

ANNUAL REPORT

Stratford Village Storm Water Lift Station

April 2018

Alameda County Public Works Agency 951 Turner Court, Hayward, CA 94545

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INTRODUCTION

The City of Hayward requested the Alameda County Flood Control and Water Conservation District (District) to operate and maintain the Stratford Village Storm Water Lift Station (SWLS). The SWLS was constructed in conjunction with City of Hayward Tracts 6472, 6560, 6683 and 6684, known as the Stratford Village Project (Project). Drainage from the Project enters the District's Zone 3A, Line B, flood control channel.

On August 29, 1995, the City and the District entered into an agreement where both parties agreed that it would be appropriate for the District to maintain the SWLS for more dependable storm water management.

The agreement states that the City will provide funds for maintenance and operation services and a capital equipment replacement fund. The City will provide funds for modifications that may become necessary for the normal and safe performance of the SWLS. It also states that the City will reimburse the District for unforeseen or emergency repairs, equipment replacement or modifications to keep the SWLS in normal, safe operating condition.

The District agreed to furnish the City an itemized estimate of the cost to operate, maintain and supplement the capital equipment replacement fund each year.

SERVICE PROGRAM DESCRIPTION

Maintenance services include maintenance inspection, preventative and routine maintenance, equipment and material charges. Desilting is provided approximately every other year. Administration includes budget and report preparation, correspondence, bill processing, contract administration and records maintenance. The estimated capital replacement fund is based on 1.5% to 1.8% of the total construction cost.

SCADA SYSTEM

The Supervisory Control and Data Acquisition (SCADA) came on line in December 2004. Hardware installation is complete. SCADA maintenance costs are estimated to be less than \$100 per month, which will be offset by reduced operation costs and faster emergency response.

The original estimated cost to install the SCADA equipment for this SWLS was \$25,100, which was being spread over five years at \$5,020 per year through Fiscal Year 2004-2005. The actual cost to provide the service was \$37,001. The remaining balance was to be paid in installments of \$3,967 in FY 2005-2006, 2006-2007, and 2007-2008. The final SCADA payment of \$8,901 was transferred from the Capital Reserve Fund to the Operating Fund in FY 2008-2009 to pay the last installment for the SCADA system. The SCADA system is now paid in full.

BUDGET ESTIMATES

Estimated expenditures for the 2018-2019 Fiscal Year are based on prior year information.

In 2008-2009 unexpected expenditures totaled \$1,040 for electrical supplies and materials related to SCADA repairs. During Fiscal Year 2004-2005, actual expenditures exceeded budget estimates due to required SCADA system staff training, related installation inspections, extra pump repair services, and desilting. As the over-expenditure caused a shortfall in operational funding, the transfer of \$28,611 from the Capital Replacement Fund, mentioned above in the *Summary of Income and Expenses* section of this report, was required to cover maintenance, operations, and SCADA costs. The transfer was made in October 2006.

Although shortfalls have been offset in the past by the transfer of Capital Replacement Funds, shortages in the Capital Replacement Fund will need to be addressed with the City of Hayward in future fiscal years.

