



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Minutes

### Library Commission

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**June 16, 2025**

**6:30 PM**

**Downtown Library  
Community Learning Center**

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#### **CALL TO ORDER**

Chairperson Goward called the meeting to order at 6:30pm.

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

#### **AB 2449 TELECONFERENCE NOTIFICATIONS AND CONSIDERATION**

No notifications or considerations to report/discuss.

#### **ROLL CALL**

Present: Commissioners Shonda Goward, Dominique Dozier, Sofy Navarro, Shareen Purcell, Crystal Porter, Suresh Sangiah, and Councilmember Roche

Absent: Commissioner Valerie Fredericks

Staff: Jayanti Addleman, Director of Library Services  
Jina Kim, Administrative Secretary

Guests: Jessie Wu, Literacy Coordinator  
Lindsey Vien, Deputy Director of Library Services  
Didacus Ramos, Hayward Literacy Plus Council Board President  
Lani Llamido, Hayward Literacy Plus Council Board Member

#### **APPROVAL OF MINUTES**

**MIN 25-039** Library Commission Meeting Minutes of May 19, 2025

Motioned by Commissioner Purcell to approve the May 19 Library Commission Minutes: seconded by Commissioner Dozier. Passed 7-0-0.

#### **PUBLIC COMMENTS**

There being no general public comments, Chairperson Goward opened and closed the public comment period at 6:31 pm.

#### **NEW BUSINESS**

- a. Literacy Council Report
  - Presentation led by Didacus Ramos
  - Explored GoFundMe and Facebook Fundraising in the past
  - Quarterly Newsletters (digital and hardcopy) have had more of a response.
  - The library provides the tutors for the literacy programs
  - Literacy Plus council was able to adopt a budget that will help bridge some of the gaps for us to maintain literacy programs for FY26
- b. Adult Literacy & ESL Services Report
  - Presentation led by Jessie Wu
  - The Basic English class is for true beginners and is held in person. Actively working on offering additional sessions due to the high demand.

- Currently meeting once a week for one hour.
- Volunteer instructors do not need to be fluent in other languages. Program assistants make it aware if someone doesn't speak any English
- In general ESL services have limitations such as limited volunteers, staff time, and facility availability
- The staff creating the content are TESOL trained
- Intensive training for ESL Volunteers
- AI has been incorporated in tutoring, for example, a ChatGPT workshop has been carried out in the past, but ultimately people want to be able to connect and communicate with other people.
  - The library is also moving very carefully with any AI backed partners due to the current political environment particularly around immigrants.
- c. Friends of the Hayward Library Report
  - Oral Presentation by Peter Bufete
  - The mission of the Friends is solely to support the library in any way. For example, the e-books funding programs etc.
  - Saturday Booksale (1<sup>st</sup> and 3<sup>rd</sup> Saturdays)
  - Volunteers like to hold the sales indoors but future opportunities to hold book sales in Heritage Plaza.
  - Weekes Branch merit-based bookstore
- d. Protecting Internet Access Letter
  - Letter Writing Committee Presented Draft of Letter
  - For a letter to come from the Library Commission, the letter needs to be physically mailed.
  - Motioned by Commissioner Purcell to approve the Protecting Internet Access Letter: seconded by Commissioner Navarro. Passed 7-0-0.

### OLD BUSINESS

- a. Letter Writing Committee
  - No report
- b. Report from Welcome Committee
  - No report
- c. Report from CSUEB-Chabot Partnership Committee
  - Chairperson Goward to facilitate introduction with President of Chabot College and Jayanti
- d. Report from Budget Support Committee
  - No report
- e. Report from Community Outreach Committee
  - No report

### RECOMMENDATIONS

- Recommendation based on presentation by the Hayward Literacy Plus Council and that they bring on a college student from Chabot College to help with digital space.

### REPORTS

- a. Library Director
  - HPL hosted an Intellectual Freedom Workshop
  - Community Hub Ribbon Cutting 6/6
  - Visit from Northwest University South Africa
  - Working with HPD on Safety Evaluation of the Building
  - Pride Decorations
    - Ceremonial Raising of the Pride Flag

- 6/18 Raising of the Pan African Flag for Juneteenth
- Working with an elected official in Washington D.C to have HPL be a swearing in site to become citizens.
- 6/14 No King's Protest
- Banned Books Week
- July Library Commission Meeting Special Meeting Dinner
- 6/28 and 6/29 SF Opera La Boheme Out of the Box in Heritage Plaza
- b. City Council Liaison
  - City Council will be adopting the Budget at tomorrow's Council Meeting
    - \$8 Million Deficit
    - Appointing an Interim City Manager tomorrow while recruitment commences for the next City Manager
    - Recruitment does not exclude applicants from Hayward
    - Council goes on recess after 6/24
  - Juneteenth this Saturday in Heritage Plaza
    - Volunteers needed
- c. Friends of Hayward Library
  - Updates to come from Peter Bufete
- d. Library Commissioners
  - Chairperson Goward resigned Library Commission 6/16/2025
  - Commissioner Joshua De Miguel has also resigned as of 6/16/2025

**AGENDA BUILDING**

- Banned Books Week

**ADJOURNMENT**

The meeting was adjourned at 7:53 PM

**NEXT MEETING July 21, 2025**

| <b>Attendance<br/>Commissioner</b> | <b>Present at<br/>06/16/2024<br/>Meeting</b> | <b>Meetings Present<br/>to Date This Fiscal<br/>Year</b> | <b>Meetings Absent<br/>to Date this Fiscal<br/>Year</b> |
|------------------------------------|--|--|---|
| Joshua De Miguel***                | -  | 6  | 2   |
| Dominique Dozier                   | ✓  | 7  | 2   |
| Valerie Fredericks***              | -  | 5  | 3   |
| Shonda Goward                      | ✓  | 7  | 2   |
| Marhya Kelsch**                    | -  | 4  | 4   |
| Sofy Navarro                       | ✓  | 7  | 2   |
| Crystal Porter                     | ✓  | 7  | 2   |
| Shareen Purcell                    | ✓  | 9  | 0   |
| Suresh Sangiah                     | ✓  | 6  | 3   |
| <b>Council Member</b>              |  |  |   |
| Julie Roche                        | ✓  | 7  | 2   |

\*\*Commissioner Kelsch moving from alternate status to Commissioner as of 2/26/24 meeting

\*\*\*Commissioners De Miguel and Fredericks sworn in as of 09/17/2024.

\*\*\*\*Commissioner Kelsch resigned as of 5/12/2025

\*\*\*\*\*Commissioner De Miguel resigned ahead of the 6/16/2025 meeting and the Chairperson Goward announced their resignation at the 6/16/2025 meeting.