



**DATE:** June 20, 2018

**TO:** Community Services Commission

**FROM:** Community Services Manager

**SUBJECT** 2018/2019 Agenda Planning Calendar

### **RECOMMENDATION**

That the Community Services Commission reviews the 2018/2019 Agenda Planning Calendar and provides comments.

### **DISCUSSION**

For the Community Services Commission (CSC) consideration, staff has revised the proposed Meeting Schedule Calendar for FY 2018/2019 with Agenda topics and dates listed below. The agenda topics were compiled based on comments at previous CSC meetings. This calendar will be agendized at each CSC meeting for review and to ensure any updates are incorporated.

| <b>FY 2018-2019<br/>COMMUNITY SERVICES COMMISSION AGENDA PLANNING CALENDAR</b> |  |
|--------------------------------------------------------------------------------|--|
| <b>JULY 18, 2018</b>                                                           |  |
| Review of Citizen Participation Plan                                           |  |
| Update: Housing Affordability and Homelessness                                 |  |
| <b>AUGUST 2018 - NO MEETING</b>                                                |  |
| Recess                                                                         |  |
| <b>SEPTEMBER 19, 2018</b>                                                      |  |
| Introduction of new Commissioners                                              |  |
| Election of Chair, Co-Chair and Parliamentarian                                |  |
| Update: 21 <sup>st</sup> Century Library and Tour                              |  |
| September 28, 2018 – 30 Day Notice of Funding Availability                     |  |
| <b>OCTOBER 17, 2018</b>                                                        |  |
| Overview of Final RFP for FY 2019-2020                                         |  |
| Brief – Upcoming Bidder’s Conference                                           |  |
| Annual Agency Performance Report to CSC                                        |  |
| Update: Community Needs Assessment                                             |  |
| October 30, 2018 – Bidder’s Conference                                         |  |

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| <b>NOVEMBER 21, 2018</b>                                                             |
| Overview of FY 2019-2020 Funding Process                                             |
| De-brief: Bidder's Conference                                                        |
| ARC selection                                                                        |
| Update: Hayward Promise Neighborhoods                                                |
| <b>DECEMBER 2018 - NO MEETING</b>                                                    |
| FYI: December 14: Agency Funding Application Deadline                                |
| FYI: Boards and Commissions Holiday Party (Date TBD)                                 |
| <b>JANUARY 2018 - NO MEETING</b>                                                     |
| FYI: ARC Interviews Scheduled for Saturday, January 26 <sup>th</sup>                 |
| <b>FEBRUARY 20, 2019</b>                                                             |
| Draft Funding Recommendations                                                        |
| FYI: OPEN: Public Comment Period                                                     |
| FYI: ARC Interviews scheduled for Saturday, February 2 <sup>nd</sup>                 |
| <b>MARCH 20, 2019</b>                                                                |
| Final Funding Recommendations                                                        |
| FYI: END: Public Comment Period                                                      |
| Update: CIECC Activities                                                             |
| FYI: 30-Day Notice: City Council Public Hearing FY 2019-2020 Funding Recommendations |
| <b>APRIL 2019 - NO MEETING</b>                                                       |
| FYI: April 16: City Council Work Session                                             |
| FYI: April 40: City Council Public Hearing and Adoption of Funding Recommendations   |
| <b>MAY 15, 2019</b>                                                                  |
| Review of CSC By-laws for FY 2020-2021                                               |
| Adoption of FY 2020-2021 Agenda Calendar                                             |
| Update: Tennyson Corridor Initiative                                                 |
| <b>JUNE 2019 - NO MEETING</b>                                                        |

## NEXT STEPS

Upon consideration and approval by the Commission, staff will schedule items accordingly for future CSC meetings.

*Prepared and Recommended by:* Dana Bailey, Community Services Manager

Approved by:

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Maria A. Hurtado, Assistant City Manager