**STRATFORD VILLAGE SWLS
CAPITAL REPLACEMENT FUND**

	Date Of Checks		Amount of Deposit	Interest Earned*	Capital Replacement Fund Balance
Balance previous year					51,780.
	07/09/04	for03-04	750.		
				853.	62,380.
2004-2005	03/20/05		1,500.		
	CRF TR 12/31/05	for04-05	1,500.		
				1,555.	66,935.
2005-2006			0.		
				1,910.	68,845.
2006-2007	CRF TR 10/16/06		-28,611.		
	04/03/07	for06-07	3,750.		
	05/02/08	for06-07	3,750.		
				1,933.	49,667.
2007-2008	05/02/08		4,500.		
	03/20/09	for07-08	3,750.		
				1,431.	59,348.
2008-2009	CRF TR 03/20/09		3,750.		
	04/30/09		-8,901.		
	07/17/09	for08-09	3,750.		
				638.	58,584.
2009-2010	04/20/10		2,750.		
	08/20/10	for09-10	2,750.		
				176.	64,260.
2010-2011	10/21/11	for10-11	2,750.		
	12/09/11	for10-11	2,750.		
				319.	70,079.
2011-2012	02/06/15	for 11-12	5,500.		
				260.	75,839.
2012-2013	05/30/14	for12-13 pmt 1&2	5,500.		
				168.	81,506.
2013-2014	07/25/14	for13-14	2,450.		
			0.		
				143.	84,099.
2014-2015	CRF TR 12/05/14	for13-14	2,450.		
	02/13/15	pmp stn rpr	-12,459.		
	04/17/15	for14-15	5,500.		
				143.	79,732.
2015-2016	02/06/15	for 15-16	5,500.		
2016-2017			5,500.	260.	85,492.
2017-2018			0.	910.	86,142.
TOTALS			73,679.	18,223.	91,902.

Note: Updates to spreadsheet are made as information becomes available. Deposits to Capital Replacement Fund coincide with payments made by the City of Hayward and are now tracked on a Fiscal Year.

CRF TF -Capital Replacement Fund Transfer to M&O Operations Fund

1415 FY Capital Replacement Fund Transfer to M&O Operations Fund for pump repairs
0910 FY Capital Replacement Fund Transfer to M&O Operations Fund for final SCADA Payment
0607 FY Capital Replacement Fund Transfer to M&O operations Budget and for SCADA Capital Improvement at City's request (11,067)
0304 FY Capital Replacement Fund (Sept-03) receipt directly to M&O operations Budget

April 25 2018

Ms. Denise Blohm
 City of Hayward
 24505 Soto Road
 Hayward CA 94544

Dear Ms. Blohm:

SUBJECT: Stratford Village Storm Water Lift Station Payment Information

The Annual Report for the Stratford Village Storm Water Lift Station is enclosed.

In accordance with the City/County agreement, we request the following payments for FY 2018/2019:

**Stratford Village Storm Water Lift Station
 2017-2018 Fiscal year
 (July 1 2017-June 30, 2018)**

Expenditures

2017-2018 Fiscal Year

Materials, Fuel and Oil	\$0
Communication Services	\$0
Bay Area Air Quality Control District Permit	\$848
Hazard Waste Mgmt. Regulatory Program	\$0
M&O Administrative Services	\$29,276
Additional Pump Work Est.	\$0
SCADA	\$1,898

Front End Engineering Design (FEED) Study of Supervisory Control and Data Acquisition (SCADA) System (TJC and Associates)	\$21,818
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Pump Station Condition Assessment Rehab Study And Pump Performance Evaluations (Wood Rodgers, Inc.)	\$58,350
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Capital Replacement Fund Payment	\$0
Subtotal Estimated Expenses	\$112,190
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Total 2017-2018 FY Estimated Expenses/Assessment Payment Due Approx. May 2018	\$112,190

Please send checks payable to the Treasurer of Alameda County to, Alameda County Public Works Agency, Special Districts, 951 Turner Court, Room 100, Hayward, California 94545. Should you have any questions regarding the report, please contact Aarti Kumar in Special Districts at (510) 670-6615. Please contact Percy Irving at (510) 670-5516 with any questions regarding Maintenance and Operations.

