

FY 2023 Mid-Year Operating Budget Adjustments Summary by Department

Non-Departmental

- ❑ Appropriation of \$70,000 to the Stormwater Fund - Reso 22-155: Awarding the contract for the Trash Capture Device installation on Cotter Way Project Number 07675 to GSW Construction Inc.
- ❑ Mid-Year request – Transfer-Out of \$1,488,509 from General Fund to:
 - General Liability Insurance Fund in the amount of \$629,476, which is the General Funds allocated portion of the increased amount in the City’s insurance premium costs.
 - Facilities Management Fund of \$223,961 to supported increased costs in new security service contract, enhance security measures, and expanded hours at the Watkins Street garage, and elevator repairs and window replacement at the library.
 - Facilities Capital Fund of \$46,506 to support construction related expense with the Fire Administration office.
 - Fleet Management fund of \$463,537 to account for the increase in fuel costs, and deferred repair and maintenance costs for City fleet (\$100,000)
 - Information Technology Fund of \$125,029 – appropriating technology fee revenue to support the Online Permitting project.
- ❑ Mid-Year request – Transfer-Out of \$16,999 to General Liability Insurance Fund which is the Measure C allocated portion of the increased amount in the City’s insurance premium costs (Measure C).
- ❑ Mid-Year request – Transfer-Out of \$29,007 to Donation Fund for Library Services Bookmobile project (Fleet Management Capital Fund)
- ❑ Mid-Year request – Transfer-Out of \$136,463 to Fleet Maintenance Fund from other funds for the allocation of cost contributing to the increase in operating expenses related to fleet fuel and deferred maintenance of citywide fleet (Multiple Funds)
- ❑ Mid-Year request – Transfer-Out of \$200,032 to General Liability Insurance Fund which is the allocated portion of the increased amount in the City’s insurance premium costs from other funds (Multiple Funds).

City Manager’s Office – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2022 for a net total of \$17,545,542:
 - \$1,613,681 in the General Fund
 - \$125,000 in the Economic Development Fund
 - \$135,261 in the Measure B Paratransit Fund
 - \$785,595 in the Federal Grants Fund
 - \$1,032,689 in the Community Development Block Grant Fund
 - \$466,898 in the State Grants Fund
 - \$213,449 in the Local Grants Fund
 - \$798,099 in the Housing Authority Fund
 - \$13,986 in the Affordable Housing Fund
 - \$8,410,009 in the Inclusionary Housing Fund
 - \$39,933 in the Rental Housing Program Fund
 - \$4,462 in the South Hayward BART JPA Fund
 - \$56,304 in the RDA Successor Agency Fund

- \$6,546 in the Hayward Trust & Agency Fund
- \$3,843,630 in the ARPA Fund
- Appropriation of \$1,010,034 for an agreement with Advocates for Human Potential Inc. to accept grant funding for Behavioral Health Justice Intervention Services Project (General Fund) – Reso 22-088
- Appropriation of \$389,260 for an agreement with Advocates for Human Potential Inc. to accept grant funding for Behavioral Health Justice Intervention Services Project (State Grants Fund) – Reso 22-088
- Appropriation of \$3,258,675 of the remaining balance from Permanent Local Housing Allocation Plan funding for the Hayward Navigation Center (State Grants) – Reso 20-095
- Appropriation of \$125,000 in grant funding from the Stupski Foundation for the Hayward Food, Agriculture, and Economy Plan (Local Grants Funds) – Reso 22-248
- Appropriation of \$3,994,906 in grant funding received from California Department of Community Development (HCD) Local Housing Trust Fund program for Affordable Housing Projects (Local Housing Trust Program Fund) – Reso 21-153
- Mid-Year request – Budget increase of \$30,000 to hire a consultant to conduct a one-time language access assessment for Hayward. Strategic Roadmap Project R12 (General Fund)
- Mid-Year request – Budget increase of \$27,000 for an outside consultant to conduct 360 evaluations for each Council Appointed Officers (General Fund)
- Mid-Year request – Budget increase of \$33,211 to appropriate balance authorized by City Council Resolutions 21-071 and 21-072 (Inclusionary Housing Trust Fund)
- Mid-Year request – Budget increase of \$10,000 for increased overtime staffing expenses related to housing workshop and outreach activities (Rental Housing Program Fund)

