROLL CALL**

Present: Bergeron, Bufete, McAllister, Murillo, Reynoso  
Absent: Lowe, Rogers  
Staff: Sean Reinhart, Director of Library and Community Services  
Rachael McNamara, Management Analyst  
Lindsey Vien, Education Services Manager

### **IV. APPROVAL OF MINUTES FROM MARCH 2016 MEETING**

*Motioned by Commissioner Murillo to approve the March 2016 Library Commission Minutes: seconded by Commissioner Bergeron: motion passed 4-1-0.*

### **V. PUBLIC COMMENT**

None

### **VI. NEW BUSINESS –**

#### **PRESENTATION: DONOR SIGNAGE IN THE NEW LIBRARY**

A presentation was provided from Chris Noll of Noll & Tam Architects and Matthew Williams of Matthew Williams Design regarding donor signage at the new library. Physical samples of lead donor signage, community donor signage and the two levels of donor walls were presented to the Commissioners for review and comment. In addition to donor signage, Mr. Williams provided a presentation on the incorporation of wayfinding signage in the overall design of the new library. There was discussion regarding the

donor amounts represented by the various sized recognition plaques on the community donor wall. The Friends of Hayward Library, as the organization that is spearheading the New Leaf Campaign, has developed a comprehensive donor recognition program. Samples of the signage materials were provided for review, including a mock-up of the decorative glass with ceramic “frit” that will be used in the homework center and community meeting room walls.

**VII. REPORTS**

**21<sup>ST</sup> CENTURY LIBRARY – CONSTRUCTION UPDATE**

The foundation is currently being poured. The target for the grand opening is either late 2017 or early 2018, with the opening dependent upon how the completion falls within the holiday season.

**CITY COUNCIL LIAISON**

Council Member Jones reported that the Council will hold a budget work session on Saturday, May 21<sup>st</sup> and encouraged members of the Library Commission to attend. There will be follow up Public Hearings in June during regularly scheduled Council meetings.

**LIBRARY COMMISSIONERS/ FRIENDS OF THE HAYWARD LIBRARY**

Commissioner Bufete reported that the Friends’ Youth Poetry Contest event at Council was a great success and well attended.

Mr. Reinhart reminded Commissioners that there will be a public art portion of the new library construction, and informed them that an RFP has been released. Further information will be provided at a future meeting.

**VIII. AGENDA BUILDING**

- Presentation regarding furnishings in the New Library
- Public Art Process
- 21<sup>st</sup> Century Library Project Updates
  - Heritage Plaza Programming and Planning
  - Staff Programming

**IX. ADJOURNMENT.**

The meeting adjourned at 7:49 pm.