Yours truly,



Aarti Kumar
Special Districts

Enclosure

c: William Lepere, Deputy Director- Construction and Development Services
Maurice Kaufman, Deputy Director-Engineering
Percy Irving, Maintenance and Operations

Stratford Village Storm Water Lift Station

2018-2019 Fiscal year

(July 1 2018-June 30, 2019)

Estimated Expenditures

Materials, Fuel and Oil	\$100
Communication Services	\$0
Bay Area Air Quality Control District Permit	\$799
Hazard Waste Mgmt. Regulatory Program	\$0
M&O Administrative Services	\$30,100
Additional Pump Work Est.	\$0
SCADA	\$500
Front End Engineering Design (FEED) Study of Supervisory Control and Data Acquisition (SCADA) System (TJC And Associates)	\$7,000
Pump Station Condition Assessment Rehab Study And Pump Performance Evaluations (Wood Rodgers, Inc.)	\$32,941
Capital Replacement Fund Payment	\$0
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Subtotal Estimated Expenses	\$71,440
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Total 2018-2019 FY Estimated Expenses	\$71,440

ANNUAL REPORT

Stratford Village Storm Water Lift Station

April 2017

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INTRODUCTION

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Maintenance services include maintenance inspection, preventative and routine maintenance, equipment and material charges. Desilting is provided approximately every other year. Administration includes budget and report preparation, correspondence, bill processing, contract administration and records maintenance. The estimated capital replacement fund is based on 1.5% to 1.8% of the total construction cost.

SUMMARY OF INCOME AND EXPENSES

County Staff reviewed income and expenditures from July 1, 2005 through June 30, 2017. This information is presented on Page 4 of this report. Capital Replacement Fund payments, interest, withdrawals, and income are described on Page 3 of the report.

Beginning or ending balances for any fiscal year do not reflect actual cash flow for any given fiscal year. City's assessment funds are received approximately nine months into each fiscal year. These delays are caused by the fact that the City levies exactions through the County, which then collects and credits the funds to the City, which are then paid to the County. This practice sometimes results in fund shortages.

SCADA SYSTEM

The Supervisory Control and Data Acquisition (SCADA) came on line in December 2004. Hardware installation is complete. SCADA maintenance costs are estimated to be less than \$100 per month, which will be offset by reduced operation costs and faster emergency response.

The original estimated cost to install the SCADA equipment for this SWLS was \$25,100, which was being spread over five years at \$5,020 per year through Fiscal Year 2004-2005. The actual cost to provide the service was \$37,001. The remaining balance was to be paid in installments of \$3,967 in FY 2005-2006, 2006-2007, and 2007-2008. The final SCADA payment of \$8,901 was transferred from the Capital Reserve Fund to the Operating Fund in FY 2008-2009 to pay the last installment for the SCADA system. The SCADA system is now paid in full.

BUDGET ESTIMATES

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**STRATFORD VILLAGE SWLS
CAPITAL REPLACEMENT FUND**

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Balance previous year					51,780.
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				1,910.	68,845.
2006-2007	10/16/06		-28,611.		
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	05/02/08	for06-07	3,750.		
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2007-2008	05/02/08		4,500.		
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				260.	75,839.
2012-2013	05/30/14	for12-13 pmt 1&2	5,500.		
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2013-2014	07/25/14	for13-14	2,450.		
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	04/17/15	for14-15	5,500.		
				143.	79,732.
2015-2016	02/06/15	for 15-16	5,500.		
				260.	85,492.
2016-2017			5,500.		
	TOTALS		73,679.	17,313.	90,992.

Note: Updates to spreadsheet are made as information becomes available. Deposits to Capital Replacement Fund coincide with payments made by the City of Hayward and are now tracked on a Fiscal Year.

CRF TF -Capital Replacement Fund Transfer to M&O Operations Fund

1415 FY Capital Replacement Fund Transfer to M&O Operations Fund for pump repairs
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0607 FY Capital Replacement Fund Transfer to M&O operations Budget and for SCADA Capital Improvement at City's request (11,067)
0304 FY Capital Replacement Fund (Sept-03) receipt directly to M&O operations Budget

