



**DATE:** September 29, 2020  
**TO:** Mayor and City Council  
**FROM:** City Clerk  
**SUBJECT:** November 3, 2020 General Election: Vote -by-Mail Ballots

### **RECOMMENDATION**

That the City Council receives the following informational report regarding the November 3, 2020 General Election.

### **SUMMARY**

According to California Governor Newsom's Executive Order 64-20, all registered voters will be mailed a Vote-by-Mail ballot for the November 3, 2020 General Election to ensure a safe and accessible voting option during the COVID-19 pandemic. The Secretary of State's office also provided guidance to implement procedures for the November election that will make in-person voting opportunities available.

### **DISCUSSION**

#### **TRACK YOUR BALLOT**



The Secretary of State's office contracted with BallotTrax to adopt a ballot tracking tool "Where's My Ballot?". Alameda County registered voters can sign up at [acvote.ballottrax.net](https://acvote.ballottrax.net) to receive automatic email or text notifications when: the county elections office mails the voter's ballot, the county has received the voter's ballot, the county has counted the voter's ballot, and if there are any issues with the voter's ballot. Below is a video<sup>1</sup> about BallotTrax.

---

<sup>1</sup> BallotTrax YouTube Video

<https://www.youtube.com/watch?v=lwmEvFmgxys&feature=youtu.be>



All registered California voters will be sent a vote-by-mail ballot with a prepaid postage return envelope for the November 3<sup>rd</sup> Election. Voters can visit [acvote.org/mvp](https://acvote.org/mvp) to verify voter registration address and language preference. If a registration needs to be updated, voters can visit [registertovote.ca.gov](https://registertovote.ca.gov) to re-register to vote.

There are three options for returning vote-by-mail ballots:

### 1) US MAIL



The first day of mailing Vote-by-Mail ballots is October 5, 2020 and October 20, 2020 marks the opening and processing of Vote-by-Mail ballots. Ballots with a prepaid postage return envelopes

must be postmarked by Election Day.

Vote-by-mail ballots that are mailed must be postmarked on or before Election Day and received by the Alameda County Registrar of Voters' office no later than seventeen (17) days after Election Day.

The United States Postal Services recommends voters mail their completed ballots at least one week before the due date established by state law, to account for the Postal Service's delivery standards.

### 2) VOTE-BY-MAIL BALLOT DROP BOX



Vote-by-mail drop box locations will be available October 3, 2020 through November 3, 2020. The Secretary of State requires Alameda County to have at least one 24-hour ballot drop box for every 15,000 registered voters. Voter registration data was analyzed to determine the number of ballot drop boxes needed in each city. Currently, the City of Hayward has four (4) ballot drop boxes installed and is in the process of getting additional boxes. Ballot drop boxes are placed outdoors in public locations and are equipped with preventative security measures such as anti-vandalism coating on the exterior wrapping as well as fire suppression mechanisms installed inside each ballot drop box.

Voters will be able to drop their ballots at various locations throughout Alameda County. As of the writing of this report, the locations in the table displayed were identified for Hayward including unincorporated areas.

Information from the Alameda County Registrar of Voters website.<sup>2</sup>

DROP BOX LOCATIONS	STATUS
<b>Hayward City Hall</b> 777 B Street, Hayward	Confirmed
<b>California State University East Bay</b> 25800 W. Loop Road, Hayward (Between old and new University Union)	Confirmed
<b>Chabot College</b> 25555 Hesperian Boulevard, Hayward (Near bus stop on campus, close to the 200 building)	Confirmed
<b>Hayward Hall of Justice</b> 224 W. Winton Avenue, Hayward	Pending approval
<b>South Hayward Parish</b> 27287 Patrick Avenue, Hayward	Pending approval
<b>Cherryland Park</b> Grove Way, Hayward	Pending approval
<b>San Felipe Community Park</b> 2058 D Street, Hayward	Pending approval

### 3) ACCESSIBLE VOTING LOCATIONS

Assembly Bill 860 sets out for in-person voting. One in-person voting location is required for every 10,000 voters. In Alameda County there will be 100 Accessible Voting Locations (AVLs).

At Accessible Voting Locations, a voter will be able to: vote in-person; drop off a vote-by-mail ballot; use an accessible ballot marking device that allows voters with disabilities to vote independently; receive a replacement ballot; obtain language assistance; and register to vote or update registration information. In-person voting locations will offer safe, accessible and secure options by using personal protective equipment and having physical distancing protocols in place.

<sup>2</sup> Alameda County Registrar of Voters  
<https://www.acvote.org/community/partnerships>

The Accessible Voting Locations which are at least 2,500 square feet to facilitate physical distancing, have a minimum of 40 parking spaces, and allow access to voters in compliance with Americans with Disabilities Act, will be available over the four (4) days preceding the election as noted below:

DAY	DATE	TIME
Saturday	October 31, 2020	9AM - 5PM
Sunday	November 1, 2020	9AM - 5PM
Monday	November 2, 2020	9AM - 5PM
Tuesday	November 3, 2020	7AM - 8PM

As of the writing of this report, the locations below were confirmed as Accessible Voting Locations for Hayward.<sup>3</sup>

ACCESSIBLE VOTING LOCATION	ADDRESS
Southland Mall	1 Southland Mall Drive, Hayward
St. Clements Church	738 Calhoun Street, Hayward
Palma Ceia Baptist Church	28605 Ruus Road, Hayward
Downtown Hayward Library	888 C Street, Hayward
Chabot College	25555 Hesperian Boulevard, Hayward
Mission Paradise Banquet	31115 Mission Boulevard, Hayward
California State University East Bay	25800 Carlos Bee Boulevard, Hayward
Life West College	25001 Industrial Boulevard, Hayward

The complete list of Accessible Voting locations will be available at [acvote.org/go](https://acvote.org/go) starting October 5, 2020. The Accessible Voting Location Map provides information for Alameda County.<sup>4</sup>

<sup>3</sup> Alameda County Registrar of Voters  
<https://www.acvote.org/community/partnerships>

<sup>4</sup> Alameda County Registrar of Voters  
<https://acgov.maps.arcgis.com/apps/webappviewer/index.html?id=18dc11b09c4c43c8b1946aa2411ebce4>

## **STRATEGIC ROADMAP**

This agenda item is a routine operational item and does not relate to any of the six Council priorities outlined in the Council's Strategic Roadmap.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **PUBLIC CONTACT**

The agenda was posted in accordance with the Brown Act.

## **NEXT STEPS**

The City Clerk's office will partner with the Library Department and the Communications Division to disseminate the information through various social media channels.

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:



---

Kelly McAdoo, City Manager