

CITY OF HAYWARD

FIREFIGHTER TRAINEE

DEFINITION

To attend Basic Recruit Academy and receive the academic and physical training required for appointment to the classification of Firefighter.

DISTINGUISHING CHARACTERISTICS

This is a trainee level classification which provides transition into the position of Firefighter. Firefighter Trainees are hired into this civilian position for the period during the time they are assigned to the academy. Upon successful completion of training at the academy Trainees will then fill a sworn Firefighter position, Firefighter Trainees are sworn in and appointed to the classification of Firefighter. Firefighter Trainee benefits are limited to those of a civilian employee.

SUPERVISION RECEIVED

Receives immediate supervision and evaluation on a daily basis.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES

Duties may include but are not limited to the following:

Attends a basic recruit academy designed to provide an overview of the Hayward Fire Department including knowledge of laws, firefighting procedures and physical fitness.

Receives training to develop an awareness of the overall Fire Department functions, responsibilities of Firefighters and how they relate to field operations.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Basic mathematics and mechanical principles that demonstrate the ability to learn technical concepts, procedures, and equipment operation.

Basic Life Support Emergency Care.

Patient transport procedures.

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JOB RELATED AND ESSENTIAL QUALIFICATIONS (continued)

Ability to:

Successfully complete academy requirements.

Think and act quickly in emergencies.

Understand and interpret laws and regulations.

Follow oral and written instructions.

Display the use and manipulation of tools, medical equipment and instruments, and apparatus.

Perform the work in the expedient manner required.

Have good agility for performing tasks involving balance and coordination.

Establish and maintain effective working relationships with co-workers, supervisors and other fire service officials.

Observe and evaluate patient status and conditions and determine appropriate basic and advanced life support procedures.

Make sound independent paramedical decisions.

Learn and apply Alameda County Radio Format in order to transmit medical information.

Learn fire radio communications format, language, and dispatching techniques.

Prepare accurate technical reports and records.

Understand how and why mechanical things work.

Read and understand technical material, reports, laws, codes and departmental regulations.

EXPERIENCE AND EDUCATION

Any combination equivalent to the experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

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EXPERIENCE AND EDUCATION (continued)

Experience: None

Education: Equivalent to completion of the twelfth (12<sup>th</sup>) grade.

License and Certificates: Possession of a Class "C" California Driver's License.

The ability to obtain by appointment and maintain California Paramedic License.

The ability to obtain and maintain a valid certification from Alameda County as a paramedic by the completion date of the firefighter academy.

The ability to obtain by appointment and maintain a valid Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS) Certification.

The ability to obtain by appointment and maintain a valid Pre-Hospital Trauma Life Support (PHTLS) or International Trauma Life Support (ITLS).

The ability to obtain and maintain Pediatric Advanced Life Support (PALS) Certificate within 2 years of receipt of Alameda County Paramedic Certification or Pediatric Education for Pre-Hospital Professional (PEPP).

NECESSARY SPECIAL QUALIFICATIONS

Age: Must be at least 18 years old at the time of the initial oral interview.

Guidelines for Vision Screening

Vision must be at least 20/70 uncorrected, testing each eye separately; and must be correctable to at least 20/30, testing both eyes simultaneously.

SPECIAL REQUIREMENTS

Essential duties require the mental and/or physical ability to: work in variable indoor and outdoor conditions; tolerate exposure to outdoor elements in all weather conditions (e.g. heat, cold, and rain) throughout the year; be able to tolerate some exposure to noise, vibration, chemicals, moving objects, traffic, engine exhaust, dust, mechanical and electrical hazards, and odorous environments; grasp, perform repetitive hand movements and fine coordination to prepare documents and data using a computer keyboard and mouse/trackball; sit for prolonged periods of time; walk, stand, crouch, reach, twist, turn, kneel, bend, squat, stoop and safely lift and move equipment and materials weighing up to 75 pounds; climb (stairs, ladders, fence, etc.); converse by telephone, by email, in person, and be clearly understood; read and comprehend documents; interact with the public and all different levels

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SPECIAL REQUIREMENTS (continued)

of City staff in an effective and professional manner. Essential functions must be performed with or without reasonable accommodation.

PROBATIONARY PERIOD: Until successful completion of the basic academy and assumes the position of Firefighter.

F100

January 1999

Revised December 2024

AAP GRP: 14

FPPC STATUS: Non-Designated

FLSA STATUS: Non-Exempt