**STRATFORD VILLAGE SWLS
INCOME AND EXPENSES**

INCOME	06-07 FY	07-08 FY	08-09 FY	09-10 FY	10-11 FY	11-12 FY	12-13 FY	13-14 FY	14-15 FY	15-16 FY
City Payments-County Services	\$ 27,050.	\$ 19,882.	\$ 23,971.	\$ 25,021.	\$ 26,150.	\$ 26,036.	\$ 29,003.	\$ 26,596.	\$ 32,258.	\$ 38,300.
City Capital Replacement Fund (CRF)	3,750.	8,250.	7,500.	5,500.	5,500.	5,500.	5,500.	4,900.	5,500.	5,500.
Transfer CRF funds for Shortage/SCADA/Capt Rpr	28,611.	0.	8,901.	0.	0.	0.	0.	0.	12,459.	0.
City Payment SCADA (8 yrs)- final pmt in 08-09	0.	3,000.	0.	-	-	-	-	-	-	-
Interest Earned	580.	318.	0.	-	-	-	-	-	-	-
Total Income	\$ 59,991.	\$ 31,450.	\$ 40,372.	\$ 30,521.	\$ 31,650.	\$ 31,536.	\$ 34,503.	\$ 31,496.	\$ 50,217.	\$ 43,800.
EXPENSES	06-07 FY	07-08 FY	08-09 FY	09-10 FY	10-11 FY	11-12 FY	12-13 FY	13-14 FY	14-15 FY	15-16 FY
Maintenance & Administration (County Services)	\$ 33,862.	\$ 31,924.	\$ 27,806.	\$ 24,718.	\$ 24,690.	\$ 23,159.	\$ 27,641.	\$ 24,691.	\$ 32,393.	\$ 32,918.
Pump Station Mechanical & Electrical repairs								\$ 7,351.	\$ 6,797.	
Communications	467.	458.	415.	173.	173.	205.	176.	180.	190.	
Materials, Fuel and Oil	358.	358.	1,040.	0.	0.	2,150.	154.	0.	0.	
Interest Charged	0.	0.	0.	-	-	-	-	-	0.	
Hazardous Materials Clean Up	0.	0.	0.	-	-	-	-	-	0.	
Bay Area Air Quality Management Applicat/Permit	339.	0.	397.	-	443.	-	510.	0.	0.	
Hazard Waste Mgmt. Regulatory Program (New 06-07)	332.	332.	332.	522.	534.	522.	522.	522.	522.	526.
SCADA System Installation	0.	3,000.	8,901.	-	-	-	-	-	-	
Capital Replacement Fund	3,750.	8,250.	7,500.	5,500.	5,500.	5,500.	5,500.	4,900.	5,500.	5,500.
Total Expenses	\$ 39,107.	\$ 44,321.	\$ 46,391.	\$ 30,913.	\$ 31,340.	\$ 31,537.	\$ 34,504.	\$ 37,644.	\$ 45,402.	\$ 38,944.
Returned Balance / Operating Reserves	\$ 9,488	-\$ 3,384	-\$ 9,403	-\$ 9,795	-\$ 9,484	-\$ 9,485	-\$ 9,485	-\$ 47,130	-\$ 10,819	-\$ 5,963

Notes:

Unexpended Funds are used as "Operating Reserves" to cover cash flow each year until the City's assessment revenue is received by the County, which is a 6 to 18 month delay.

FY 2013-2014 The City Paymenton spreadsheet were adjusted to reflect requested FY payment

FY 2010-2011 reflects charges for UPS Unit

FY 2008-2009 reflects charges for electrical costs for SCADA repairs; Capital Replacement Fund transfer of \$8,901 for final SCADA pmt

FY 2006-2007 reflects a Capital Replacement Fund transfer of \$28,661: \$17,594 to operating fund due to revenue short fall and \$11,067 at City of Hayward's request to offset SCADA Capital Improvement costs to be applied toward expenses for 05-06 FY.

