

**City of Hayward Library Commission
FY2020-2021 Draft Agenda Plan**

Updated 04/20/2021 MB

MEETING DATE 6:30 – 8:00 PM	PROPOSED AGENDA TOPICS
September 21, 2020	<ul style="list-style-type: none">• Introduction of new and reappointed Commissioners• Library Commission 2020 Agenda Plan
October 19, 2020	<ul style="list-style-type: none">• Election of Officers• Literacy Plus
November 16, 2020	<ul style="list-style-type: none">• Library Commission Goals and Expectations• Heritage Plaza update/report• Bookmobile
December 21, 2020	<ul style="list-style-type: none">• Commission Recess
January 18 -25, 2021 18 th is MLK Jr. Day	<ul style="list-style-type: none">• Mid-Year Budget Review• Discuss Library Reopening plans
February 15 -22, 2021 15 th is Presidents' Day	<ul style="list-style-type: none">• GARE Training update• Library plans for Farias Fund for Teen Services
March 15, 2021	<ul style="list-style-type: none">• Electronic Library Resources/ New Software and Tools• Commission Goals• Budget Priorities
April 19, 2021 Special Meeting 6:00-8:00 PM	<ul style="list-style-type: none">• Presentation on Youth and Teen Programs (including Summer Reading)• Post-Pandemic Reopening Plans• GARE Training update
May 17, 2021	<ul style="list-style-type: none">• Homework Support Center Report on year-end• Friends of Hayward Library• Review Strategic Roadmap
June 21, 2021	<ul style="list-style-type: none">• Review Customer Code Policy• Weekes Branch• Review Bylaws/Best Practices
July 19, 2020	<ul style="list-style-type: none">• Year-end Commission Dinner
August 16, 2021	<ul style="list-style-type: none">• Recess

UNSCHEDULED ITEMS	
•	Review Annual report to State Library
•	Update on Library Construction/Heritage Plaza (TBD)
•	Post occupancy customer satisfaction survey
•	Branchlets
•	Review library goals
•	Review Meeting Room Policy