City Attorney’s Office – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total:
 - \$1,552,220 in the General Liability Insurance Fund
- Mid-Year request – Increase of \$849,123 in the General Liability Insurance Fund: The FY 2023 Adopted Budget reflected a projected increase of 10%. The insurance premium cost increased by a total of 34%. The mid-year increase reflects the difference not budgeted of 24%. This expense is an Internal Service Fund, which is supported by allocations and transfers from General Fund, Measure C, and various operating funds.

City Clerk – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total \$11,719:
 - \$10,579 in the General Fund
 - \$1,140 in Hayward Trust & Agency Fund
- Mid-Year request – Budget increase of \$400,000 for General Election Costs in 2022 (General Fund)

Development Services Department – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total \$573,222:

- \$573,189 in the General Fund
- \$33 in the Hayward Area Shoreline JPA Fund
- Mid-Year request – Budget increase of \$500,000 to appropriate previously collected permit fee revenue to perform Inspection and Plan Check for services (General Fund)

Finance Department – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total \$341,229:
 - \$280,937 in the General Fund
 - \$60,292 in the Water Fund

Fire Department – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total \$561,854:
 - \$21,736 in the General Fund
 - \$7,992 in the Fire Educational Training Fund
 - \$484,409 in the Federal Grants Fund
 - \$47,717 in the Local Grants Fund
- Appropriation of \$2,970 for CAL OES grant reimbursement (General Fund)
- Appropriation of \$1,493,573 for employee contract terms (General Fund)
- Appropriation of \$29,000 – Reso 22-249: for grant funding from Alameda County OES (Local Grants Fund)
- Appropriation of \$22,000 for CERT program reimbursement (Local Grants Fund)
- Appropriation of \$15,000 – Reso 19-168: to appropriate funds from the Fairview Fire Protection District for special projects (Local Grants Fund)

Human Resources Department – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total \$196,541:
 - \$121,018 in the General Fund
 - \$75,523 in the Worker’s Compensation Fund

Information Technology Department – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total \$1,143,213:
 - \$160,703 in the Information Technology Fund
 - \$982,510 in the ARPA Fund

Library Department – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total \$668,640:
 - \$48,403 in the General Fund
 - \$348,252 in the ARPA Fund
 - \$171,929 in the Federal Grants Fund
 - \$4,046 in the State Grants Fund
 - \$23,182 in the Local Grants Fund

- \$72,828 in the Donations Fund
- Appropriation of \$15,750 for the Hayward Literacy Council (General Fund)
- Appropriation of \$304,252 in grant funding from the California State Library for Library Services Programs (State Grants Fund) – Reso 22-078
- Appropriation of \$2,800 in grant funding from the First Five of Alameda County (Local Grants Fund)
- Appropriation of \$50,000 in Friends of the Hayward Library Donations (Donations Fund)
- Mid-Year request – Appropriation of \$29,007 in unspent Bookmobile capital budget (Donations Fund)
- Mid-Year request – Appropriation of \$16,400 of donation revenue (Donations Fund)
- Mid-Year request - Additional funding for expanded security services at Main Library and Branch Libraries (General Fund)

