



Clean and Green Commission Meeting Notes  
City Hall, 2A Conference Room  
April 24, 2025

**I. Call to Order**

The meeting was called to order by Chair Melissa Milleman at 7:05pm

**II. Pledge of Allegiance**

The Pledge of Allegiance led by Commission Member Gwen Dossey

**III. AB 2449 Teleconference Notifications and Consideration: None**

**IV. Roll Call**

*City Council & Staff:* Todd Rullman, Director Maintenance Services; John Sanders, Streets Maintenance Manager; Colleen Kamai, Administrative Supervisor; Elizabeth Scott, Senior Secretary.

*Commission Members Present:* Blytha Bowers; Celia Ching Chung; Gwen Dossey; Mohaned Elwali; Sandra Frost; Melissa Milleman; Shingo Nagae; Debra Patton; Chand Siramdas

*Youth Commission Members:* Josue Barrera; Zoe Kyama

*Commission Members Remote per AB2449:* None

*Commission Members Absent:* Tom Ferreira; Vikram Gautham; Sergey Melnikov; George Villamil

*Commission Members Present After Roll Call:*

Public Attendees:

**V. Public Comments:** There were no Public Comments

**VI. Presentations:** There were no presentations

**VII. Action Items:**

**Meeting Minutes of March 27, 2025:** There were no public or commissioner comments on this item.

Commissioners Ewali and Patton motioned/seconded to approve the meeting minutes of March 27, 2025. The motion passed by majority vote.

**Revised FY 2025 Remaining Meeting Schedule:** A revised 2025 schedule was reviewed reflecting a reduction in meetings. Commissioners also discussed moving the August meeting up a week due to a conflict with the Downtown Street Party. Commissioners Patton and Ewali motioned/seconded to approve the revised remaining 2025 schedule and to change the August 21, 2025 meeting to August 14, 2025. The motion passed by majority vote.

### **VIII. Informational Items:**

**Financial Report:** The Financial report was reviewed. Staff will work with Chair Milleman to utilize the remaining Fiscal Year 2025 budget to replenish inventory as needed. Staff stated that the proposed budget for Fiscal Year 2026 may be \$10k instead of \$15k.

There were no public or Commission member comments.

**Attendance Report:** The Attendance report was reviewed. Administrative Supervisor Colleen Kamai reported that attendance will be reported by calendar year instead of fiscal year moving forward. Attendance requirement of 75% is based on regularly scheduled meetings and clean-ups. Special meetings, community events, and tabling events do not count towards or against attendance, but they are reported. When reviewing requests for reappointments, the City Council will review the full attendance report and take into consideration attendance at special meetings and community events.

### **Subcommittee Reports/ Updates:**

Commissioner Milleman is happy that the sub committees have been streamlined. Commissioner Bowers asked staff to send a roster out for each subcommittee. Chair Milleman will take the lead on the Outreach Subcommittee; Commissioner Bowers volunteered to be the lead on the Policy Subcommittee. Chair Milleman will talk to Commissioner Ferreria about taking the lead on the Event Subcommittee.

Staff reported there were no new Adopt-a-Block applications, no renewals, and none retired. There are 57 renewals pending and 53 Access Hayward requests were submitted by program participants in the month of March.

There were no public comments.

**IX. Clean and Green Committee Cleanup Events (Committee Member Attendance Required): April 26, 2025, Earth Day – Weekes Park:** Commissioners reviewed logistics and assignments. Chair Milleman asked members to arrive by 7:00am.

**X. Community Events & Activities Committee Member Volunteer Attendance & Makeup Opportunities):** Chair Milleman reviewed the list of community events and talked about scheduling shifts to ensure commissioner coverage at these events. Commissioners discussed and opted to not table at the June 21, 2025, Juneteenth event.

## **XI. Announcements/Updates:**

Council Member Updates: Council Member Andrews acknowledged that Tom Ferriera was a recipient of the Hearts of Hayward award tonight. She reported that Council had discussed the Capital Improvement Program and has a Budget session on May 8<sup>th</sup>. She announced the Earth Day Event at the last City Council meeting.

Staff Update: Director Rullman reported that there is a recall on the truck, once the recall is complete, it will be wrapped.

Chair Updates: Chair Milleman recognized commissioners, Shingo Nagai, Chandu Siramdas, and Celia Ching Chung for helping with the seed envelopes.

## **XII. Future Agenda Action Items:**

June 2025 – Adopt Fiscal Year 2026 Budget, Discuss 2026 Events

August 2025 – Adopt 2026 Cleanup Events and Meeting Calendar

October 2025 – Beautify Yard Contest Voting, New Members

Adjournment: Chair Milleman adjourned the meeting at 8:14 pm