



**DATE:** July 24, 2017

**TO:** Council Infrastructure Committee

**FROM:** Director of Public Works

**SUBJECT** Capital Improvement Program FY 2018 – FY 2027 Review Schedule

### **RECOMMENDATION**

That the Committee reviews and comments on the proposed Review Schedule of the adopted Capital Improvement Program (CIP) for Fiscal Year 2018 through Fiscal Year 2027.

### **BACKGROUND**

The City of Hayward's CIP is a planning document for the upcoming ten-year period that supports the City Council's priorities of Safe, Clean, Green, and Thrive, and the three initiatives of Complete Communities, Complete Streets, and the Tennyson Corridor. This planning document includes budget recommendations which contain revenue and expenditure estimates for capital projects. Projects include infrastructure (street construction and improvements, sewer and water systems upgrades, and storm drains), seismic retrofitting of public facilities, constructing public buildings, airport projects, information technology improvements, replacement of major equipment, and other miscellaneous projects.

The CIP development process is comprehensive and includes review by a number of committees/commissions. The CIP process begins with preparation of project cost estimates prepared by staff who then submit capital project funding requests for evaluation by an internal capital projects review committee. The recommended Ten-Year CIP is compiled and presented to the Council Infrastructure Committee (CIC) for review and input, the Planning Commission for conformance with the General Plan, and a final review by Council via a work session. The public can provide comments at each of these meetings as well as at the final public hearing. Finally, the capital spending plan for the upcoming year is adopted by Council by resolution.

On April 26, 2017, the CIP was presented for review by the CIC prior to its adoption. It was proposed that the document be brought back in sections for continued review at future meetings.

### **DISCUSSION**

Due to the large amount of material covered in the CIP, staff recommends that the CIC review specific segments of the CIP over the course of several meetings. The proposed Review Schedule is provided below:

<b>Meeting Date</b>	<b>Subject Area</b>	<b>Funds</b>
October 25, 2017	Roads and Transportation	210 - Gas Tax 212 - Measure BB Local Transportation 213 - Measure BB Pedestrian & Bicycle 215 - Measure B Local Transportation 216 - Measure B Pedestrian and Bicycle 218 - Vehicle Registration Fee 410 - Route 238 Corridor Improvement 450 - Street System Improvements 460 - Transportation System Improvements
January 24, 2018	General Fund/ISF	405 - Capital Projects 726 - Facilities Capital 731 - Information Technologies Capital 736 - Fleet Management Capital 737 - Fleet Management Enterprise
April 25, 2018	Utilities	603 - Water Replacement 604 - Water Improvement 611 - Sewer Replacement 612 - Sewer Improvement

The Adopted FY 2018 – FY 2027 is available at [www.hayward-ca.gov/2018CIP](http://www.hayward-ca.gov/2018CIP).

### **SUSTAINABILITY FEATURES**

The action taken for this agenda report will not result in a physical development, purchase or service, or a new policy or legislation. Any physical work will depend upon future Council action. Sustainability features for individual CIP projects are listed in each staff report.

### **PUBLIC CONTACT**

During the CIP review and adoption process, a notice advising residents about the Planning Commission’s public hearing on the CIP was published in the paper the requisite ten days in advance. The agenda for the Council Work Session on the CIP was posted in City Hall as well as the Library. A printed copy of the Recommended CIP was also made available at the Library and the City Clerk’s office. Individual projects receive Council approval and public input as appropriate.

### **NEXT STEPS**

The Committee's suggestions and input will be utilized to prepare the FY 2019 – FY 2028 CIP.

*Prepared by:* Karyn Neklason, Management Analyst II

*Recommended by:* Morad Fakhrai, Director of Public Works

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', written in a cursive style.

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Kelly McAdoo, City Manager