



DATE: October 3, 2017
TO: Mayor and City Council
FROM: City Clerk
SUBJECT Resignation of Syed Karim from the Downtown Business Improvement Area Advisory Board

RECOMMENDATION

That the City Council adopts a resolution accepting the resignation of Mr. Syed Karim from the Downtown Business Improvement Area Advisory Board effective immediately.

BACKGROUND

Mr. Syed Karim was appointed to the Downtown Business Improvement Area Advisory Board on September 16, 2014, and reappointed on September 15, 2015. Mr. Karim's resignation becomes effective immediately per his resignation letter (Attachment III). His vacated position will be filled as part of the annual appointment process for the City's appointed officials to Boards, Commissions, Committees, and Task Forces.

STRATEGIC PRIORITIES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

FISCAL IMPACT

There is no fiscal impact associated with this report.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

Kelly McAdoo, City Manager