Stratford Village Storm Water Lift Station

2016-2017 Fiscal year

(July 1 2016-June 30, 2017)

Expenditures

2016-2017 Fiscal Year

Materials, Fuel and Oil	\$100
Communication Services	\$0
Bay Area Air Quality Control District Permit	\$1,089
Hazard Waste Mgmt. Regulatory Program	\$0
M&O Administrative Services	\$12,854.65
Additional Pump Work. Est	\$0

Subtotal Estimated Expenses	\$14,043.65
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Capital Replacement Fund Payment	\$5,500
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Total 2016-2017 FY Estimated Expenses	\$19,543.65
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Stratford Village Storm Water Lift Station

2017-2018 Fiscal year

(July 1 2017-June 30, 2018)

Estimated Expenditures

Materials, Fuel and Oil	\$100
Communication Services	\$0
Bay Area Air Quality Control District Permit	\$520
M&O Administrative Services	\$29,000
Capital Expenditures	\$0
	<hr/>
Subtotal Estimated Expenses	\$29,620.00
Capital Replacement Fund Payment	\$5,500
	<hr/>
Total 2016-2017 FY Estimated Expenses	\$35,120



Public Works Agency
Alameda County

CONSTRUCTION AND DEVELOPMENT SERVICES DEPARTMENT

Construction Services (510) 670-5450 • FAX (510) 732-6173
Development Services (510) 670-6601 • FAX (510) 670-5269

Daniel Woldesenbet, Ph.D., P.E., Director

951 Turner Court • Hayward, CA 94545-2698 • www.aacgov.org/pwa

February 1, 2016

City of Hayward
Mr. Thomas Rossi
Landscape Maintenance Division
16 Barnes Court
Hayward, CA 94544

Dear Mr. Rossi:

SUBJECT: Stratford Village Storm Water Lift Station Payment Information

The 2015 Annual Report for the Stratford Village Storm Water Lift Station (SWLS) is enclosed. It summarizes actual income and expenditures from FY 2006/2007 through FY 2014/2015.

In accordance with the City/County agreement, we request the following payments for current FY 2015/2016:

FY 2015/2016 ESTIMATED EXPENSES:

\$ 190	Materials, Fuel, and Oil
\$ 88	Communication Services
\$ 522	Permit/Regulatory Program Fees
\$ 32,000	M&O, CIP and Administrative Services
<u>\$ 5,500</u>	Capital Replacement Fund Payment
\$38,300	Total Expenses

FY 2015/2016 Expected Payments:

1st Payment (Due May 2016)	\$19,150
2nd Payment (Due July 2016)	\$19,150
Total Payment	\$38,300

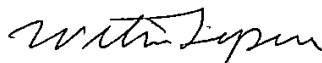
"To Serve and Preserve Our Community"

Stratford Village Storm Water Payment Information
February 1, 2016

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Please send checks payable to the ~~Treasurer of Alameda County to~~ Alameda County Public Works Agency, ~~Special Districts, 951 Turner Court, Room 100, Hayward, California 94545~~. Should you have any questions regarding the report, please contact Bill Lepere at (510) 670-5431. Please contact Percy Irving at (510) 670-5516 with any questions regarding Maintenance and Operations.

Yours truly,



William Lepere
Deputy Director, Public Works Agency

Enclosure

c: david.rizk@hayward-ca.gov
john.nguyen@hayward-ca.gov
denise.blohm@hayward-ca.gov
joef@franciscoandassociates.com
Percy Irving, Alameda County

**STRATFORD VILLAGE SWLS
INCOME AND EXPENSES**

INCOME	06-07 FY	07-08 FY	08-09 FY	09-10 FY	10-11 FY	11-12 FY	12-13 FY	13-14 FY	14-15 FY
City Payments-County Services									
City Capital Replacement Fund (CRF)	\$ 27,050.	\$ 19,882.	\$ 23,971.	\$ 25,021.	\$ 26,150.	\$ 26,036.	\$ 29,003.	\$ 26,596.	\$ 32,258.
Transfer CRF funds for Shortage/SCADA/Capt Rpr	3,750.	8,250.	7,500.	5,500.	5,500.	5,500.	5,500.	4,900.	5,500.
City Payment SCADA (8 yrs)- final pmt in 08-09	28,611.	0.	8,901.	0.	0.	0.	0.	0.	12,459.
Interest Earned	0.	3,000.	0.	-	-	-	-	-	-
	580.	318.	0.	-	-	-	-	-	-
Total Income	\$ 59,991.	\$ 31,450.	\$ 40,372.	\$ 30,521.	\$ 31,650.	\$ 31,536.	\$ 34,503.	\$ 31,496.	\$ 50,217.

