



DATE: June 27, 2023

TO: Mayor and City Council

FROM: City Manager

SUBJECT: Adopt a Resolution Authorizing the City Manager to Accept and Appropriate up to \$15,000 Annually for the Next Five Years in Donations for the Annual Hayward Volunteer Recognition and Awards Dinner

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to accept and appropriate up to \$15,000 annually in donations for the next five years for the Annual Volunteer Recognition and Awards Dinner.

SUMMARY

For the past 40+ years, the Annual Volunteer Recognition and Awards dinner has served as an opportunity to thank the most dedicated community members in the city. The City, in partnership with the County Board of Supervisor's Office, has hosted the dinner to continue to pay tribute to Hayward's most selfless and dedicated volunteers. The County has donated funds for this dinner, which have been used to pay for expenses to facilitate the dinner. Staff is requesting that Council authorizes the acceptance and appropriation of donations for this event for the next five years, not to exceed \$15,000 each year.

BACKGROUND AND DISCUSSION

The City of Hayward first began to honor its volunteers in 1977. The civic club called Hayward First sponsored the Pappas Award presentation for its first few years. However, this short-lived club soon lost its leadership and dissolved. In 1983, a new community-based committee was formed to continue the awards program and dinner, which continues to organize the event today. This historic dinner provides a cherished time every year to honor outstanding volunteers who give their time and energy to benefit individuals, local human services, non-profits, and other programs in Hayward.

In the 40+ years of the Volunteer Dinner, over 500 awards have been given to volunteers. To keep the collaborative relationship between the City and the County Board of Supervisor's Office, the City will now act as a fiscal intermediary to receive and expense the donations in relation to the Volunteer Dinner.

Staff is requesting that Council authorizes the acceptance and appropriation of donations for this event for the next five years, not to exceed \$15,000 each year. If the Council authorizes this action, staff will appropriate the funding into the City Manager's budget and use the funds to pay for expenses related to the Annual Volunteer Recognition and Awards Dinner.

FISCAL IMPACT

This item authorizes the City to receive and appropriate donations and will have no impact on the City's funds.

STRATEGIC ROADMAP

This agenda item is operational and does not directly relate to one of the Council's Strategic Initiatives.

NEXT STEPS

Upon authorization from the City Council, staff will appropriate the donated funds to fund 240 to support the Annual Hayward Volunteer Dinner.

Prepared by: Irene Perez, Management Analyst

Recommended by: Regina Youngblood, Assistant City Manager

Approved by:



Kelly McAdoo, City Manager