Maintenance Services Department – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total \$656,549:
 - \$4,600 in the General Fund
 - \$643,077 in the ARPA Fund
 - \$8,032 in the Maintenance District #1 Fund
 - \$840 in the Water Fund
- Appropriation of \$1,543,508 for annual LLD budget appropriations (LLD Funds) – Reso 22-210
- Appropriation of \$263,169 for annual Maintenance District budget appropriations (Maintenance District Funds) – Reso 22-214
- Mid-Year request – Budget increase of \$4,544 for additional cost of new maintenance vendor vs. previous (L2 Harder & Mocine) (LLD 2 Fund)
- Mid-Year request – Budget increase of \$30,000 for additional cost of water used in FY23 Q1 PGA Golf Course (LLD 11 Fund)
- Mid-Year request – Budget increase of \$20,000 for additional cost of water used for the wildfire buffer canal (Maintenance District #2 Fund).
- Mid-Year request - Increase in security services contract and expansion of security service hours at the Watkins parking garage in the amount of \$113,900; an increase of \$41,745 for replacement of glass window at the Main Library; \$30,000 for enhance security measures at City facilities; \$15,300 for elevator repairs at the Main Library; and \$23,016 for additional janitorial service needs (Facilities Management Fund).
- Mid-Year request – Budget increase of \$500,000 to increase fleet fuel budget due to increase in global fuel costs (Fleet Management Fund)
- Mid-Year request – Budget increase of \$100,000 for deferred maintenance and repairs of City fleet (Fleet Management Fund)

Mayor & City Council – No Staffing Changes

- Contracts both encumbered and unencumbered carried forward from FY 2022 total \$6,950 (General Fund)
- Mid-Year request – Budget increase of \$10,000 for Mayor and City Council transition and furniture expenses (General Fund)

Police Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2022 total \$714,733:
 - \$289,799 in the General Fund
 - \$424,934 in the Donations Fund
- ❑ Appropriation of \$935,534 for the Behavioral Health Justice Intervention Services Projects (General Fund) – Reso 22-088
- ❑ Appropriation of \$210,000 in grant funding from the California Office of Traffic Safety for use by the Hayward Police Department (General Fund) – Reso 22-203
- ❑ Appropriation of \$55,000 in grant funding from the University of California Davis Koret Shelter Medicine Program's "California for All Animals" Grant (State Grants Fund) – Reso 22-247
- ❑ Appropriation of \$55,610 for employee contract terms (Measure C Fund)
- ❑ Appropriation of \$2,430,770 for employee contract terms (General Fund)
- ❑ Appropriation of \$57,499 to establish budget balances from Byrne Grant 2017, 2018, 2019 Award Years (Byrne Grant Fund)
- ❑ Mid-Year request – Budget increase of \$41,000 for increased South Resource Center Rent & Utilities (Measure C Fund)

Public Works - Utilities Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2022 total \$1,864,556:
 - \$261,150 in the General Fund
 - \$4,769 in the Airport Fund
 - \$490,054 in the State Grants Fund
 - \$44,461 in the Used Oil Fund
 - \$152,369 in the Measure D Recycling Fund
 - \$41,697 in the Local Grants Fund
 - \$551,929 in the Water Fund
 - \$318,115 in the Sewer Fund
 - \$12 in the Stormwater Fund
- ❑ Appropriation to increase budget by \$140,672 for the Tract 8058 Access and Utilities project (General Fund)- Reso 22-217
- ❑ Appropriation to increase budget by \$150,000 for the Golden Oaks II Tract 8058 Improvement Project (General Fund) – Reso 22-274
- ❑ Appropriation to increase budget by \$95,000 for the FY24 and FY25 Water, Wastewater, and Recycled Water rate study and connection fee study (Water Fund) - Reso 22-233
- ❑ Appropriation to increase budget by \$95,000 for the FY24 and FY25 Water, Wastewater, and Recycled Water rate study and connection fee study (Sewer Fund) - Reso 22-233
- ❑ Mid-Year request – Appropriation of \$22,000 for new unarmed security company services effective March 2023. (Airport Fund)
- ❑ Mid-Year request – Appropriation of \$30,138 for the cost of issuance to prepay the debt service early. (Water Fund)
- ❑ Mid-Year request – Appropriation of \$130,480 of revenue received from EBDA and an additional appropriation to continue operation and maintenance of facilities (Sewer Fund)

- ❑ Mid-Year request – Appropriation of \$150,000 to increase supplies and services which have doubled in price for FY2023 due to supply chain issues (Sewer Fund)
- ❑ Mid-Year request – Appropriation of \$223,823 for SB1383 grant revenue (State Grants Fund)
- ❑ Mid-Year request – Appropriation of \$14,507 for WMAC Delinquent Assessment revenue (State Grants Fund)