



DATE: April 26, 2022

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Adopt a Resolution Approving the Transfer and Appropriation of \$416,000 for the Hayward Police Department Locker Room Project, Project No. 07420

RECOMMENDATION

That Council adopts a resolution (Attachment II) approving the transfer and appropriation of \$416,000 for the Hayward Police Department Locker Room Project, Project No. 07420.

SUMMARY

The Hayward Police Department (HPD) is in need of a new locker room for separated use by both male and female police officers, other employees, and visitors. The existing facilities that are housed inside the HPD building are inadequate in terms of space and amenities. An extension located at the east section of the existing building is the ideal site for construction of the proposed locker room. Council previously adopted Resolution No 22-047 on February 22, 2022 awarding and funding the Professional Services Agreement (PSA) with Dewberry Architects, Inc., (Dewberry) for \$416,000 from the General Fund. This request is for the transfer of the authorized contract amount of \$416,000 from the General Fund (Fund 100) to the Government Capital Fund (Fund 405) for better project tracking purposes.

BACKGROUND AND DISCUSSION

The construction of a new locker room at the HPD building will include approximately 5,500 square feet of addition to the east section of the existing building. The facilities and amenities for the new locker room will provide 4 new handicapped accessible showers with 216 lockers (male); 2 new handicapped accessible showers with 96 lockers (female); 2 new handicapped accessible showers (unisex); and conversions of the existing male shower/locker room into a gym space, and of the female shower/locker room as a comfort area. Council Resolution No. 22-047 has authorized the City Manager to negotiate and execute a PSA with Dewberry to provide services for the design and construction documents associated with the HPD Locker Room Project. The scope of work includes providing design from conceptual plans to construction bid documents.

ECONOMIC IMPACT

The goal for the new HPD Locker Room is to create a comfortable, modern, and functional facility for police officers, other employees, and visitors. The space planning design process will consider the opportunities and the constraints of the existing building and the possibility of expansion, design consideration of the comfort of a balanced gendered staff, and balancing the program and budget to meet the HPD's goals.

FISCAL IMPACT

Council previously authorized the PSA to be funded out of the General Fund. Staff is requesting transfer of the authorized contract amount of \$416,000 from the General Fund (Fund 100) to the Government Capital Fund (Fund 405) for better project tracking purposes.

STRATEGIC ROADMAP

This agenda item supports the Strategic Priority of Improve Infrastructure. Specifically, this item relates to the implementation of the following project:

Project 10 Investigate major municipal building upgrade needs

SUSTAINABILITY FEATURES

This project will create a comfortable, modern, and functional work environment for police officers, other employees, and visitors that suits workplace requirements and accommodates all genders.

PUBLIC CONTACT

During the design process, staff and the design consultant will engage with HPD staff for design input.

NEXT STEPS

If Council approves this request, staff will transfer \$416,000 from the General Fund (Fund 100) to the Government Capital Fund (Fund 405), and appropriate the same amount to the Hayward Police Department Locker Room Project, Project No. 07420.

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Recommended by: Alex Ameri, Director of Public Works

Approved by:



Kelly McAdoo, City Manager