



DATE: May 23, 2023

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Adopt a Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Advanced Mobility Group, Inc., for a Total Not-to-Exceed Amount of \$750,000 for On-Call Transportation Consulting Services

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute a Professional Services Agreement (PSA) with Advanced Mobility Group, Inc. (AMG) for on-call Transportation Engineering Design and Related Services for a term of up to three years in an amount not-to-exceed \$750,000.

SUMMARY

The City entered into an agreement with AMG to provide on-call transportation engineering design and related services in June 2018. Due to the City's need for additional services, this agreement was subsequently amended seven times and expires on June 30, 2023. Through a competitive bidding process, the evaluation team has selected AMG to continue providing on-call transportation engineering design and related services. Staff recommends that Council adopt a resolution authorizing the City Manager to execute a new PSA with AMG to ensure continuity of services following the expiration of the current agreement.

BACKGROUND

The Public Works & Utilities Department seeks to pre-qualify firms to provide on-call transportation engineering services, including signal design & operations, development/improvement plan review, citizen request management, neighborhood traffic calming, grant writing, and outreach.

Due to key vacancies in the Transportation Division, Advanced Mobility Group, Inc. (AMG) currently provides on-call transportation engineering design and related services. Tasks provided by AMG include traffic control plan review, managing resident requests through Access Hayward, grant applications, development/improvement plan review, signal timing analysis, and providing technical assistance and upgrades to the City's traffic signal system infrastructure.

DISCUSSION

The current agreement with AMG expires on June 30, 2023. A Request for Proposals (RFP) was prepared by staff and released to eight firms and posted on the City's website on March 13, 2023. Staff evaluated two proposals and determined that AMG was more qualified for the services needed, based on their experience in providing similar services to the City and the firm's competitive rate structure.

ECONOMIC IMPACT

This PSA provides significant benefits to Hayward residents, businesses, and patrons by facilitating timely transportation projects and improving traffic operations.

FISCAL IMPACT

This item will be funded through appropriated budgets in the City's Capital Improvement Program. The total contract amount over three years will be \$750,000.

STRATEGIC ROADMAP

This agenda item supports the Strategic Priority to Invest in Infrastructure. Specifically, this item relates to the implementation of the following project(s):

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- Project N1: Improve Access and Mobility in Downtown Hayward
- Project N2: Implement major corridor traffic calming initiatives
- Project N7: Improve Mission Boulevard as a key 'Gateway to the City'
- Project N8: Implement the Bike & Ped Master Plan
- Project N8b: Add 10 lane miles of bike lanes per year

SUSTAINABILITY FEATURES

The action taken for this agenda item will result in supporting mobility goals in the City's 2040 General Plan, primarily the provision of a multi-modal system of transportation facilities and services. Transportation engineering services support projects that also benefit residents of Hayward by improving air quality and reducing greenhouse gas emissions.

PUBLIC CONTACT

No public contact has been made related to this agenda item.

NEXT STEPS

If Council approves this request, the City Manager will execute an agreement with AMG for a total not-to-exceed amount of \$750,000, which will be in effect starting July 1, 2023, immediately following the expiration of the previous agreement with AMG.

Prepared by: Sharon Hu, Management Analyst

Kathy Garcia, Deputy Director of Public Works

Recommended by: Alex Ameri, Director of Public Works

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', with a long horizontal stroke extending to the right.

Kelly McAdoo, City Manager