



Keep Hayward Clean and Green (KHCG)  
Task Force (TF) Meeting Notes  
Remote Participation  
October 20, 2022

**I. Call to Order**

Meeting called to order by Vice Chair Jeff Haman at 7:01p.m.

**II. Pledge of Allegiance**

Pledge of Allegiance led by TF Member Melissa Milleman.

**III. Roll Call**

*City Council & Staff:* Council Member Angela Andrews; Todd Rullman Maintenance Director, Rod Affonso Streets Supervisor, Colleen Kamai Administrative Supervisor, Elizabeth Scott Senior Secretary

*Task Force Members Present:* Lucas Banks, Margaret Barton, Blytha Bowers, Terence Candell, Tammy Cooper, Mohaned Elwali, Pekon Gupta, Jeff Haman, Chuck Horner, Bert Manzo, Leah Martinez, Melissa Milleman, Shingo Nagae, Shalin Patel, Regneel Prasad, Jessica Stanley, Linda Xu, Jason Yeates Jean-Yee Yu

*Task Force Members Absent:* Canice Adom, Tom Ferreira, Rodney Hankins, Gordean Lum-Villiados, Douglas Mansel, Debra Patton, Chandrakala Siramdas, Katlin Turner, Suyog Zambre

*Youth Commission Liaison:*

**IV. Public Comments:**

TF Member Chuck Horner asked if participation at special events count towards attendance.

**V. Approval of Meeting Minutes from September 22, 2022**

It was motioned/seconded by Task Force Members Chuck Horner and Leah Martinez, and passed by majority vote, to approve the September 22, 2022, meeting minutes. 16:0:1 (9 absent)

**VI. Action Items:**

**Beautiful Yard Contest 2022:**

Vice Chair Haman introduced the item and handed it over to TF Member Jean Yee-Yu. Jean gave a brief presentation providing information and outlining the contest and timeline. Jean shared photos of the seven yards that accepted the nomination to participate in the contest and answered task force

member questions. After a brief question and comment period, task force members were asked to cast their vote via Zoom poll for their favorite yard.

It was motioned/seconded by Task Force Members Chuck Horner and Pekon Gupta, and passed by majority vote, to accept the results of the Zoom poll and declare yard #7 as third-place winner, yard #4 as second-place winner, and yard # 5 as the first-place winner. 17:0:0 (9 absent)

**Proposed Keep Hayward Clean and Green Senior Yard Assistance Program:** Vice Chair Haman introduced the item and handed it over to TF Members Jean Yee-Yu and Leah Martinez. Jean and Leah gave a brief presentation on the proposed program including a timeline and proposed budget.

One member of the public, Eunice, expressed interest in participating in the program.

TF members shared concerns with the limited number of yards identified for the pilot program, and concerns with the proposed budget. TF members discussed ideas for lowering costs, and opportunities to partner with Maintenance Services to borrow equipment when possible and suggest local businesses may want to donate equipment to the program.

TF Member Martinez acknowledged the ideas from the task force and said that the beautification subcommittee would take the feedback into consideration as they continue to develop the program. She invited task force members to join the Beautification Subcommittee if they'd like to participate in sorting through the details of the program.

After additional comments, TF Member Blytha Bowers remarked she would support approving the budget and moving forward with the program, acknowledging that the subcommittee would continue to work through the details and feedback from the group.

It was motioned/seconded by Task Force Members Blytha Bowers and Chuck Horner, and passed by majority vote, to adopt the proposed budget and move forward with the pilot program. 16:0:0 (10 absent)

### **2023 Cleanup & Beautification Events Calendar – Staging Sites:**

Vice Chair Haman introduced the item and handed it over to Maintenance Services Director Todd Rullman. Director Rullman reviewed the staff report and staff recommendations for the staging sites for the January and July 2023 cleanup events.

There were no public comments on this item.

Director Rullman answered TF member questions about logistics and visibility for the recommended staging sites.

After a brief discussion period, it was motioned/seconded by Task Force Members Jason Yeats and Chuck Horner to approve the staff recommended staging sites for the January and July 2023 clean up events. 16:0:0 (10 absent)

## **VII. Informational Items:**

**Financial Report:** The Financial Report dated September 22, 2022 was reviewed.

**Officer Nominations and Elections Reminder:** Vice Chair Jeff Haman reported that the Officer Nominations and Elections will take place at the November 17, 2022, meeting. He added that the Nominations Ad Hoc Committee is scheduled to meet October 27<sup>th</sup> to discuss officer nominations. Task force members were asked to email staff by Wednesday October 26<sup>th</sup> if they would like to be considered by the Nominations Ad Hoc Committee. Vice Chair Haman added that nominations will also be accepted from the floor during the nominations and elections process.

### **Subcommittee Assignments and Updates:**

Beautification Subcommittee – Task Force Member Jean-Yee Yu thanked staff and task force members Chuck Horner, Melissa Milleman, Shingo Nagae, Chandu Siramdas, Pekon Gupta, Shalin Patel, Tammy Cooper, Jason Yeates, and Mohaned Elwali, who helped with the planting project on October 8<sup>th</sup>. Jean added that the beautiful yard subcommittee will continue to work with staff to develop the Senior Yard Assistance Program and update the group throughout the process.

Education Subcommittee –Task Force Member Jason Yates reported that the Science in the Park event was well attended. He talked about the model that Vice Chair Jeff Haman made showing rainwater and how the city uses technology to reduce the number of pollutants entering the Bay. He added that they were also educating attendees about picking up trash and proper recycling. He thanked Task Force Members Jean Yee-Yu, Doug Mansel, Chuck Horner, Leah Martinez, Tammy Cooper, and Chandra Siramdas for attending.

Adopt-a-Block Subcommittee – Vice Chair Jeff Haman reported that his term as Vice Chair is ending, and that one of the new vice chairs will take over as lead on the Adopt-a-Block subcommittee.

Subcommittee Assignments Descriptions - Vice Chair Jeff Haman provided a summary about subcommittee descriptions and how they align with the KHCG priorities. He added that newly appointed task force members may want to volunteer on one of the subcommittees and that more information will be brought to the group in the New Year.

### **VIII. Community Cleanups and Upcoming Events**

10/22/22 Cleanup & Beautiful Event (Tennyson Corridor, Staging @ Tennyson Park, 28377 Huntwood Ave.): Vice Chair Jeff Haman reviewed logistics and assignments for the event. Task force members were reminded to meet at 7:00am on the Huntwood side of the park adjacent to the Fire Station.

1/28/23 Cleanup & Beautification Event (Russel City Area, Staging TBD): No new information discussed.

3/23/23 Cleanup & Beautification Event (Longwood/Winton Grove Area, Staging @ St. Joachim church 21250 Hesperian Blvd.) No new information discussed.

### **IX. Announcements/Updates:**

Council Member Angela Andrews thanked and acknowledged task force members who participated in the Science in the Park event. She also thanked those who to continue to do individual cleanups

and asked volunteers to remember to avoid areas that are unsafe such as Caltrans or private property areas and to refer those areas to staff. CM Andrews mentioned there is a Halloween event scheduled at the library and the Eden Youth and Family Center. She also mentioned that the Planning Commission is reviewing housing residential design ideas and invited task force members to review meeting agendas and provide input to staff.

Streets Manager Rod Affonso reported his staff is prepared to support the KHCG at the October 22, 2022, cleanup event and agreed with CM Andrews comments about avoiding unsafe areas and referring issues to staff.

I. **Adjournment 8:55p.m.**