



**DATE:** September 26, 2017

**TO:** Mayor and City Council

**FROM:** Interim Development Services Director

**SUBJECT** Adoption of a Resolution Authorizing the City Manager to Negotiate and Execute an Amendment to the Agreement with Stevenson, Porto & Pierce, Inc., for Planner Services

### **RECOMMENDATION**

That the City Council adopts the attached resolution authorizing the City Manager to negotiate and execute an amendment to the agreement with Stevenson, Porto & Pierce, Inc. (SP2).

### **SUMMARY**

The City executed an Agreement with Stevenson, Porto & Pierce, Inc.(SP2) on September 20, 2016, to provide Planner services. Staff requests that Council authorize the City Manager to execute an amendment to the Agreement with SP2, to increase the compensation amount an additional \$37,600 for a total agreement amount not to exceed \$174,100.

### **BACKGROUND**

Due to a shortage of staff last fall, it was critical to contract with outside firms for Planner services in order to maintain the day-to-day operations in the Planning Division. On September 20, 2016, the City entered into an Agreement with SP2 to supplant one of the four vacant planner positions within the Planning Division. Council further approved Resolution 17-044, on April 25, 2017 authorizing the City Manager to negotiate and execute Amendment #1 to the Agreement, increasing the compensation an additional \$61,500, for a total amount not to exceed \$136,500.

### **DISCUSSION**

Associated with the September 2016 Agreement, SP2 provided a qualified professional, in Mike Porto, who has been instrumental in the progress of the following four projects:

- Mission Crossings: 93-room hotel with 7,200 sf of retail space and 140 condos (former Ford dealership site at 25501 Mission Blvd.)
- Matsya Villas: 57 condos and 2,300 sf of retail space (2<sup>nd</sup> & C Streets)

- Campways business site redevelopment: 97 units with 1,500 sf of retail space (28168 Mission Blvd.)
- Haymont Center redevelopment: 39 apts. and 35 condos with 1,100 sf of retail space (26699 Mission Blvd)

Mr. Porto has completed work for Mission Crossings and Matsya Villas; however, work for Campways (28168 Mission Blvd.), and Haymont Center (26699 Mission Blvd.), is still in progress.

The current request to amend the agreement with SP2 relates to retaining Mr. Porto to allow him time to bring these two projects to completion.

## **STRATEGIC PRIORITIES**

This agenda item supports the Complete Communities Strategic Initiative. The purpose of the Complete Communities strategy is to create and support structures, services, and amenities to provide inclusive and equitable access with the goal of becoming a thriving and promising place to live, work and play for all.

### **GOALS:**

**GOAL 1:** Improve quality of life for residents, business owners, and community members in all Hayward neighborhoods.

### **OBJECTIVES:**

Obj. 1: Increase neighborhood safety and cohesion

Obj. 2: Foster a sense of place and support neighborhood pride

Obj. 4: Create resilient and sustainable neighborhoods

**GOAL 2:** Provide a mix of housing stock for all Hayward residents and community members, including the expansion of affordable housing opportunities and resources.

### **OBJECTIVES:**

Obj. 1: Centralize and expand housing services

Obj. 2: Facilitate the development of diverse housing types that serve the needs of all populations

Obj. 4: Increase supply of affordable, safe and resilient housing in Hayward

## **SUSTAINABILITY FEATURES**

SP2 does not provide any direct physical improvements to the City's infrastructure. Therefore, this section is not applicable.

## **FISCAL IMPACT**

All costs for this professional services agreement are included in the approved FY2018 operating budget for the Planning Division budget; this is simply to award the contract of funds previously authorized for this use. There is no additional impact to the General Fund.

## **NEXT STEPS**

If the Council approves the attached resolution, staff will prepare for execution Amendment No. 2 to the Agreement between the City of Hayward and Stevenson, Porto & Pierce.

*Prepared by:* Jade Kim, Management Analyst I

*Recommended by:* Stacey Bristow, Interim Development Services Director

Approved by:



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Kelly McAdoo, City Manager