



**DATE:** October 11, 2022  
**TO:** Mayor and City Council  
**FROM:** City Clerk

**SUBJECT**

Adopt a Resolution Appointing Ms. Elaine Alvite to the Community Services Commission to Fill the Unexpired Term of Mr. Roy Mick Rubio

**RECOMMENDATION**

That the Council adopts a resolution (Attachment II) appointing Ms. Elaine Alvite to the Community Services Commission to fill the unexpired term of Mr. Roy Mick Rubio, which will expire on September 30, 2024.

**SUMMARY AND DISCUSSION**

Following the July 12, 2022 City Commission interviews, the Council established an alternate list comprising eligible applicants who were not selected to fill vacancies because they were not enough vacant seats to appoint them. The alternate list comprises three Hayward residents who were nominated for specific commissions as follows: Ms. Elena Lepe (Community Services Commission); Ms. Elaine Alvite (Community Services Commission); and Ms. Arti Garg (Planning Commission). The alternate list will be valid for one year and will expire at the beginning of the new recruitment process. On September 23, 2022, Mr. Roy Mick Rubio, now former member of the Community Services Commission, submitted a letter of resignation which created an unexpected vacancy on the Community Services Commission. The Council, during its September 20, 2022<sup>1</sup> Council meeting, confirmed the list of alternates for two commissions. On September 27, 2022, Ms. Elena Lepe was appointed to fill an unexpected vacancy. Ms. Elaine Alvite, who is a Community Services Commission alternate, was contacted to confirm her eligibility status and her interest in serving on the Community Services Commission. If appointed to the Community Services Commission, Ms. Elaine Alvite's term would be effective immediately and would end on September 30, 2024.

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<sup>1</sup> September 20, 2022 Council Meeting - <https://hayward.legistar.com/LegislationDetail.aspx?ID=5844303&GUID=FE76B8E2-8EF5-4E37-9DB5-5D2E33887DBD&Options=&Search=>

**FISCAL IMPACT**

There is no fiscal impact associated with this action.

**STRATEGIC ROADMAP**

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council's Strategic Roadmap.

**NEXT STEPS**

Following Council's action, the oath of affirmation will be administered to Ms. Alvite prior to her first Community Services Commission meeting.

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to read 'Kelly McAdoo', with a long horizontal stroke extending to the right.

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Kelly McAdoo, City Manager