



**DATE:** July 10, 2018

**TO:** Mayor and City Council

**FROM:** Fire Chief

**SUBJECT** Authorization for the City Manager to Accept and Appropriate up to \$100,000 from the Fairview Fire Protection District for Special Projects

### **RECOMMENDATION**

That Council adopts the attached resolution authorizing the City Manager to accept and appropriate up to \$100,000 from the Fairview Fire Protection District for special projects between June 1, 2018 and June 30, 2019.

### **SUMMARY**

The Board of the Fairview Fire Protection District (FFPD) passed a resolution in May 2018 to transfer \$15,000 to the City of Hayward to pay for services connected to the Hayward Fire Department's Chipping Program. The FFPD Board has expressed potential intent to provide additional funds to the City in FY 2019 for the provision of similar services, as well as services connected to defensible space demonstration projects. Should Council choose to adopt the attached resolution it would authorize the City Manager to accept up to \$100,000 between June 1, 2018 – June 30, 2019 and to appropriate the funds to the City's Local Grants Fund to pay for expenses related to these services.

### **BACKGROUND AND DISCUSSION**

In the past, the FFPD has participated in the City's chipping program, defensible-space resident assistance program, and demonstration-projects for creating defensible space. These projects and programs are mutually beneficial to the residents of FFPD and the City because they reduce the overall risk of wildfires in the Hayward Hills.

In the past, these programs have been funded through grants. The City is in the process of seeking additional grant funding and the FY 2019 Operating Budget does not have funding to provide these programs. On May 21, 2018, the FFPD Board passed a resolution to transfer \$15,000 to the City to fund the chipping program for FFPD residents during the summer of 2018. At that same meeting, the FFPD Board stated their possible intent to provide additional funding for these types of activities to the City in FY 2019, as well as services connected to defensible space demonstration projects.

The attached resolution would authorize the City Manager to accept and appropriate up to \$100,000 from FFPD between now and June 30, 2019 for special projects in the FFPD. In addition, the resolution would authorize the City Manager to appropriate these funds to the City's Local Grants Fund to pay for expenses related to these services. The City will only pay for services up to the amount received from FFPD.

**FISCAL IMPACT**

There will be no net fiscal impact to the City resulting from this resolution. Effort and expenses related to these special projects will only be made after funds are received and will be entirely offset by revenue from the Fairview Fire Protection District. At times, there may be some additional staff time devoted to administering these projects, these costs will be absorbed within the existing Fire Department operating budget.

**STRATEGIC INITIATIVES**

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

*Prepared by:* Mary Thomas, Management Analyst

*Recommended by:* Garret Contreras, Fire Chief

Approved by:



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Kelly McAdoo, City Manager