EXPENSES	06-07 FY	07-08 FY	08-09 FY	09-10 FY	10-11 FY	11-12 FY	12-13 FY	13-14 FY	14-15 FY
Maintenance & Administration (County Services)									
Communications	\$ 33,862.	\$ 31,924.	\$ 27,806.	\$ 24,718.	\$ 24,690.	\$ 23,159.	\$ 27,641.	\$ 32,042.	\$ 39,190.
Materials, Fuel and Oil.	467.	458.	415.	173.	173.	205.	176.	180.	190.
Interest Charged	358.	358.	1,040.	0.	0.	2,150.	154.	0.	0.
Hazardous Materials Clean Up	0.	0.	0.	-	-	-	-	-	0.
Bay Area Air Quality Management Applical/Permit	0.	0.	0.	-	-	-	-	-	0.
Hazard Waste Mgmt. Regulatory Program (New 06-07)	339.	0.	397.	-	443.	-	510.	0.	0.
SCADA System Installation	332.	332.	332.	522.	534.	522.	522.	522.	522.
Capital Replacement Fund	0.	3,000.	8,901.	-	-	-	-	-	-
	3,750.	8,250.	7,500.	5,500.	5,500.	5,500.	5,500.	4,900.	5,500.
Total Expenses	\$ 39,107.	\$ 44,321.	\$ 46,391.	\$ 30,913.	\$ 31,340.	\$ 31,537.	\$ 34,504.	\$ 37,644.	\$ 45,402.
Returned Balance / Operating Reserves	\$ 9,488	\$ 3,384	\$ 9,403	\$ 9,795	\$ 9,484	\$ 9,485	\$ 9,485	\$ 15,634	\$ 10,819

Notes:

Unexpended Funds are used as "Operating Reserves" to cover cash flow each year until the City's assessment revenue is received by the County, which is a 6 to 18 month delay.

FY 2013-2014 The City Payments spreadsheet were adjusted to reflect requested FY payment

FY 2010-2011 reflects charges for UPS Unit

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FY 2006-2007 reflects a Capital Replacement Fund transfer of \$28,661; \$17,594 to operating fund due to revenue short fall and \$11,067 at City of Hayward's request to offset SCADA Capital Improvement costs to be applied toward expenses for 05-06 FY.

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
142810	TREASURER OF ALAMEDA COUNTY	00430122	03/25/2016	\$38,300.00



COUNTY OF ALAMEDA
1221 Oak Street
Oakland, CA 94612

Union Bank
390 California St
San Francisco, CA
415-4971226

2723053

VOID SIX MONTHS FROM DATE OF ISSUE

Date: 06/08/2016

Pay Amount: \$23,926.00

Pay

To The
Order Of

CITY OF HAYWARD
ATTN: DENISE BLOHM
24305 SOTO RD
HAYWARD CA 94544

Steve Manning

Authorized Signature

WARNING: ORIGINAL DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK ON REVERSE SIDE AND MICROPRINTING ON FACE

⑈ 2723053 ⑆ 122000496 ⑆ 7020015890 ⑈

he City initially paid \$3 ,3 for the F 2 6 operatin and capital contri ution. The City negotiated with the County, who agreed that \$23,926 of the operating cost could be paid by the enefit one's capital account which is maintained y the Flood Control District . Therefore, the County issued a refund check of \$23,926.